



**SELECTMEN'S OFFICE
TOWN OF GILMANTON**

503 Province Rd, Gilmanton, NH 03237

Ph: (603) 267-6700 Fax: (603) 267-6701

Website: www.gilmantonnh.org

Board of Selectmen Meeting

Wednesday, April 26, 2023 – Academy Building, 503 Province Rd- 2:00 p.m. *Meeting will not surpass 5:00 p.m.*

AGENDA

CALL TO ORDER – ROLL CALL

PLEDGE OF ALLEGIANCE

We understand there is much public interest in the situation with the Transfer Station. At this time the Board of Selectmen is asking for the public to have additional patience while we work on the current conditions at the facility.

This meeting is for Board discussion only. The Board will be holding a special meeting with the public to discuss the Transfer Station situation shortly, with dates to be determined.

Thank you for your understanding.

Board of Selectmen

NON-PUBLIC 91-A:3 () – If necessary

ADJOURNMENT

JOINT LOSS GENERAL BUILDING CHECKLIST

DATE: October 19 2022

NAME OF WHO IS COMPLETING CHECKLIST: Robin Bonan, Heather Carpenter, Matthew Currier, Joe Hempel, Ron Nason, Maura Thomas

BOILER / ELECTRICAL / MECHANICAL ROOMS:				YES	NO	N/A	COMMENTS
1. Are the doors shut and locked when not in use?						X	
2. Are all chemical containers clearly labeled with the name of the chemical and any warnings?	X						
3. Is the room clean and orderly and not used for storage of non-essential materials and items?		X					
4. Are the floors free of standing water or liquids?		X					
5. Are electrical panels and breaker boxes clear of obstructions?	X						
6. Are electrical boxes, switches and receptacles covered?	X						
7. Are 3' clearances maintained front and side of all electrical transformers and electrical panels?		X					
OFFICES:				YES	NO	N/A	COMMENTS
1. Are all exit doors unobstructed for quick and easy evacuation in emergency situations?	X						
2. Do floors have cords, books, debris or other trip hazards?	X						
3. Are chairs, seats, desks and lockers hazard free?		X					
4. Are windows free of breaks and cracks?			X				
5. Are closets and storage rooms clean and orderly?		X					
6. Are rooms neat and clean? (Trash removed, no evidence of structural rot / pests, etc.)		X					
7. Is all fabric and stuffed furniture fire rated?		X					
1. Are electrical cords covered or secured to prevent a tripping hazard?		X					
2. Are file cabinets, shelves, partitions properly secured and free of loose items lying on top of them?		X					
ENTRANCES/EXITS:				YES	NO	N/A	COMMENTS
1. Is the entrance well lit?		X					
2. Are floor mats provided on the inside of all entrances?		X					
3. Are floor mats maintained in such a manner as to prevent tripping?		X					
4. Are steps in good condition with no broken or loose steps?			X				
5. Is a handrail installed and is it firmly attached?		X					
6. Is there a sign directing all visitors to sign in at the office when entering the facility / building / school?		X					
7. Are exits properly marked?	X						
8. Do all exit doors open outwards with the path of egress?	X						
9. Are exit doors chained or padlocked when employees and/or children located in the building? (Chaining or padlocking an emergency exit door with employees or children in a facility or school is a fire code violation.)			X				
10. Do all exit doors open freely and provide an unobstructed path to an outside public area?		X					
11. Are exit paths marked and maintained free of debris and other items that can block or partially block the exit? There must be a minimum width of 22 inches for all exit paths and doors.		X					
12. Are glass side panels marked to distinguish them from glass doors?		X					
HALLWAYS:				YES	NO	N/A	COMMENTS
1. Are all hallways and entrances to rooms well lit?		X					
2. Are all areas clean and free of loose materials and debris that could create a tripping hazard?		X					
3. Are all areas free of tripping hazards (cords, boxes, furniture, etc)		X					
4. Are the flooring materials in good condition? (No loose or broken tiles etc)	X						
5. Are lockers, cabinets, display cases, and other items securely mounted to the wall or floors?	X						
6. Are fire doors not blocked open (if applicable to include classroom doors)?	X						
7. Are fire extinguishers and fire alarm pull boxes, properly identified, accessible, and securely mounted?	X						
MACHINE GUARDING:				YES	NO	N/A	COMMENTS
1. Is sufficient clearance provided around and between machines?							
2. Is there a power shut-off switch within reach of the operator's station?							
3. Can all power sources to each machine be locked out for safe maintenance or set-up?							
4. Are foot-operated switches guarded/ arranged to prevent accidental operation?							
5. Are all emergency stop buttons colored red?							
6. Are all pulleys and belts within 7' of the floor properly guarded?							
7. Are all moving chains and gears guarded?							
8. Are machine guards secure and arranged so that they do not pose a hazard by their use?							
MEDICAL AND FIRST AID:				YES	NO	N/A	COMMENTS
1. Eyewash station for flushing of the eyes and body in areas where corrosive liquids or materials are handled	X						
2. AED location(s) available?	X						
3. First aid kits stocked and available?	X						

