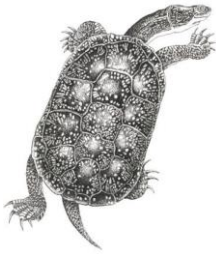


Gilmanton Conservation Commission

PO Box 550

Gilmanton NH 03237-0550

conservation@gilmantonnh.org (603) 267-6700 ext. 122



Minutes of September 14, 2020

Budget Meeting

APPROVED

Call to order: The meeting was called to order by Chairman Dick de Seve. Those present included Chairman Dick de Seve, Alternate Member Sue Hale-de Seve, Member Paula Gilman, Alt. Member Thomas Dombrowski, and Member Stephen Hopkins along with the Conservation Commission Clerk Bre Daigneault. Vice Chair Jennifer Baker, Member Ed Bernstine, and Member Patrick Hackley were absent. Due to the COVID-19 emergency order, this meeting was held virtually by utilizing the *Zoom* platform.

Budget: Members reviewed the Conservation Commission accounts including the Commission checking account with Meredith Village Savings Bank, the Endowment Funds account for the former Twigg properties with Fidelity, and the general operating budget. Chair de Seve was still in the process of receiving quotes for the barn roof on Meeting House Rd. Gilman inquired of the costs to update maps. Chair has been working with Nanci Mitchell to have the conservation lands map updated. He is not sure if this will be completed by the end of this year. The map of farms in Gilmanton will also need to be updated. Revising the NRI would be another cost. They had received a printing quote for the NRI of approximately \$5 per copy. Chair felt the members would be using limited outside consultants, but may need to add into the budget as there may be expenses incurred as they proceed with the update. Hopkins feels that would be prudent. This would also be an opportunity to introduce the public to the NRI. He feels the top priorities would be the Frisky Hill project, NRI costs, and the barn roof. Gilman inquired if the money not spent in the operating budget carry-overs to the next year's budget. Daigneault explained it does not, however, it does transfer to the commission's MVSF account. It was discussed the computer expense line could be utilized for the Zoom meetings. The remaining money in the grounds budget line would be utilized for the purchase of the GPS units. Chair reminded the commission to continue monitoring CC lands and complete the reports. Dombrowski inquired if the Historic Society shared any cost with the barn roof; they seem to be the people utilizing the barn. Chair de Seve would look into that, as well as whether the GLT held any responsibility. Dombrowski stated Nanci Mitchell had been having problems with the mapping program. There may be a student intern or other source available to aid in the maps. Chair would contact Mitchell. This may be an area that could use a consultant. Gilman brought up soil maps for the NRI versus the pages of soil types. Hopkins agreed and knew Tom Howe had a program for these. Gilman would reach out to Howe. The operating budget was discussed. Proposed changes were broken down by budget line: Map Printing- \$500 for new CC maps; Office Supplies- \$200; Computer Expenses- \$200 for Zoom meetings; Grounds- \$1500 increased monitoring & maintenance; Training- \$700- more members need more training

Meeting Adjourned

Respectfully Submitted,

Bre Daigneault, Conservation Admin.

Attested by: _____ on _____

Dick de Seve, Chair

Date