

**SAWYER LAKE VILLAGE DISTRICT
BOARD OF COMMISSIONERS' MEETING
October 21, 2021**

Present: Rich Adams, David Leboeuf, Tom LeMien, Claudia Ferber, Bob Dow, and Paula Adams

Meeting came to order at 6:00 PM. The Minutes from the September 16, 2021, meeting were read, seconded, and accepted with changes.

- **Dam:** Rich asked Dave and/or Tom to remove a board this weekend as he will not be around. Rich spoke with Bob Carter and he has not heard anything from the state. Bob is finishing up the revised report on the hydrology of the dam. This is a report the state has been asking for. This explains what will happen downstream if the dam should breach. Dave asked about the wall between Beach 1 and Beach 6. This can be looked at when the lake is finally low. Also they have to see how deep the wall at Beach 1 is. Claudia also found the deed to the dam. Rich stated that he has heard nothing about the money asked for from the state. Rich also noted that no insurance company will write insurance on dams. They will do liability. We have liability with Primex.
- **Beaches:** Last month all the rafts and ropes were brought in, cleaned, and put away for the winter. Bob has been getting everything ready to do the drain on Beach 2. After that we should be in good shape as far as beaches are concerned. Dave mentioned that next year they will need help bringing the rafts and ropes in. It was a long day and the rafts are not light. Next year they will be looking for volunteers to help.
- **Roads:** Finished mowing the sides of Fox Drive after the mower was fixed. Bob and Frank have been patching roads. Bob got in four loads of gravel that he is going to put down on certain roads for winter maintenance. Bob will do this after the Beach 2 culvert project. Bob still needs to get sand in for the winter. The biggest problem we have now is the amount of construction going on. Bob checked the corner of Fox and Beaver this morning and the big trucks crushed the culvert. This was just fixed last year. Bob put cold patch in the

- **Roads Continued:** big hole on Fox Drive for the winter so you won't hit in the winter. We will have to bite the bullet and pave the hill on Fox Drive. Rich asked about the drain on first Beach. Bob said if he didn't get to it this year he would put it in next year's budget. This drain isn't the issue, the drain on Second Beach is. Bob has been keeping the drain on first beach clean and it has been washing through. Dave asked about putting up pipes on the corners so the big trucks can't crush the drains on the corners. Bob stated he has and the trucks just snap them off. These roads aren't made for the heavy truck use they are getting.

Fox was done about 35 years ago. It will be costly to repair. It will probably be around \$20,000 to fix. We would need to get quotes.

- **Treasurer's Report:** Bank statement was approved and signed by the Commissioners. Claudia did a quick end-of-the-year audit and noticed Rich had not received his March stipend. She had one sent out.

Filed the Estimated Revenue Form with the Department of Revenue Administration and all was ok. Claudia received an email from Jamie at the Department of Revenue stating that they will be setting the tax rate for next year and she wanted to make sure we weren't using the unassigned funds of \$179,805 to off-set the tax rate. Claudia knew the district wasn't going to use it, but she wanted to bring it up to confirm before answering Jamie. They will be appropriating our budget of \$143,823. Revenues and Credits are \$15,500 and the New Appropriations are \$128,323. Claudia explained that the \$15,000 that was on the warrant is added to the budget, then taken off because it is only used if there is an emergency. To use the unassigned funds the District has to apply to the state to use the funds for the following purposes. The only authority the Commissioners have to use the unassigned funds is to use it towards the tax rate. The Commissioners will meet with Claudia before the next meeting to go over the Financial Procedures.

- **Treasurer's Report Continued:** Claudia received an email from the NH Municipal Bond Bank asking if we had a CPA Audit done every year. The only time this was done was when the application was submitted. They wanted to know if the District has a CPA Audit done each year, if not, could we submit the MS535. This is the budget we submit to the Department of Revenue each year. Claudia will send them the MS535.
Claudia has been going through all the papers that were in the District Building. She has found the deeds for all the transfer of property and copies of some of the deeds. She is going to get legal size envelopes, type up what is in each envelope and put one in the financial book. If someone is looking for something it will be in the book.