JOINT LOSS GENERAL BUILDING CHECKLIST

DATE: October 19 2022

NAME OF WHO IS COMPLETING CHECKLIST: Robin Bonan, Heather Carpenter, Matthew Currier, Joe Hempel, Roni Nason, Maura Thomas

MISCELLANEOUS:	YES	NO	N/A	COMMENTS
1. Are lockers in good condition and secured to the floor or wall without sharp projections?	X			
2. Is the playground equipment in good condition (elementary)?			X	
3. Are traffic controls adequate on school grounds?			X	
4. Are stage areas in good repair, e.g., safeties on winches, wire ropes to hold screens, safety chains on lights, screens, etc., as needed?			X	
RESTROOMS:	YES	NO	N/A	COMMENTS
1. Are floors clean and dry to prevent slips and falls?		X		
2. Are toilets, urinals, & sinks secured firmly as designed?	X			
3. Is the restroom well lit?		X		
4. Are the restrooms maintained in a clean and sanitary manner?		X		
STAIRS AND STAIRWAYS:	YES	NO	N/A	COMMENTS
1. Are stairs and stairways well lit?			X	
2. Are stairs free of clutter and trash and debris that could create a slip / trip / fall condition?			X	
3. Are the stairs in good condition with no broken steps, damaged or excessively worn runners?			X	
4. Are exterior covered with a non-slip coating or tread to prevent slips during wet or inclement weather?			X	
5. Are handrails installed securely and in good condition?			X	
6. For stairs and landings greater than 4 feet in height - Is a guardrail system in place? (A 42" tall guardrail consists of a top rail, mid-rail, and toe board to prevent falls from heights.)			X	
STORAGE / CUSTODIAN / CLOSETS:	YES	NO	N/A	COMMENTS
1. Are the doors shut and locked when not in use?		X		
2. Are all chemical containers clearly labeled with the name of the chemical and any warnings?			X	
3. Are items stored neat and orderly?		X		
4. Are the floors free of standing water or liquids?		X		
5. Are extension cords and power cords on equipment in good repair?		X		
6. Are heavy items stored on floor or bottom shelves?			X	
7. Are shelves adequate for intended load and fastened to wall?			X	
8. Is proper ventilation provided for toxic vapors, e.g. solder, paint, emissions, dust, etc.?	X			
9. Are chemicals clearly labeled?			X	
10. Are chemicals compatibly stored?			X	
11. Are large containers of acids stored together on bottom shelves or in acid storage cabinets/closets?			X	
12. Is the ventilation adequate for work performance?			X	
13. Are protective goggles or face shields provided and worn where there is a danger of flying particles or corrosive materials?	X			
14. Is there at least 18" of clearance around fire sprinkler heads?	X			

ADDITIONAL INFORMATION OR COMMENTS? PLEASE WRITE BELOW:

-DRAFT-

TRANSFER STATION WALKTHROUGH TOOK PLACE 10/19/2022 AT 9:00AM.

PRESENT WERE FIRE CHIEF JOE HEMPEL, POLICE CHIEF MATTHEW CURRIER, POLICE ADMIN ROBIN BONAN, TOWN ADMINISTRATOR HEATHER CARPENTER, TOWN CLERK MAURA THOMAS, RECYCLING FACILITY MANAGER RONALD NASON.

INTERIOR WALKTHROUGH CONDUCTED. BUILDING STRUCTURE OBSERVED. SAFETY CONCERNS DISCUSSED REGARDING BAY AREAS.

DEBRIS PRESENT ON GROUND AND WALKWAYS. SAFETY CONCERNS DISCUSSED.

TRASH AND OTHER DEBRIS PRESENT ON GROUND IN/AROUND BAYS. SAFETY CONCERNS DISCUSSED.

WALKWAYS NOT WELL LIT. SAFETY CONCERNS DISCUSSED; LIGHTING DISCUSSED.

