



TRUSTEES OF CEMETERIES

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Meeting Minutes

Tuesday, September 15, 2020 6:30pm

Gilmanton Academy Lawn

503 Province Road

Present: Trustees Candace Daigle and Leonard (JR) Stockwell, Jr.; staff Sexton Paul Lines.
Absent Trustee John Dickey.

1. Approval of Minutes

MOTION: On a motion by C. Daigle, seconded by JR Stockwell, it was voted unanimously to adopt the minutes of the July 29, 2020, meeting as written. (2-0)

2. General Items

- a. Site name signs. As per the last meeting a letter was sent to Jason Newton who provided the site signs for Belmont. There was no response. An inquiry was also sent to Dan Adel. The members reviewed his sample and options.

Discussion on cost, permanence, erecting, size, and wording. It was decided to eliminate the word "Cemetery", add the established/earliest burial date, rout the letters, have Dan erect, and start with two. As part of this discussion, it was noted that consideration should be made to renaming those sites when only a location was used (Sawyer Lake, Leavitt, Hatch, Hattie Smith) prior to ordering those signs.

MOTION: On a motion by C. Daigle, seconded by JR Stockwell it was voted unanimously to order Beech Grove (since the name on the gate is only visible when the gates are closed) and Sleeper signs with the above discussed options. The Beech Grove sign to be erected at the cemetery gates, not at Province Road. (2-0)

- b. Regulation signs-the final two shall be erected at Sawyer Lake & Mudgett.

3. Specific Site Reports

a. Beech Grove

1. Hodgdon. Laconia Monument has reset this stone and will epoxy when they come with Dugal's headstone.
2. Trees. ArborTech has rescheduled three times. The current proposal is September 26th. They will remove 3 maples, 2 oaks and trim one maple for \$5,600 which will be taken from income.
3. Plants and bushes on the Dan & Bea Adel lot were overgrown. A letter was sent to young Dan. He and his wife took care of it right away and thanked the Trustees for letting them know.
4. Adrian Boudreau's (buried next to Moses Dustin) daughter (Jennifer Stanley), requests to sell back 5 lots they will not use. Regulations state they can only be sold back to the Town and for the amount for which they were

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MINUTES ISSUED IN DRAFT-SUBJECT TO AMENDMENT/ADOPTION AT SUBSEQUENT MEETING-MINUTES AVAILABLE September 20, 2020

- purchased (\$62.50 total). This will require transfer deeds for recording and moving the existing 4 corner markers.
- b. Buzzell
 - 1. Delineator post project is complete. The posts will have to be mapped and added to the Buzzell map to assist in laying out graves in the future. The Trustees will also exchange a lot for the Ouellettes and move his corner markers.
 - 2. Weeds still require two applications.
 - c. Hilliard-discussion on whether the 4 “possible stones” and “possible pipe” notes on the map done by the ground-penetrating radar company were investigated. JR Stockwell will follow up. P. Lines said the pegs are still evident at the site. C. Daigle will redistribute the plan to the members.
 - d. Hillside: “Ayers” crypt was called out on the Reifsynder’s subdivision application. The record indicates this crypt was not for the general use of the adjacent Hillside Cemetery, but separately created to hold the remains of one Hannah E. Ayers. The Trustees asked for amendments to the plan to better memorialize the location, access, and future of the crypt. Mr. Reifsynder and his surveyor were very accommodating to our request. They will make adjustments to the plan as requested. The Trustees discussed whether the crypt needs to be inspected and possibly tightened up. We will contact Kevin Fife in the spring to see what he recommends.
 - e. “Indian” burial site: Reclamation project outstanding; \$4,500 encumbered. Postponed until TurfPro’s equipment is repaired.
 - f. Merrill – Mr. Beede’s evaluation outstanding.
 - g. Sanborn – JR Stockwell and P. Lines will clear the path up to the Sanborn Cemetery. Although Mr. Pickowicz has offered us access through his property, it is important that we keep access open up the old road in case his property changes hands.
 - h. Tibbetts – Mr. Beede’s stonework outstanding (\$1,800-\$2,200).
4. Budget
- a. Trustees reviewed the current year budget status. All accounts remain funded and no over-expenditures are anticipated. It was noted the expense of owning, operating, and maintaining equipment has been rising. Additionally, we need some number of extra hours of maintenance due to more/expanded sites and community expectations.
 - b. Trustees reviewed encumbrances.
 - 1. Beede-\$2,200 Tibbetts; Merrill unknown
 - 2. Turf Pro-\$2,460 Buzzell; \$4,500 Indian
 - 3. ArborTech Beech grove Trees-\$5,600 (from the Beech Grove fund).
 - c. The Trustees discussed the 2021 Appropriation Request. Although there continue to be projects, the Trustees did not feel it was appropriate to consider raising the Site Repairs and Project Maintenance or Supplies accounts for the upcoming year. Projects will continue to be primarily funded from the Expendable Trust Fund. However, there was concern that the number of staff hours has increased as more sites are improved and maintained and that equipment costs have risen and continue to do so during this unusual year.

MOTION: On a motion by C. Daigle, seconded by JR Stockwell, it was voted unanimously to request an increase of \$1,867 for the 2021 budget (\$1,012 for additional maintenance hours/costs and \$855 to cover increased equipment costs). (2-0)

5. Other Business
 - a. Adjournment

MOTION: On a motion by JR Stockwell, seconded by C. Daigle, it was voted unanimously to adjourn at 7p.m.

Respectfully Submitted,



Candace L. Daigle, Trustee