As of September 30, 2021:

Operating Account:	\$ 1,059.36
General Fund:	\$111,524.35

Treasurer's Report was seconded and accepted.

- **Open Forum:** Claudia will post on the Web site that there is no on-street parking starting November 1. She will also post the Letter of Deficiency for people to see what we are spending the money on.
Tom and Janice looked into how Berlin and Colebrook open up the town and State roads for ATV and snowmobile use. The town selectmen are interested in hearing and researching on their own how that happens to see if we can make it happen here. Chief Currier was there and they had a good conversation with him. His reasons do make sense. The rules would be the same as for cars. You have to be 16. Meagan spoke at the selectmen's meeting. She gave the

Sawyer Lake Village District

Commissioners' Meeting

October 21, 2021

Page 4

- Open Forum Continued: reasons for wanting to be able to use the ATV's on the roads and that we would follow the 16 year old rule. The selectmen seemed to be open to this. If the rule were only for the lake roads, not the Sawyer Lake Road, you would be able to go to the beaches and also get to the mail boxes. Claudia stated when she was reading the Selectmen's notes from the meeting it read and she quoted "She (referring to Meagan) is proposing on behalf of the Sawyer Lake Community with support of the Commissioners, that they be able to use their ATV's and golf carts on the paved road." The Commissioners have not voted on this. They stated they don't have a problem with going to the selectmen's meeting to present their request. The selectmen wanted the minutes from the September 16 meeting regarding the request to drive golf carts and ATV's on Wood and Hemlock Drive. We started talking about this on the July 15 meeting. Rich felt we would need to see where the selectmen go with this then we would have to have a public meeting and then we could vote on it. There are many things that Chief Currier would have to research on this subject. Claudia felt that because this is public record, the selectmen and the police commissioner should given this information because the Commissioners did not vote to back this request. They felt if it was presented to the town they had no problem with it.

Dave will look into what to do about the geese problem in the spring. Janice noted you have to reach out to Fish and Game in February.

Halloween trick or treating is 5 to 8 on Sunday night.

The meeting was adjourned at 5:59 PM. This was seconded and accepted.