LIQUID ON FLOOR INTERIOR OF BUILDING. SAFETY CONCERNS DISCUSSED SURROUNDING TRIP HAZARDS/SLIP HAZARDS.

DEBRIS SURROUNDING EXIT CREATING NARROW HALLWAY/NARROW ENTRYWAY. DEBRIS SURROUNDING BAY EXIT IN REAR.

FIRST AID STATION STOCKED; SHOULD BE UPDATED WITH UNEXPIRED PRODUCTS.

BATHROOM NOT WELL LIT. OFFICE AREA CLUTTERED. KITCHEN AREA CLUTTERED.

PALLETS BEHIND BAY DISCUSSED; TIME FRAME FOR REMOVAL DISCUSSED; COST DISCUSSED.

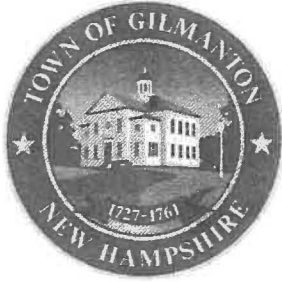
PAVING BEHIND BUILDING DISCUSSED FOR EASE OF USE WITH MACHINERY.

EXTERIOR WALKTHROUGH CONDUCTED. GLASS AREA/INABILITY TO RECYCLE/COST EFFECTIVENESS DISCUSSED.

COMPACTOR WALKTHROUGH CONDUCTED. BUILDING CONDITION, COMPACTOR CONDITION DISCUSSED.

PLAN MADE FOR SPRING MEETING AFTER SNOW MELTS. SITE TO BE DETERMINED.

MEETING ADJOURNED 10:15 AM.



TOWN OF GILMANTON
503 Province Road
PO Box 550
Gilmanton, NH 03237
Phone (603) 267-6700 - Fax (603) 267-6701

INSPECTION REPORT

BUILDING _____ CODE _____ HEALTH _____

TAX MAP# _____ LOT# _____ BUILDING PERMIT # _____

PROPERTY OWNER NAME: Gilmanton Transfer Station

ADDRESS: _____

TELEPHONE: HOME: _____ WORK: _____

PURPOSE OF INSPECTION: _____

See report - pics in email scan

COMMENTS: _____

APPROVED: _____ NOT APPROVED: _____

FOLLOW UP NEEDED: _____

Selectmens to discuss

PERSON INTERVIEWED: _____

INSPECTOR: FC

DATE OF INSPECTION: 11/10/21



BUILDING DEPARTMENT

TOWN OF GILMANTON

PO Box 550, Gilmanton, NH 03237

Ph.: (603) 267-6700 Fax: (603) 267-6701 Website: www.gilmantonnh.org

November 12 2021

Re: Gilmanton Transfer station

On Wed Nov. 10 2021 at the direction of the Town Administrator, I conducted an inspection of the Gilmanton transfer facility. Ron, the Department head allowed me access as needed.

My immediate impression was the entire facility was in dire need of housekeeping. Various Egress and access points to the facility are in disarray and partially blocked with varying debris / items. Also, access to critical functions of the facilities electrical panel, disconnects, fire extinguishers bathroom etc. are either fully or partially blocked and not easily accessible.

The facility is not equipped with any kind of early warning smoke / fire / heat detection / suppression systems. Not only could this be critical to life safety, but would also provide early warning to Fire Department after hours.

The main building has a large section of sheetrock missing (above the bailer) due to an apparent incident with equipment / cardboard puncturing the ceiling. The fire barrier between the open space of the building and wooden roof trusses above has been greatly compromised. Additionally, it appears the structure of the MFG. roof trusses may have been repaired without MFG. engineering to check the adequacy of the repair to handle snow, wind loads.

Electric circuits are overloaded throughout. Many circuits have outlet strips in use, feeding multiple electrical fixtures, extension cords, including several electric heaters. Electric heaters appear to be the main, or only heating source for the facility. The main panel for the building has open slots which exposes an electrified bus bar, a personnel safety hazard. The panel was also behind an awkward fence gate that was also obstructed by debris. The panel labeling is either incomplete or inaccurate. There are areas of electrical wiring that appear to have not been professionally installed.

Areas of insulation are either missing or falling. There are flammable items around and inside the building. The flammable cabinet is full and blocked by debris. There may also be some sanitary issues within the bathroom and kitchenette that may be addressed by the Health Department.

The staircase to the control room (compactor) is rickety and out of code, I would consider this staircase to be a safety hazard. Also, the control room is heated by an electric heater, has no fire detection in place.

