

**SAWYER LAKE VILLAGE DISTRICT
MONTHLY COMMISSIONS' MEETING
January 20, 2022**

Present: Rich Adams, Dave Lebeouf, Tom LeMien, Claudia Ferber, and Paula Adams

Meeting came to order at 6:00 PM. The minutes from the December 16, 2021, meeting were read, accepted, and seconded.

- **Dam: Bob Carter from NH Dams made a presentation about the repairs needed to bring the dam up to code. The report is posted on the Sawyer Lake Web Site.**
- **Beaches: No business**
- **Roads: There had been a lot of complaining about not enough sand on the roads, especially on the south side of the lake where it doesn't get the sun. Steve has been sanding more. Rich said he hasn't heard many complaints. Dave brought up that he spoke with the FedEx delivery man and he stated that the roads are much better. It was asked if people building new homes could be levied with a tax to cover the damage being done to the roads by all the big trucks going in and out? It was asked how it could be enforced? It was mentioned that when they apply for a permit the tax could be put on. There would have to be some kind of legislation. It would be a hard tax to enforce.**
- **Treasurer's Report: Claudia passed the paid bills to the Commissioners for their signatures. The bank statement was given to the Commissioners for their signatures. Claudia said she still hadn't received the checks she has ordered. She said that she has sent another email to the bank about not receiving the checks yet. The district has been charged, but no checks have come. Rich felt it would be better to pay Steve and Bob with hard checks instead of on line as it takes too long.
Claudia received the precinct tax from the town. The amount received was not the same amount that she was told by the state that the District would be receiving. We received \$128,565.00 and Claudia was told it would be \$128,324.00. She has emailed the state about the different amounts. They told her she had to speak with the town, which she did and was told that was the amount they were told to send. She has all this in emails if there is a problem. The check will be deposited. We might be asked to return some of it.**

- **Treasurer's Report Continued:** Claudia sent the Commissioners a report for December's expenditures and deposits and noted that we have stayed below the budget for the year. Claudia gave the Commissioners a report of the expenses and income for the year. Claudia offered to mail this report to anyone that would like it.

Claudia brought the "Financial and Policy Procedures" documents for signing. Claudia wanted to make sure we had these procedures done just incase we were audited.

We were up and down with the 2021 budget but we stayed under budget. Rich went over last year's budget. We spent \$115,126.00 and budgeted \$126,000. That didn't contain the \$15,000 that has to be in the budget each year. Some of the road work done in December will be on the 2022 road budget because the bills were just turned in.

Rich felt roads should be \$70,000 this year. In 2020 we spent \$62,000 on roads and then we had a couple of milder winters. This year we did more sanding. Rich put roads at \$70,000 in the proposed budget, but he questioned if it was actually needed. Claudia said we spent \$18,787.26 under on roads last year. Even with the bills of around \$4000 that came in late we would still be under about \$15,000. Claudia brought up the two major road project for 2022 that Bob had brought up. Fox Drive needs to be fixed and the culvert on Hemlock and Wood Drive replaced with a total of \$20,000. Twelve thousand would be Fox and \$8,000 would be the culvert on Hemlock and Wood Drive.

Rich wondered if we could use some of our surplus money for some of the road work? Claudia said to use that money we have to go through the DRA. Claudia didn't know the procedure for this because we have never done it. The only thing the Commissioners have permission to use the funds for is to lower the district tax rate. Any other use of the funds has to go through the DRA. Claudia said with the \$65,000 we budgeted in 2021, even if we count those \$4000, we are still \$14,000 under budget. That would cover one of the projects in 2022. Rich felt we couldn't depend on that because we could get four blizzards and the plow bills would go way up. Looking at last year's budget, we were over in the Executive and we had those two insurance bills, we were still under budget \$13,697.48. Claudia brought up that we were over on Executive, because of the office equipment, over on insurance because of the two insurance bills. We were over on the dam, under on the roads, over on the beaches, but as a whole we were under budget \$13,697.48.

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- Treasurer's Report Continued: She just wanted this kept in mind as we move forward. With a proposed budget of \$111,000 we would still have to add the \$15,000 for the contingency fund. This would make the budget \$126,000. This would affect the tax rate. At the end of the year, if the \$15,000 is not used, it has to be put into the unassigned funds. It can't be kept in the checking account. Claudia believes we can put this \$15,000 in a Capital Reserve Account. We had a discussion about starting a Capital Reserve Account specifically for the dam. This would be a Warrant Article. Rich put \$1500 for the Government Building because the stairs need to be replaced. With the price of wood so high it was brought up that this might not be enough. It was decided to up the amount to \$2500. Financial is \$500. Claudia would like to get a membership to New Hampshire Municipal Association. The membership is \$550. The Financial budget was upped to \$1500.

It was thought that the money needed for the repairs on Fox Drive should be put in a warrant article. This way it wouldn't be part of the Road Budget and the voters would decide. The work to be done on Hemlock and Wood Drive can be put into the Road Budget. It was felt that the road budget should stay at \$70,000. We still haven't got a proposal for the cost of mowing the beaches and the dam. Dave spoke with a person and he said he would get a proposal by February. Beaches would be proposed at \$5000. Water testing will be in the beach budget.

Notices will be posted about the Budget Meeting.

As of December 31, 2021:

Operating Account:	\$ 7,502.97
General Fund:	\$93,033.18

Treasurer's Report was accepted and seconded.

Open Forum: No business

Meeting was adjourned at 7:50 PM. This was accepted and seconded.

Paula Adams
Clerk