**SAWYER LAKE VILLAGE DISTRICT**

**BOARD OF COMMISSIONERS’ MEETING**

**May 20, 2021**

**Present: Rich Adams, David Leboeuf, Bob Dow, Tom LeMein, Claudia Ferber, and Paula Adams**

**Meeting came to order at 6:00 PM. The minutes from the April 15, 2021, meeting were read, seconded, and accepted.**

* **Dam: The inspector from the State came last Tuesday, May 11, 2021. Dave, Tom, and Rich were present. Bob Carter from NH Dams was also present. Everything is still pretty much the same. The Inspector from the state spoke at great length about the pipes on the spillway not being the correct distance apart. The spillway would not break away correctly. NH Dams will do the calculations and the state will get together with them. In the fall when the lake is let down, we may have to drill new holes and replace the pipes.**

**Rich put in the last 4” board last week. Dave asked the inspector why the poles weren’t put in correctly when they redid the dam? Rich said these poles were put in originally in the 1980’s. The last time the dam was redone in 2008 the distance of the poles did not agree with the design. This would be the easiest fix. It was also mentioned that we could drain the lake four inches and we wouldn’t have to doing anything with the overflow pipe. We are waiting to get some good opinions on this.**

**Over at First Beach, between the two houses, they want a drain. The drain would be at the high level of the lake. If we got the “250” year storm someone calculated it wouldn’t overtop the dam it would drain out**

**the pipe that drains into the lake on Beach 1. Digging out more of this pipe could mean not putting in a new pipe. This would be worth looking into. They feel if even a little trickle goes over the dam it would wash out the whole thing.**

**There is a grant that we have the paperwork on and we are doing the research on it now.**

* **Beaches: The rafts are in at all the beaches. The rafts we put in are steel not aluminum. They have the same 25-year warranty as the aluminum ones. We purchased these because we couldn’t get the aluminum rafts until next year.**

**There were many compliments about the new rafts. Rich showed a sample of the new red and white floats that just came in. We’ve got the ropes. They will probably go in this weekend.**

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* **Beaches Continued: Steve Chmielecki drilled holes in cobblestones for the anchors. In the winter the rafts will be pulled onto the beaches. The anchors will stay in. The rafts are steel and very heavy. People will not be carrying them off. Bob will be raking the beaches this weekend. The stump on Beach 5 has been ground down. MBL Landscaping will be mowing the lawns and the dam area. It was asked if floats could be put at the back of the side floats to keep swimmers from swimming in the boating area? This was thought to be a good idea. This could go into next year’s budget. Sold two of the old rafts. The money will go into the Beach budget. The rafts in bad shape will be destroyed. The Fire Department blew out the line for the fire hydrant on Beach 6. They put a couple of cement blocks on either side with strapping holding it. That should keep the pipe down.**
* **Roads: The month of April and the beginning of May all the roads have been graded and the ditches cleaned, and they are the way they should be. Spent a lot of time cleaning the ditches because of all the debris that came down this winter. Put down a lot of gravel in different spots trying to build up the roads where there are mud spots. The man hole at Beach one will have to be addressed some time this summer.**
* **Treasurer’s Report: Rich Adams stated that Claudia has spent hours going back through all the records for the past ten years to see who gets what. Claudia said that Kelly Leboeuf has helped go through it all. The new laptop has been purchased and set up. Tom came over and set up the printer. The file cabinet is all set. Our bookkeeping system is Quicken. That is all set up. Our signatures are all set up. This was a herculean task. The Bank of New Hampshire was in the process of changing their bill paying system while I was trying to learn their system. Their system was actually down and some of our information didn’t get mitigated properly. All the information for automatic deposits didn’t get pulled over because they are not doing that for commercial accounts anymore. Jim Glover, who has been helping us at the Bank of NH, put me in touch with someone that could walk me through the process. Because of a glitch with the system, their IT people had to redo setting me up.**

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* **Treasurer’s Report Continued: Penny, our contact at the state with the Department of Revenue, has been very helpful. She has helped me understand the forms that need to be done and the deadlines. We need to follow the Municipal rules to be in compliance. She also helped me know what forms and papers are needed for applying for the grant for the dam. Tomorrow I’m meeting with Mike Griffin, our Auditor, to get the 2020 audit completed. I have a form that the Commissioners need to sign confirming the amount voted on for the budget.**

**I went on the Primex portal, the district insurance company, and noticed that the value of the building went from $30,000 to $187,000. The insurance bill went from $800 to $1200. Also I questioned what coverage the elected officials have. We do now know they have coverage. The value of the building will have to be looked into. Claudia went over the financials for both the general fund and our operations account. Claudia explained how the money in the Money Market is used until the tax money comes from the town. Claudia noted that previously Bob received $40 and then started receiving $30. She asked which he should be receiving. Bob stated that when he was Commissioner and Road Agent he received $40. Now being just Road Agent he receives $30. Claudia couldn’t find any record that the Moderator had received a stipend.**

**The Moderator was paid a $30 stipend.**

**Also Penny suggested we should review the procedure for the Annual Meeting with the Moderator. When each Warrant Article is voted on individually, there does not have to be another vote to accept the new budget, all that has to be done is state what the new budget is.**

**It was felt the rules for attendance at the meetings should be looked into.**

**Claudia felt we should look into what has to be done about getting proposals for different jobs. The DRA says that the district can set their own limit on what needs an RFP (request for proposal).**

**As of 4/30/2021: Operating Account: $ 11,975.87**

 **General Fun: $162,498.32**

**Treasurer’s Report was accepted and seconded.**

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* **Open Forum: A question was asked to Claudia about the Bank Statements: Would she be attaching a reconciled statement to her report? Claudia said that with Quicken, the new program for keeping the books, it automatically reconciles.**

**A question was also asked how do we know the town is giving us the correct amount? The town gives us what was approved for the budget. This money comes from the Precinct tax that is paid to the town. It doesn’t matter if the town doesn’t receive tax payments from everyone, the district still receives the amount voted on for the budget. There are many people in the district that have benefited from the Veterans’ and elderly credit.**

**A question was asked if a renter is a resident? If they claim the property they are renting as their legal address, yes, they are a resident and can vote in the district.**

**The steps going into the District Building are in need of repair or replacement. Questions asked if they should be repaired or replaced. It was felt they need to be repaired for safety until they can be replaced. The cost of precast steps or metal steps will be looked.**

**The Meeting was adjourned at 7:00 PM. This accepted and seconded.**

 **Paula Adams**

 **Clerk**