Overall, the building, as currently being used, is not in good operating condition and could ultimately pose a life safety risk. I'd recommend the building be more closely evaluated by a licensed professional, who is regularly engaged in the proper design, function and use of this type of facility. Perhaps then a clear plan can be implemented to bring the building into compliance for code and life safety.

Photos attached.

If you should have any questions, please do not hesitate to contact me.

Sincerely,

Fab Cusson

Building Inspector / Code Enforcement

CC:

Board of Selectmen



TOWN OF GILMANTON
503 Province Road
PO Box 550
Gilmanton, NH 03237
Phone (603) 267-6700 - Fax (603) 267-6701

INSPECTION REPORT

BUILDING X CODE _____ HEALTH _____

TAX MAP# 124 LOT# 001 BUILDING PERMIT # _____

PROPERTY OWNER NAME: Gilmanton Transfer Station

ADDRESS: _____

TELEPHONE: HOME: _____ WORK: _____

PURPOSE OF INSPECTION: Re-inspection of facility after Nov 12 2021 Report.

COMMENTS: Electrical work completed - Panel slot needs cover, still no fire + CO alarms. Concerns (of CO) over the use of fossil fueled equipment running inside building (and vehicles running outside open doors) can enter office + bathrox

APPROVED: _____ NOT APPROVED: _____

FOLLOW UP NEEDED: Remaining items on 11/12/21 report have not yet been addressed.

PERSON INTERVIEWED: _____

INSPECTOR: FC

DATE OF INSPECTION: 6/11/22



TOWN OF GILMANTON

PO Box 550
Gilmanon, NH 03237

DECK

Permit Number: 2022000298 **Date:** 10/11/2022
Map: 000124 **Lot:** 001000 **Sub Lot:** 000000

Permit issued to: GILMANTON, TOWN OF
at: 284 PROVINCE RD

Permission to: 3X3 LANDING WITH 5 STEPS TO WEIGHT STATION

Owner Address: PO BOX 550 GILMANTON, NH 03237-0550 | **Phone:**

Applicant: GILMANTON, TOWN OF | **Phone:**

Permit Fee: \$0.00 | **Estimated Cost:** \$0

NO GAS, ELECTRIC, HEAT, OR PLUMBING ON THIS PERMIT.

REMARKS:

*** The person accepting this permit shall conform to the provisions of the Zoning Ordinance and Site Plan and Subdivision Approvals of the Town of Gilmanon, the 2017 National Electric Code as amended, the 2015 International Building Code with Appendices, the 2015 International Residential Code with Appendices, and all other Codes as adopted by reference by the State of New Hampshire and the town of Gilmanon.

*** It is the responsibility of the owner (or his agent) to notify the Building Inspector when work is ready for inspection, and no work shall be covered before it has been inspected and approved.

*** All permit fees are non-refundable and non-transferrable.

Requests for inspection are required in accordance with the following schedule:

_____ FOOTINGS with steel in place

_____ FRAMING

_____ FINAL

Signed:

Building Inspector

Telephone:

603-267-6700 ext.111

NOTE: THIS PERMIT EXPIRES OCTOBER 11, 2023.

The Permit Card Shall be Posted and Visible From the Street During Construction

RECEIVED
OCT 11 2022

AFTER THE FACT

TOWN OF GILMANTON - 603-267-6700 ext. 111

BUILDING PERMIT APPLICATION

BY:

Date of Application: 10-9-22	When approved	Call	Mail	TAX MAP/LOT # 124-001
Zoning District:	Historic District:	Email:	PERMIT #	
SEPTIC APPROVAL #	DRIVEWAY APPROVAL?	HDC APPROVAL?	ZBA APPROVAL?	
PROPERTY OWNER(S) Town of Gilmanton	PHONE #			
STREET ADDRESS OF PROPERTY 284 Providence Rd	ZIP 03237	CLASS of ROAD		
COMPLETE MAILING ADDRESS if different:	STATE	ZIP		
NAME OF BUILDER or CONTRACTOR Ron Nason	PHONE #			
BUILDERS MAILING ADDRESS	STATE	ZIP		
ELECTRICIAN	LICENSE #	PHONE #		
ELECTRICIAN ADDRESS	STATE	ZIP		
PLUMBER or GAS LICENSE HOLDER	LICENSE #	PHONE #		
ADDRESS	STATE	ZIP		

