

1 **Joint Loss Management Committee**

2 Meeting held at the Public Safety Building 297 NR RT 140Gilmanton, NH 09-21-2021

3 **Meeting Opened:** 8:30 a.m.

**DRAFT**

4 **Members Present:**

5 Chief Hempel - Fire Dept.

8 Road Agent - Paul Perkins

6 Chief Currier - Police Dept

9 Town Clerk Tax Collector - Maura Thomas - Town Hall

7 Robin Bonan - Police Department

10 Town Administrator- Heather Carpenter- Town Hall

11 **Not Present:** Solid Waste Facility Manager - Ron Nason - Transfer Station

12 **Review of last meeting**

- 13 • Site list discussed and next location determined
- 14 • Overview of Old Town Hall and Academy Building

15 **New Business**

- 16 • Walk through of Public Safety Building
- 17 • Checklist completed (attached)
- 18 • Next meeting site will be held at the **Iron Works Fire Station on Tuesday January 18th, 2022**

19 **Possible safety concerns are in the following areas:**

- 20 • Parking lot – discussion regarding driveway and rear lot refinishing. Contact has been made with Busby and they are determining how best to move forward. Rear lot is a priority; better drainage required. Drainage that was originally installed is causing issues with flooding and buckling. Highway stated that they will fill a pothole in the rear lot.

24 **List of sites to be reviewed:**

25 ❖Crystal Lake Park

29 ❖Public Safety (reviewed 9/21/2021)

26 ❖Fire Stations

30 ❖Town Hall (reviewed 6/15/2021)

27 ❖Highway Department

31 ❖Transfer Station

28 ❖Old Town Hall

32 **Other Business**

33 N/A

34 **Conclusion**

35 Next Joint Loss Meeting will be held at the **Iron Works Fire Station on Tuesday, January 18<sup>th</sup>, 2022 at 8:00 a.m.**

36 Motion to close meeting: Matthew Currier

37 Second: Heather Carpenter

38 **Adjournment time:** 8:55 a.m.

39 Respectfully submitted by M. Thomas