

**TOWN OF GILMANTON
HISTORIC DISTRICT COMMISSION
ACADEMY BUILDING
THURSDAY, APRIL 22, 2021 – 7 PM**

MINUTES

Present: Chair Ernie Hudziec, Matt Grasberger, Roy Buttrick, Robert Uminata-alternate

Absent: Evan Collins (Selectmen's Rep), Allison Hooker

Also present: Annette Andreozzi (Land Use Admin.)

Chair Hudziec opened the meeting at 7: 02 PM.

Welcome to the Gilmanton Historic District Commission. I am Ernie Hudziec. As Chair of the Commission, due to the COVID-19 crisis and in accordance with RSA 91-A:2, III (b), Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Commission is authorized to meet electronically. I find that this meeting is imperative to the continued operation of town government, and vital to public safety & confidence during this emergency. As such, this meeting may be conducted without a quorum of this body physically present in the same location.

In accordance with the Emergency Order, this is to confirm that we are:

- a) Utilizing the Zoom platform for this electronic meeting. All members of the board have the ability to communicate contemporaneously during this meeting, and the public has access to contemporaneously listen and, if necessary, participate in this meeting.
- b) We previously gave notice to the public of how to access the meeting using Zoom, with instructions provided on the Town of Gilmanton's website at: www.gilmantonnh.org.
- c) If there are problems with access; please call 603-267-0000 ext. 116
- d) In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

At this time, I welcome members of the public in the room & accessing this meeting remotely. Even though this meeting is being conducted in a unique manner the rules of conduct & decorum apply. Any person found to be disrupting the meeting will be removed if they continue after being asked to cease the disruption.

Any person wishing to speak shall address me, the chair, to get permission. Please identify yourself clearly before speaking.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

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Let's start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether you are in this room or you are remote & if there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Ernie Hudziec – present in room
Allison Hooker – absent
Roy Buttrick – present in room
Matt Grasberger – present in room
Evan Collins – absent
Robert Uminata – present in room

Mr. Hudziec appointed Mr. Uminata as a voting member for this meeting.

PUBLIC COMMENT

There was no public in the room or remote wishing to speak.

INFORMAL DISCUSSION

m/l#128/016, 535 Province Road, Dougherty owner

Mr. Dougherty passed out a drawing & a picture of what he wished to do. To create a safer access walkway to the house from the driveway. There is loose rock and dust leading to the front door, making a tripping hazard. He proposed a brick walkway with a granite step. The granite piece from the front door will go to where the granite posts are located. Their landscaper was available to do the work this weekend.

Mr. Buttrick questioned if the granite posts were far enough away from the road.

Motion

Mr. Buttrick moved to accept the proposed walkway with the change that the granite step be positioned between the granite posts, not in front of them.

Mr. Uminata seconded.

Ernie Hudziec-yes
Robert Uminata-yes
Roy Buttrick – yes
Matt Grasberger - yes

Motion passed unanimously.

Mr. Hudziec thanked the Doughertys for their extra effort.

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Mr. Dougherty asked about replacing some rotted siding on the view side of house with some siding from the other side.

Mr. Hudziec said it would be ok, no application needed, if the wood was the same color.

NEW BUSINESS

Mr. Hudziec directed, with no objection, for the staff to write a cover letter and send the new version of the “HDC Guidelines” to each property owner in the historic districts.

HDC PROCEDURES

MOTION

Mr. Buttrick moved to accept the presented recommended changes to the HDC procedures.

Seconded by Mr. Grasberger.

Ernie Hudziec-yes

Robert Uminata -yes

Roy Buttrick – yes

Matt Grasberger - yes

Motion passed unanimously.

APPROVAL OF MINUTES – March 25, 2021

Mr. Buttrick moved to approve the minutes of March 25, 2021.

Mr. Uminata seconded.

Ernie Hudziec-yes

Robert Uminata -yes

Roy Buttrick – yes

Matt Grasberger - yes

Motion passed unanimously.

Ms. Dougherty expressed an interest in being appointed as an alternate to the HDC.

MOTION

Mr. Grasberger recommended to the BOS that Mrs. Dougherty be appointed as an alternate to the HDC.

APPROVED

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Seconded by Mr. Buttrick

Ernie Hudziec-yes

Roy Buttrick – yes

Matt Grasberger – yes

Robert Uminata - yes

Motion passed unanimously.

The next meeting will discuss the construction materials in front of the Mudgett house.
Staff is to send a letter to the property owner requesting their presence for discussion.

Adjournment at 7:40 PM.

Respectfully submitted,

Annette Andreozzi

Land Use Administrator