

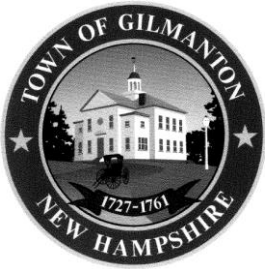
**Town of Gilmanton, New Hampshire**  
**Planning Board**  
**Academy Building**  
**503 Province Road**  
**PO Box 550**  
**Gilmanton, New Hampshire 03237**  
**planning@gilmantonnh.org**  
**603.267-6700 –Phone    603.267.6701 –Fax**

**Michael Jean, Chair**  
**Gary Anderson, Vice-chair**  
**Marshall Bishop, Select Rep.**  
**Michael Wilson, Alt. Select Rep.**  
**Gabriel Jerome, Member**  
**Shane Bruneau, Member**  
**Roy Buttrick, Member**  
**Mark Fougere, Certif. Planner**  
**Bre Daigneault, Planning Admin.**

### **Instructions for Voluntary Merger of Pre-Existing Lots**

- 1) Please note that the lots to be merged must be in common ownership and contiguous (being in actual contact; touching along a boundary or at a point). It is important that any deeds for the property are listed in the exact same ownership. For example, if one deed is listed as “John A. Smith” and the other deed is listed as “John Smith”, the lots cannot be merged until new deeds are drawn up.
- 2) Fill out the Notice of Voluntary Merger of Pre-Existing Lots form. You must include the Map and Lot information from the Town. If you need additional space, please attach another sheet. Please **CLEARLY PRINT IN BLACK INK** or **TYPE** this information because the Belknap County Registry of Deeds will not accept it for recording otherwise.
- 3) **Do not sign the form until you are in front of a Notary Public. Notaries are available at Town Offices. Be sure to bring a photo ID.**
- 4) Submit the form along with any surveys you may have for the lots being merged to the Land Use Office at the Academy Building. The survey is not required but is helpful in the review process. If you do not have a survey, please attach a copy of the Town Map, highlighting which lots are to be merged.
- 5) A **\$25 fee** must be paid to the Town of Gilmanton at the time of submission to cover the costs of processing and **\$18.00** for recording the merger documents.
- 6) Once the request is approved and signed, a copy of it will be forwarded to the Assessing Office and the original will be filed for recording with the Belknap County Registry of Deeds.

If you have any questions, please contact the Planning and Land Use Office at (603) 267-6700 ext. 29 or e-mail [planning@gilmantonnh.org](mailto:planning@gilmantonnh.org).



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**Voluntary Lot Merger Form  
(RSA 674:39-a)**

The undersigned, Renee J. Waterhouse, with an address at 25 Locust St. #1, Danvers, MA 01923  
Being the owner(s) of certain lots or parcels of land situated in the Town of Gilmanton, in the County of  
Belknap, and State of New Hampshire, as described below, hereby apply to the Gilmanton Planning Board  
for the merger of said lots into a single lot of record, to be known as Map 132 and Lot 054 hereafter  
in accordance with the provisions of RSA 674:39-a. It is my/our understanding that:

- A. The newly merged tract of land will be treated as a single lot for all purposes, including taxation;**
- B. The merger shall bind the undersigned owner(s), and their heirs, successors and assigns, and shall be recorded forthwith in the Belknap County Registry of Deeds; and**
- C. The said parcels of land cannot be separately sold, alienated or conveyed without a lawful subdivision as required by the statutes of New Hampshire and the ordinances of the Town of Gilmanton.**

Description of Lots to be merged:

**Lot #1:** Land known as Gilmanton Assessor's Map 132 Lot 051 acquired by deed(s) dated 09/24/2018 and recorded at **Belknap County Registry of Deeds** in Book 3197 Page 986.

**Lot #2:** Land known as Gilmanton Assessor's Map 132 Lot 054 acquired by deed(s) dated 09/24/2018 and recorded at **Belknap County Registry of Deeds** in Book 3197 Page 986.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_.

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**Print Name**

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**Signature**

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**Print Name**

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**Signature**

Since adoption of the Uniform Acknowledgement Act In the STATE OF _____ The following is a common form for "Certificate of acknowledgement" County of _____ State of _____ On this _____ day of _____, Known to me or proven to be the instrument subscriber, personally appeared before me and acknowledged that he/she executed the foregoing instrument. Notary Public
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This application for merger creates no violations of current ordinances or regulations and is hereby  
accepted by the Town of Gilmanton on this \_\_\_\_\_ day of \_\_\_\_\_ in the year  
\_\_\_\_\_.

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Planning Administrator