**SAWYER LAKE VILLAGE DISTRICT**

**BOARD OF COMMISIONERS’ MEETING**

**July 15, 2021**

**Present: Rich Adams, David Leboeuf, Claudia Ferber, Bob Dow, Tom LeMein, and Paula Adams**

**Meeting came to order at 6:00 PM. The minutes from the June 17, 2021, meeting were read, seconded, and accepted.**

* **Dam: The District received the report from the state about the state of the dam. We received a Letter of Deficiency, this is basically the same as what we received before with a few changes. Rich has spoken with Bob Carter from NH Dams. He is just about done with the study on the pipes for the spillway. He will turn this over to the state and see if they agree with his study. If the state does agree this it would save us a lot of headaches. He was pretty optimistic that we could make this happen. This wouldn’t be happening until the September time frame when we would be thinking about dropping the lake level. The State Inspector climbed up and down over the dam while taking pictures. He was pretty much in agreement with the Letter of Deficiency we received. He did change some of the priorities. There is no up-to-date list of who gets called first and so forth.**

**One bit of bad news, Rich mentioned there was possibility of grants available. There is a list of dams about 50 long and Sawyer Lake is one of them. The state probably owns 80% of them. As it turned out, all that money went to the state owned dams. Bob Carter did mention there is some FEMA money available if there was danger downstream. He is looking into that now. We can’t receive any money from them until the state approves our patch work.**

* **Roads: We’ve had a busy month with traffic and all the rain storms. Did patching on Hemlock Drive. After each rain storm Bob has gone around and checked the roads and we aren’t in bad shape. Bob stated that we would be doing the repairs on Beach 2 in the fall. The culvert work on Beach 1 will depend on what’s left in the budget. Both beaches need larger culverts.**

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* **Roads Continued: June was dry and July just the opposite! There have been no downpours, so no washouts. The town paved Ash Avenue and Hemlock   
  Avenue, all the way up to the top of Bear! The pavement on Fox Drive has been breaking up the last few years. We should probably budget to fix this. We could put some cold patch on it, but it really needs some attention. It’s really in rough shape. Bob and his brother-in-law paved it about 20 years ago. We would need to get a price to pave it. In the spring when the roads are wet the heavy trucks break it up. Originally Sawyer Lake Road was only paved to Ash Avenue. The District had to take out a 20 year bond about twenty or thirty years ago. The town put a skim coat or what they call tar and gravel. The town then took it over. Grape Avenue also needs some attention, but it isn’t a priority. Fox is a priority.**
* **Treasurer’s Report: The Commissioners’ have signed off on the invoices and bank statements. When we did the Department of Revenue’s Audit, which we have to do every year, one of the questions was, are the bank statement reconciled and signed by the Commissioners? We hadn’t been doing that. Claudia informed them that we would start to do so. Claudia needs to know who wants direct deposit because a rep from the bank is going to sit with her to get it done. There are only two vendors that need to send a certificate of liability to me. These are for a vendor doing work in the district and something happens their insurance would be primary and ours would be secondary. The Commissioners have a meeting with Primex tomorrow morning to go over the Districts coverage and liabilities. This will help understand what’s covered and what isn’t.**

**I hope to have the Financial Portfolio by September. If we have to write a grant this will help as we will have all our financial information. Claudia thought she might have Financial Policies and Procedures in place, but gathering six months Actuals and research, and the Department of Revenue sending a new rule that’s about Accounting for Municipals, I haven’t had time.**

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* **Treasurer’s Report Continued: Claudia spent a lot of time trying to straighten out problems with bills from Benevento. She just received an overdue notice from them for a bill from April. It seems the bills were going to Rich Bakos, the previous Treasurer, and they weren’t being forwarded. Claudia asked Bob to let her know when he orders something so she can be watching for the bill. She has spoken with Benevento and they will be emailing her the bills. Claudia passed out an accounting of what was spent for the year. The Operating Account is on one side and the General Fund on the other. Claudia went over the money spent, what was budgeted and what was spent. She went over what was spent on office equipment that wasn’t in the original budget. Some monies need to be moved from another line item. This needs to be documented in the minutes where it was taken from. We paid the auditor $100. There was $137 in the Auditor Budget, so all is fine there. Claudia went over all the expenses for the District building.**

**Claudia went over each item for the 2021 budget. She went over what was voted on for each department and how much is still available. She also showed some expenditures that were not in the original budget. She then went over what was spent in the first half of 2020 and what has been spent in 2021 to help us know what is available for the rest of the year.**

**The insurance bill for the building was sent out in July but wasn’t paid until January. This means we will have two insurance bills for 2021. Claudia also mentioned that the line items in red can be decided on what line items to move them to for next year.**

**Balances as of June 30, 2021:**

**Operating Account: $ 4.922.38**

**General Fund: $117,510.02**

**Treasurer’s Report was seconded and accepted.**

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* **Open Forum: It was brought up that the police were up at the top of Beach 5 for two hours. Stopped people who were driving their golf carts on the town roads. He said Fish and Game would be coming into the lake to make sure golf carts are not driven on the town roads. The fine would be $500 and the cart would be impounded and a fee for the storage would be charged. It was brought up that at Crystal Lake they had a petition brought to the town and they can drive their golf carts on the roads. Those that would like to be able to drive their carts on the roads realize you have to be responsible and have some rules.**

**Rich Adams said that if people wanted to have a petition and bring it to town hall it was fine with him. Rich also brought up what would the liability be to the district because the district owns the roads. He would ask tomorrow when they have the Zoom meeting with the insurance company.**

**It was brought up that most people use the carts to go back and forth to and from the beaches. Vehicles on the town roads need to registered and driven by licensed individuals. It was decided they would ask one of the selectman what is required to file a petition. It was realized they couldn’t be driven on Sawyer Lake Road.**

**Mike Tunis, who lives on the lake and also is on the ZBA, brought up that people who bought property on Plum Avenue would be at the ZBA meeting that night. This part of Plum Avenue is not maintained. He wanted to know if the district was planning on changing this. He has a meeting tonight and wanted to make sure there were no changes. The commissioners said when the form was filled out it was stated that the road wasn’t maintained.**

**Claudia said she had spoken with Rich Adams and said she was resigning as the District Budget Committee representative.**

**Meeting was adjourned at 6:57. This was seconded and accepted.**

**Paula Adams, Clerk**