

**TOWN OF GILMANTON  
HISTORIC DISTRICT COMMISSION  
ACADEMY BUILDING  
THURSDAY, MARCH 25, 2021 – 7 PM**

**MINUTES**

**Present:** Chair Ernie Hudziec, Matt Grasberger, Roy Buttrick, Evan Collins (Selectmen's Rep), Allison Hooker

**Absent:** Robert Uminata-alternate

**Also present:** Annette Andreozzi (Land Use Admin.)

Chair Hudziec opened the meeting at 7: 01PM.

Welcome to the Gilmanton Historic District Commission. I am Ernie Hudziec. As Chair of the Commission, due to the COVID-19 crisis and in accordance with RSA 91-A:2, III (b), Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Commission is authorized to meet electronically. I find that this meeting is imperative to the continued operation of town government, and vital to public safety & confidence during this emergency. As such, this meeting may be conducted without a quorum of this body physically present in the same location.

In accordance with the Emergency Order, this is to confirm that we are:

- a) Utilizing the Zoom platform for this electronic meeting. All members of the board have the ability to communicate contemporaneously during this meeting, and the public has access to contemporaneously listen and, if necessary, participate in this meeting.
- b) We previously gave notice to the public of how to access the meeting using Zoom, with instructions provided on the Town of Gilmanton's website at: [www.gilmantonnh.org](http://www.gilmantonnh.org).
- c) If there are problems with access; please call 603-267-0000 ext. 116
- d) In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

At this time, I welcome members of the public in the room & accessing this meeting remotely. Even though this meeting is being conducted in a unique manner the rules of conduct & decorum apply. Any person found to be disrupting the meeting will be removed if they continue after being asked to cease the disruption.

Any person wishing to speak shall address me, the chair, to get permission. Please identify yourself clearly before speaking.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

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Let's start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether you are in this room or you are remote & if there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Ernie Hudziec – present in room  
Allison Hooker – present in room  
Roy Buttrick – present in room  
Matt Grasberger – present in room  
Evan Collins – present in room  
Robert Uminata – absent

**PUBLIC COMMENT**

No public in room or remote.

**OLD BUSINESS**

Revisions to HDC regulations  
The HDC reviewed the newest proposal vs the existing.

**MOTION**

**Ms. Hooker moved to approve the HDC regulations as presented with minor clarifications.**

Seconded by Mr. Grasberger

Allison Hooker -yes  
Evan Collins-yes  
Ernie Hudziec-yes  
Roy Buttrick – yes  
Matt Grasberger - yes

**Motion passed unanimously.**

**APPROVAL OF MINUTES – February 25, 2021**

**Mr. Buttrick moved to approve the minutes of February 25, 2021, as amended.**

Ms. Hooker seconded.

Ernie Hudziec-yes  
Allison Hooker -yes  
Evan Collins-yes  
Roy Buttrick – yes

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Matt Grasberger - yes  
**Motion passed unanimously.**

OTHER BUSINESS

Mr. Onion (m/l # 414/040) would like the HDC to extended the time on his permission to change the dormer roof shingles to rolled roof and dormer clapboard to shingles.

**MOTION**

**Mr. Grasberger moved to extend the time till year end of 2021.**

Seconded by Ms. Hooker.

Ernie Hudziec-yes

Allison Hooker -yes

Evan Collins-yes

Roy Buttrick – yes

Matt Grasberger - yes

**Motion passed unanimously.**

Mr. Buttrick would like to be reappointed to the HDC.

**MOTION**

**Ms. Hooker moved to forward Mr. Buttrick's request to BOS.**

Seconded by Mr. Grasberger.

Ernie Hudziec-yes

Allison Hooker -yes

Evan Collins-yes

Roy Buttrick – yes

Matt Grasberger - yes

**Motion passed unanimously.**

Next month will be a review of procedures.

Adjournment at 7:45 PM.

Respectfully submitted,  
Annette Andreozzi  
Land Use Administrator