



**TOWN OF GILMANTON  
HISTORIC DISTRICT COMMISSION  
ACADEMY BUILDING – 503 PROVINCE RD.  
THURSDAY, FEBRUARY 24, 2022 – 7 PM**

**MEETING MINUTES**

**APPROVED**

**General Public comments-** None

**Informal Discussion-** Francis Parrott, III & Catherine Merrifield, owners of map and lot 419-025, located on Meeting House Rd.

Owners presented pictures of proposed exterior views of the home and where on the lot the house would be built. Ms. Merrifield has been working with contractor Mike Fogg on designs. Chair Hudziec verified the windows are two over two. Mr. Parrott confirmed. Ms. Merrifield wanted windows that would allow the most light in the house. Chair Hudziec inquired of the dimensions of windows. The owners were not sure as it would be dependent on what is available. Chair Hudziec stated that once they had determined the window style, to please bring in pictures. The standard is a 6 over 6 configuration. Being so far away from road, he wouldn't be concerned with 2 over 2's. Chair Hudziec inquired about a chimney. Ms. Merrifield stated there would be a woodstove in the basement and gas fireplace on main floor. Chair Hudziec stated the chimney should be centered. He was concerned with the bump outs on the front door and side. Mr. Parrott doesn't have a problem getting rid of the bump-outs. It was clarified one of the areas was showing a roof over a porch. Ms. Merrifield stated there would not be a porch. Chair Hudziec saw no objection to a porch. Member Buttrick asked if anything would be in place of the bump-out on the front door? The owners stated they could make the front door flush. SR Collins stated the only items he noticed where the chimney and windows. Chair Hudziec stated when they submit the application, they must have pictures, samples, windows, etc. If they foresee any deviation from materials, they should present those as well. He recommended to have the builder read the regulations. The application is the time to have all aspects approved. Mr. Parrott stated there are problems with availability of materials. He inquired if they would have to reapply or could they just bring in the new sample. Chair Hudziec stated a slight difference may be acceptable, but a completely different material may need to be re-seen. Substitutions should be as close as possible. Ms. Merrifield inquired if they could get approval for multiple siding colors when they submit the application. Chair Hudziec did not feel that would be a problem. Ms. Merrifield asked if they could submit a couple different window styles. Members confirmed it would not be a problem. Members recommended the owners pay attention to the roof lines and pitches. Member Buttrick inquired if they had shingles picked out? The owners had not chosen the materials yet. Chair Hudziec recommended the owners look to the project checklist. He feels the look without the porch overhang would be acceptable. He recommended they make windows same dimensions, rooflines on either side of main living area should be more similar in height, and the dormer windows may need to be larger. Ms. Merrifield inquired if a walkout basement at the back of the

house was acceptable. Members felt it would be. Members reviewed a prior septic design for topography of the land.

**Approval of Minutes** - October 28, 2021 meeting

Member Buttrick made the motion to approve. Chair Hudziec seconded.

**Motion passed 3-0**

**Other Business**

SR Collins made the motion to adjourn. Member Buttrick seconded.

**Motion passed 3-0**

Chair Hudziec Hudziec, Chair