Meeting Minutes
Wednesday, November 13, 2019 - 7pm
Gilmanton Old Town Hall
1800 NH Rte 140


Approval of Minutes
MOTION: On a motion by J. Dickey, seconded by JR Stockwell, it was voted unanimously to approve the minutes of October 2, 2019, as written. (3-0)

General Items
A. Site Regulation Signs: The eight site regulation signs have been received (Hillside, Sawyer Lake, Mudgett, Parsons, Leavitt, Emerson, Weed & Lougee). P Lines picked them up and they will be erected as time and season permits. From NH Department of Corrections, they were just $.50 more per sign than the last time we purchased signs in 2008.

B. Security cameras: P. Lines has serviced for the winter.

Specific Site Reports
A. Beech Grove
1. JR and Karen Stockwell have reset the granite pieces taken from the vault wall.
2. There was an October 5th cremains interment for Dorothy Springer.
3. JR Stockwell will look at the Hodgdon stone, which was found down again, this time on the forward side and the pins are now bent.

B. Buzzell
1. Turf Pro-driveway posts: Mr. Beede is unable to do the work due to the rocky soils. The Trustees noted they understood the soils would have been very difficult for Mr. Beede to work through. Mr. Price has evaluated, changed the specs to his recommendation and given a bid. The specs differ in some respects: 12 posts (6"x7"x7"), 4' out of the ground, there will be no iron rings (something we can add later if the Trustees decide to do so) but most importantly, the holes will be mechanically dug and a cement base installed for each post. This will eliminate the need to straighten often and perhaps keep them safe from theft. The bid is $2,040 for posts and $2,000 for other materials, equipment and labor. Since Mr. Beede is unable to proceed, and Trustees agree that the cemented bases is a sensible upgrade, they authorized Mr. Price to proceed in the spring.
2. Turf Pro-weed infestation-Washerwoman/Khakiweed. Mr. Price is familiar with the weed. The process to eliminate is to spray the entire new section of the cemetery, two weeks following, spray any hot spots again. Leave dormant for 3 months. Reseed. The spraying cost is $70. The Trustees authorized Mr. Price to proceed in the spring, probably just after Memorial Day and we'll have staff reseed in September.
C. **Foss** – end of year report was sent to Lois Foss and Sam Foss.

D. **Friends**
   There was a news item on theft published in the local paper. They did not include the submitted picture, so it was posted on the Gilmanton Community Facebook page where it received many shares.
   JR Stockwell contacted Norm Pinette regarding replicating the stolen gate. Mr. Pinette is interested but will be away for the winter. In the interim JR will remove the remaining gate and store at his residence. When the gates are installed, they will also be retrofitted to avoid easy removal. Once we have a quote, we should check our insurance coverage.

E. **Guinea Ridge** – There was an October 19th cremains interment for Dean Coleman on the Florence Partridge grave. A $100 subsequent burial fee was paid into a new Guinea Ridge Cemetery general care fund.

F. **Indian** – Mr. Price is still planning for this season. C. Daigle will provide info to snowmobile association ($4,500 encumbered).

G. **Leavitt Road** – JR Stockwell reported that Mr. Sanborn is the abutting property owner to the Leavitt Road Cemetery. He keeps an eye on the property and recently removed a damaged/downed tree at the Cemetery. We’ll send a thank-you for his important assistance.

H. **Mary Butler** – John Dickey checked on the condition of the fence recently. The fence remains in great shape, but he will add a coat of stain next year.

I. **Merrill** – Waiting for a price from Mr. Beede to repair one stone for which we have a funding offer from Mr. Morrison. The gate also needs repair/replacement.

J. **Tibbetts** – Mr. Beede stonework outstanding ($1,800-$2,200 encumbered).

K. **Wilson Hill** – There has been no info on a possible cell tower.

**Budget**

A. Budget 2020 – The Selectmen approved the appropriation request on November 4, 2019. C. Daigle will meet with the Budget Committee on December 11, 2019.

B. The requested mid-year budget transfer is still pending.

C. Trustees reviewed the current budget and funds status. Encumbered:
   1. Beede-$2,200 Tibbetts; Merrill unknown
   2. Turf Pro-$4,040 Buzzell; $4,500 Indian
   3. Additional maintenance costs will come from the Budget for groundskeeping and/or available care funds

D. **New General Cemetery Trust Fund**

   The Trustees had been advised of a possible donation from Marion McIntyre. However, they were astonished when a check in the amount of $26,000 was received. Mrs. McIntyre, a former Gilmanton Cemetery Trustee herself, had led early discussions held in those earlier years that the current method of having separate trust funds for each cemetery made it impossible to work towards funding the maintenance of all cemeteries. A very few cemeteries had more income than was necessary for their annual maintenance. Many cemeteries had insufficient income to cover their maintenance and most cemeteries had no care funds. The Trustees had always wanted to establish one fund, the income from which could be used for all Gilmanton cemeteries. This donation establishes such a fund.

   Mrs. McIntyre has been unbelievably generous with this donation and the Trustees will
continue to encourage people to consider donating to this fund if they have ties to
Gilmanton, have family members interred here, or simply wish to support the cemeteries.
The more successful this fund becomes, the more financially self-sufficient these sites will
become and be less of a burden on the taxpayers. This is truly a wonderful gift to the future
of the community.

The members discussed the conditions from Mrs. McIntyre under which the Trust Fund
will be created. The conditions are accepted by the Trustees as the standard under which
the Fund will be invested and the income available for expenditure on the cemeteries:
- The amount is donated in accordance with NH RSA 31:20.
- The funds shall be deposited into a permanent General Cemetery Care Trust Fund
  and are not for the benefit of the donor or any other specific individual.
- The funds will be held and invested as principal by the Gilmanton Trustees of Trust
  Funds (NH RSA 31:22).
- The income from said funds shall be expended only by order of the Gilmanton
  Cemetery Trustees. (NH RSA 31:32)
- The income from said funds shall be expended for the administration, care,
  maintenance, repair, improvement, security or expansion of cemeteries and burial
  grounds including all appurtenances located in Gilmanton and, now or in the future,
  owned and/or managed by the Town of Gilmanton or, now or in the future, declared
  by the Town of Gilmanton to be neglected and abandoned (NH RSA 289:19).
- Additional donations and deposits to the principal of this account by any person or
  entity will be allowed under the same terms.

The Trustees noted these are very similar conditions to all of the other Funds held by the
Town for cemeteries, the differences being that this fund is for the benefit of all town
cemeteries and the purposes for which the income from the fund may be used is broader
than perpetual care funds. It is intended to further the self-sufficiency for all needs of the
cemeteries in the future.

MOTION: On a motion by J. Dickey, seconded by JR Stockwell, the Trustees voted to
recommend the acceptance of the donation to create the new fund and
operate under the conditions as specified above. The Trustees shall express
their acknowledgement and appreciation to Mrs. McIntyre in a letter and
name the fund the McIntyre Family Fund. (3-0)

Other Business
A. A new contact list has been provided to the Town Offices for the public and private
cemeteries.
B. Next Meeting – unless necessary, will be called by the Chairman for early spring 2020.

The meeting adjourned at 8:05pm.

Respectfully Submitted,

Candace L. Daigle, Trustee

Candace L. Daigle (603) 267-8274 Leonard Stockwell, Jr. (603) 267-7502
John Dickey (603) 267-6098

MINUTES ISSUED IN DRAFT-SUBJECT TO AMENDMENT/ADOPTION AT SUBSEQUENT MEETING-MINUTES AVAILABLE November 14, 2019