- NEW SINGLE FAMILY DWELLING
- NEW TWO or MULTIPLE FAMILY DWELLING
- NEW MANUFACTURED HOME (MOBILE HOME)
- NEW OUTBUILDING
- NEW SINGLE UNIT COMMERCIAL
- NEW MULTI UNIT COMMERCIAL
- CELL TOWER/ANTENNA
- DEMOLITION **needs asbestos report first**
- FOUNDATION UNDER EXISTING STRUCTURE
- ADDITION TO EXISTING RESIDENTIAL
- ADDITION TO EXISTING OUTBUILDING
- ADDITION TO EXISTING COMMERCIAL BUILDING
- RENOVATION TO EXISTING RESIDENTIAL
- RENOVATION TO EXISTING OUTBUILDING
- RENOVATION TO EXISTING COMMERCIAL BUILDING
- DECK/PATIO/POOL
- ELECTRIC ONLY
- PLUMBING ONLY
- GAS/CHIMNEY/HEAT/GENERATOR
- PERMIT RENEWAL

DETAILS of RENOVATION/ADDITION/REPAIR INCLUDE:

SPECIFICATION & TYPE of MATERIALS for FOUNDATION, FRAME EXTERIOR, ROOF, & MECHANICAL

NEW CONSTRUCTION & ANY COMMERCIAL PROJECTS REQUIRE: SITE PLAN, DETAILED WORKING DRAWINGS, & ROOF TRUSS CUT SHEET

FOR GAS &/or PLUMBING INCLUDE TYPE OF PIPING

Replace steps to hut
5 steps 7-11 rizers & Treads
36"x36 landing

Ron Nason
SIGNATURE of CONTRACTOR

SIGNATURE of PROPERTY OWNER

TOTAL AREA of CONSTRUCTION	X	=	SF
NUMBER of BEDROOMS			
TOTAL SQUARE FEET of LIVING AREA			
NUMBER OF STORIES			
ESTIMATED COST of CONSTRUCTION			

FOR BUILDING DEPARTMENT OFFICE USE

PERMIT AMOUNT PAID \$ N/A CASH _____ CHECK # _____

PERMIT APPROVED DATE 10/11/22

PERMIT DENIED DATE _____

REASON FOR DENIAL _____

BUILDING OFFICIAL FC



BUILDING DEPARTMENT

TOWN OF GILMANTON

PO Box 550, Gilmanton, NH 03237

Ph.: (603) 267-6700 Fax: (603) 267-6701 Website: www.gilmantonnh.org

December 7, 2022

Re: Gilmanton Transfer Station

On Monday December 7th I did an inspection at the Gilmanton Transfer Facility. A follow up to the previous inspection on November 12, 2021.

Ron, the Department head and I went over the list from the previous inspection and walked the station.

The following items are still outstanding,

I found the facility relatively clean with some various debris about but none of it blocking any exits.

- 1. The entrance gate to the facilities service panel was partially blocked and in the service panel, there were open breaker slots that need to be filled as they're open to the busbar, this is a violation and needs to be addressed immediately and panel breakers are not thoroughly marked. Ron said he had reached out to the Town electrician and as of yet has not gotten back to him, also reminded him that the gate entrance cannot be blocked at any time.**
- 2. The main building is still missing a large area of sheetrock above the bailer as in the previous report this is a fire barrier and now the roof structure is compromised to a fire. I agree with the previous report that the MFG. roof trusses may have been repaired with out engineering guidance to handle wind and snow load.**
- 3. Areas of insulation are still missing in the main building, but with no heating system and overhead doors open at time for bailer operation and fork lift going in and out the lack of insulation is really a moot point. Still should be addressed.**
- 4. There still could be some sanitary issues in bathroom/ kitchen area that should be looked at by Health Officer.**
- 5. The staircase to control room is complete and satisfactory but is missing a gripable hand rail on each side of stairs per code. Ron will put these on for he was not told they were needed.**

I found the facility relatively clean with some various debris about but none of it blocking any of the exits.

I concur with the previous Inspection report stating it is not in good operating condition and could pose a life safety risk and should be evaluated by a licensed professional to do an evaluation of the facility.

