



# TRUSTEES OF CEMETERIES

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## Meeting Minutes

Wednesday, October 2, 2019 7pm

Gilmanton Old Town Hall

1800 NH Rte 140, Gilmanton Iron Works

Present: Trustees Candace Daigle, Leonard (JR) Stockwell, Jr. and John Dickey; staff Sexton Paul Lines.

## Approval of Minutes

**MOTION:** On a motion by J. Dickey, seconded by JR Stockwell, it was voted unanimously to approve the minutes of September 4, 2019, as written. (3-0)

## General Items

- A. **Site Regulation Signs:** The ten site regulation signs available have been erected at Friends, Beech Grove (2), Sleeper, Tibbetts, Copp, Guinea Ridge, Page, Buzzell (2). We will order eight more for Hillside, Sawyer Lake, Mudgett, Parsons, Leavitt, Emerson, Weed & Lougee.
- B. **Security cameras:** P. Lines will service prior to winter. Hillside was discussed as another possible location. No decision made.

## Specific Site Reports

- A. **Beech Grove**
  - 1. C. Daigle will see about a machine to reset granite in wall.
  - 2. An October 5<sup>th</sup> cremains interment is scheduled in the Springer lot.
- B. **Buzzell**
  - 1. There is \$2,460 encumbered to purchase/erect driveway delineators. Mr. Beede is unable to do work without a power auger due to soils conditions. JR Stockwell will check if Turf Pro can complete for the same amount since they're also looking at the Indian burial ground.
  - 2. Weed Infestation-Washerwoman/Khaki weed. We'll ask Turf Pro on this also.
- C. **Foss** maintenance: Staff has been in for the final cleanup. They accessed again from Province Road. Time for this work was two staff for two hours each. C. Daigle will send year-end report to Lois Foss.
- D. **Friends** – No new information on missing gate. JR Stockwell will check with Mr. Pinette for price on replacement gate and look at retrofitting to avoid removal. We can check for insurance availability, if necessary, once we know the cost. The news report has been sent into the Laconia Daily Sun.
- E. **Guinea Ridge** – A request came in to add a cremation to the Partridge plot. It appears that this is a 5-grave lot and that there are full burials in all five graves. A view of the site shows that the plot is long enough to support the interment of one set of cremains at the foot of each of the five graves if necessary. However, our regulations allow up to 3 sets of cremains interments on top of each full burial, although there would be concern about digging unless we know vaults were used. A call from Mr. Bob Tibbetts confirmed that

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MINUTES ISSUED IN DRAFT-SUBJECT TO AMENDMENT/ADOPTION AT SUBSEQUENT MEETING-MINUTES AVAILABLE, 2019

Horace Sr, Daisy and Florence Partridge and Fred Wells all have vaults. It is unknown whether Horace, Jr. does also. Therefore, cremains will be permitted on the 4 vaulted graves. These criteria should be used for making subsequent interments on other lots where no records of burials exist. Additionally, it has been determined that Horace Sr and Florence were the owners of the lot. We have evidence that Florence's remaining estate was left to her daughter, Florence E. LeBlanc; who now has the authority to authorize the interment of cremains in one-half of the 5-grave lot.

An October 19<sup>th</sup> interment of Dean LeRoy Coleman's cremains onto the grave of Florence J. Partridge will be permitted.

- F. **Indian burial site:** JR Stockwell reported on his site view with William Price of Turf Pro. They measured the burial area at approximately 22' x 20'. Mr. Price can get his small backhoe into the site. Approximately 3 small trees will be removed. The birch tree inside will remain. One boulder will be removed. Nine 6' granite posts will be set into concrete with black chain link between them. Mr. Price will install the chain rings on the posts. They will leave a 4' opening in which a gate could be added at some time. The proposal includes trimming out the fence line. The site, as previously stated, is right on the edge of the snowmobile trail. Mr. Price will install reflectors on the posts and will also remove saplings and trim out on the opposite of the trail to make it wider. The proposal is \$2,500-\$3,000 for labor and machinery and \$1,500 for materials. His schedule is to complete this year. Mr. Price did note that he will attempt to come in under the estimate although it is the remoteness of the work site that results in some uncertainties in the amount of time that will be required for the project. The members felt the price was reasonable, especially given the remote work site; however, they also discussed spending this amount on a small cemetery in a remote location. They reviewed the monies available in the expendable trust fund. It was determined that all cemeteries must be equally protected and compared this estimate with the Buzzell posts which required no trimming/tree or boulder removal, or concrete bases and the site is easily accessible.

**MOTION:** On a motion by C. Daigle, seconded by J. Dickey, it was voted unanimously to authorize Turf Pro to complete the above-noted details to enclose the Indian Burial Ground at a price not to exceed \$4,500. (3-0)

- G. **Merrill:** Awaiting an estimate from Mr. Beede to repair stone. P. Lines reported it has been trimmed out.
- H. **Osgood:** Mr. Beede's work completed.
- I. **Plummer:** Report of sign theft sent to PD.
- J. **Tibbetts:** Mr. Beede's work outstanding (\$1,800-\$2,200)
- K. **Wilson Hill:** P. Lines noted it's upcoming for maintenance. There was one footstone that was not reset. He will take care of that. J. Dickey reported a contact from Sue Leclerc who was thrilled with the recent renovations at this site. She also reported news of a possible cell tower on the site and was worried about the impact. The Trustees discussed the negative visual impact this would have on this historic farm and the Wilson Hill cemetery. Comment will be made on the Planning Board comment sheet that comes to the Trustees.

### **Budget**

- A. Submitted 2020 request; \$490, 3.6% increase.
- B. Made mid-year budget transfer request which is pending with Finance office.

- C. Reviewed current budget status.
- D. Encumbered is Beede-\$4,660 + Merrill stone (?). Now also \$4,500 for Indian burial ground.
- E. C. Daigle requested a reimbursement of a Staples invoice in the amount of \$90.25 for paper, ink & card stock (includes a \$30 coupon reduction); covers all other miscellaneous postage, envelopes and other office supplies.

**MOTION:** On a motion by J. Dickey, seconded by JR Stockwell it was voted to authorize a \$90.25 reimbursement from the supplies budget line to C. Daigle for paper, ink, card stock and all miscellaneous office supplies used in 2019. (2-0-1 C. Daigle abstained)

**Other Business**

- A. Next meeting – Wednesday, November 13<sup>th</sup>, subject to space availability.
- B. Meeting adjourned at 8:35pm.

Respectfully Submitted,

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Candace L. Daigle, Trustee