Paula Adams
Clerk

10/14/2021

#8199 Operating Account
1/1/2021 through 9/30/2021

Page 1

Category	1/1/2021- 1/31/2021	2/1/2021- 2/28/2021	3/1/2021- 3/31/2021	4/1/2021- 4/30/2021	5/1/2021- 5/31/2021	6/1/2021- 6/30/2021	7/1/2021- 7/31/2021	8/1/2021- 8/31/2021	9/1/2021- 9/30/2021	OVERALL TOTAL
INCOME										
3501 Sale Municipal Property	0.00	0.00	0.00	0.00	0.00	400.00	0.00	0.00	0.00	400.00
3502 Interest	0.03	0.03	0.05	0.08	0.10	0.10	0.05	0.05	0.03	0.52
FROM 0813 GENERAL FUND MM	5,000.00	10,000.00	6,000.00	6,000.00	25,000.00	20,000.00	0.00	6,000.00	0.00	78,000.00
TOTAL INCOME	5,000.03	10,000.03	6,000.05	6,000.08	25,000.10	20,400.10	0.05	6,000.05	0.03	78,400.52
EXPENSES										
4130-4139 Stipend Adams P	30.00	30.00	30.00	30.00	0.00	60.00	30.00	30.00	30.00	270.00
4130-4139 Stipend Adams R	30.00	30.00	0.00	30.00	30.00	30.00	30.00	30.00	30.00	240.00
4130-4139 Stipend Bakos R	30.00	30.00	30.00	0.00	0.00	0.00	0.00	0.00	0.00	90.00
4130-4139 Stipend Bakos W	0.00	0.00	0.00	0.00	30.00	0.00	0.00	0.00	-30.00	0.00
4130-4139 Stipend Chmielecki S	30.00	30.00	30.00	30.00	0.00	0.00	0.00	0.00	0.00	120.00
4130-4139 Stipend Ferber C	0.00	0.00	0.00	30.00	30.00	30.00	30.00	30.00	30.00	180.00
4130-4139 Stipend Lebouef D	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	270.00
4130-4139 Stipend Lemlen T	0.00	0.00	0.00	30.00	30.00	30.00	30.00	30.00	30.00	180.00
4130-4139 Stipends Dow, R	30.00	30.00	0.00	30.00	30.00	30.00	30.00	30.00	30.00	240.00
4150-4151 Office Supplies	0.00	0.00	0.00	0.00	1,148.41	66.77	0.00	0.00	36.89	1,252.07
4150-4151 Stipend Auditor Elect	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00	100.00
4150-4151 Voters Checklist	0.00	0.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00
4194 Electric	17.10	0.00	33.55	0.00	32.01	16.02	16.02	16.24	0.00	130.94
4194 Propane	0.00	0.00	41.40	0.00	0.00	0.00	0.00	0.00	0.00	41.40
4196 Insurance Prop & Liability	1,200.00	0.00	0.00	0.00	0.00	0.00	1,200.00	0.00	0.00	2,400.00
4312 Roads	3,680.73	7,255.00	5,389.80	0.00	11,185.81	329.04	2,391.81	1,327.50	2,100.00	33,659.69
4319 Dam	1,500.00	0.00	0.00	0.00	0.00	0.00	2,125.00	0.00	0.00	3,625.00
4520-4529 Beach Equipment	0.00	0.00	0.00	0.00	21,289.72	51.24	0.00	0.00	0.00	21,350.96
4520-4529 Beach Maintenance	0.00	0.00	0.00	0.00	0.00	990.00	530.00	265.00	0.00	2,315.00
4711 LTB Principal	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00	0.00	0.00	15,000.00
4721 LTB Interest	1,781.25	0.00	0.00	0.00	0.00	781.25	0.00	0.00	0.00	2,562.50
Fees & Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.00	35.00
TOTAL EXPENSES	8,359.08	7,435.00	5,609.75	210.00	33,845.95	17,444.32	6,542.83	1,788.74	2,851.89	84,087.56
OVERALL TOTAL	-3,359.05	2,565.03	390.30	5,790.08	-8,845.85	2,955.78	-6,542.78	4,211.31	-2,851.86	-5,687.04

10/14/2021

0813 General Fund
1/1/2021 through 9/30/2021

Page 1

Category	1/1/2021- 1/31/2021	2/1/2021- 2/28/2021	3/1/2021- 3/31/2021	4/1/2021- 4/30/2021	5/1/2021- 5/31/2021	6/1/2021- 6/30/2021	7/1/2021- 7/31/2021	8/1/2021- 8/31/2021	9/1/2021- 9/30/2021	OVERALL TOTAL
INCOME										
3502 Interest	7.49	6.97	7.78	6.78	5.73	5.97	0.00	0.00	0.00	40.72
Interest Income	0.00	0.00	0.00	0.00	0.00	0.00	4.83	4.92	4.58	14.33
TOTAL INCOME	7.49	6.97	7.78	6.78	5.73	5.97	4.83	4.92	4.58	55.05
EXPENSES										
TO 8199 OPERATING ACCOUNT	5,000.00	10,000.00	6,000.00	6,000.00	25,000.00	20,000.00	0.00	6,000.00	0.00	78,000.00
TOTAL EXPENSES	5,000.00	10,000.00	6,000.00	6,000.00	25,000.00	20,000.00	0.00	6,000.00	0.00	78,000.00
OVERALL TOTAL	-4,992.51	-9,993.03	-5,992.22	-5,993.22	-24,994.27	-19,994.03	4.83	-5,995.08	4.58	-77,994.95