Sincerely,

Scott LaCroix

Building Inspector / Code Enforcement

CC: Board of Selectman



TOWN OF GILMANTON
503 Province Road
PO Box 550
Gilmanton, NH 03237
Phone (603) 267-6700 - Fax (603) 267-6701

INSPECTION REPORT

BUILDING CODE _____ HEALTH _____

TAX MAP# 124 LOT# 001 BUILDING PERMIT # _____

PROPERTY OWNER NAME: TRANSFER STATION

ADDRESS: Province Road

TELEPHONE: HOME: _____ WORK: _____

PURPOSE OF INSPECTION: _____

ELECTRICAL - Panel -
(Tearing ^{for} Breakers) - Breaker openings

COMMENTS: Plugged

APPROVED: NOT APPROVED: _____

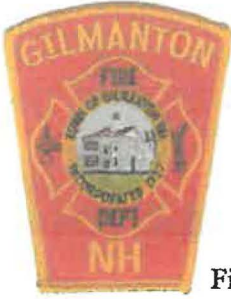
FOLLOW UP NEEDED: _____

PERSON INTERVIEWED: Jim LaGair

INSPECTOR: [Signature]

DATE OF INSPECTION: 1/31/2023

Copy to Heather



TOWN OF GILMANTON

FIRE DEPARTMENT
1824 NH Route 140
Gilmanton IW, NH 03837
Tel: (603) 364-2500
Fax: (603) 364-2501



Fire Chief Paul J Hempel III Deputy Chief Dennis Comeau

Assessment inspection of Gilmanton Transfer Station Performed by Chief J. Hempel 11/03/21

On Wednesday Nov 03 2021 at the request of the Gilmanton BOS I performed an inspection of the Gilmanton Transfer Station. The inspection was a walkthrough of the facility, with the intent of providing the BOS an overall assessment of condition of the site pertaining to health, safety, and working conditions. I met up with the Transfer station manager Ron Nason when I first arrived. He directed me to the inside of the work shop and he was available to answer some questions that I had. I proceeded to perform my inspection on my own. I documented my visit with photos. These photos are attached to this report. See a record of my observations below.

The service side of the transfer station building where the public accesses service, including the recycling windows, free room, compacter area was in fair condition. Staff makes an effort to make sure the area is accessible and free of clutter. It appears that the area still could use some attention to organize refuse and maintain safe areas of travel in the facility.

The Metal area had been recently reorganized. Waste has been removed and area is in adequate shape.

The compost /leave waste area is a large area that according to the transfer station manager is difficult manager. There is no means to dispose of this pile. We have had this pile ignite in the past and it continues to pose a fire hazard.

The brush pile is managed by burning weekly. If burning is to be continued a new and improved, safer area should be established. The current area does not offer sufficient safety and perimeter to assist in the containment of burning material.

The inspection of the rt 140 side exterior and the loading dock area of the transfer building showed a need of organization. Wind blown waste was all over. Loading dock area was in need of organization. May fall and trip hazards were noted. The garage doors to the building were blocked by storage. Storage of material was poorly organized and posed safety hazards.

An interior inspection of the transfer station building was followed by the exterior inspection. The general impression was that interior of the building was in severe disarray and in need of immediate organizing and cleaning along with removal of unnecessary material, including furniture, hazardous liquids, trash, and debris.

Storage areas and shelves were filled with many collected items that need to be removed from the building. Several immediate needs.

The storage of hazardous materials including paints, fuels, oil needs to be addressed. These were not stored properly and may pose a hazard.

Work areas and walkways to storage cabinets were cluttered and unorganized. Fall and trip areas were most everywhere in the facility.

The ceiling above the cardboard baler was breeched from what appears to be bobcat bucket strikes. This creates a hazard area that could enhance the spreading of fire.

The bailing machine had debris all over the unit. This creates fuel to burn in the event there is a mechanical issue of fire with the unit. The debris surrounding the machine will provide fuel for a fire. The unit should be free of debris all the way around.

There are light fixtures in the building that require repaired or replacement.

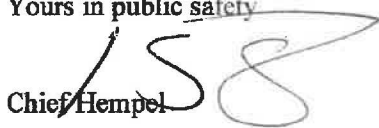
The office area is in need of organization and cleaning. There appears to be an overabundance of materials stored in this office area.

Please see pictures added to this recap. They clearly show the areas of this facility that need immediate attention. There is a great need to get this facility cleaned organized and tidy. The storing of unnecessary items is creating hazards in this work place. The risk of an injury to an employee or a resident, as well as the threat of a fire or hazardous material incident is higher at this time with the building in this condition.

Please feel free to contact me with any additional question.

Yours in public safety

Chief Hempel

A handwritten signature in black ink, appearing to be 'CHIEF HEMPEL', written over a horizontal line. The signature is stylized and somewhat cursive.

