



TRUSTEES OF CEMETERIES

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Meeting Minutes
Wednesday, June 5, 2019, 7pm
Gilmanton Academy
503 Province Road

Present: Trustees Candace Daigle, Leonard (JR) Stockwell, Jr. and John Dickey; Staff P. Lines.

Minutes

MOTION: On a motion by J. Dickey, seconded by JR Stockwell, it was voted unanimously to approve the minutes of May 1, 2019 as written. (3-0)

Election of Officers

The Statute suggests a Chairperson and Bookkeeper (which may be the same person). In addition, the Trustees have previously vote to authorize the Chairperson to sign Rights to Inter.

MOTION: J. Dickey nominated C. Daigle as both Chairperson and Bookkeeper, in addition authorizing her to sign Right to Inter. With no further nominations the motion to elect passed (2-0-1 w/C. Daigle abstaining)

Staffing

A. New Hire-Karen Stockwell

MOTION: On a motion by J. Dickey, seconded by C. Daigle, it was voted to hire Karen Stockwell as a grounds maintenance staff member at the current staff rate for wage & stipend for providing all necessary equipment. (2-0-1 w/JR Stockwell abstaining)

The Trustees welcomed Karen. To reiterate from prior meetings, the Trustees had conferred with the NH Municipal Association and the Gilmanton Selectmen's office to make sure there was no conflict of interest. Both supported the hire and it is recognized that JR Stockwell will not vote on any action related to her compensation or have any direct supervision.

Her Employment paperwork is complete, and authorization sent to Town Hall. She has received parameters of work (hourly rates, provide all equipment, how/when to submit hours, etc.) and Road Agent Paul Perkins has been notified she is authorized to obtain gasoline for this work through the Town.

B. Sexton - C. Daigle noted job description is still being drafted and will be provided prior to the next meeting.

C. Additional Staffing - C. Daigle noted both Paul Lines and Carl Moorehead will continue as staff. The Trustees are very pleased to have such able and willing people taking care of these important sites.

General Reports

A. Planning Board - C. Daigle reported receipt of a Planning Board site plan inquiry for the

Candace L. Daigle
(603) 267-8274

Leonard Stockwell, Jr.
(603) 267-7502

John Dickey
(603) 267-6098

MINUTES ISSUED IN DRAFT-SUBJECT TO AMENDMENT/ADOPTION AT SUBSEQUENT MEETING-MINUTES AVAILABLE June 7, 2019

Tavern related to outdoor seating & relocating the handicapped entrance. Members agreed there are no known cemeteries or burial grounds on or adjacent to this property. Response will be sent to Planning Office.

B. Site name signs

Based on a prior discussion by the Trustees about the cost and origin of existing signs and options to purchase replacement name signs:

1. Hillside sign was purchased from Union Marble & Granite Works for \$165 in 1993.
2. An inquiry has been sent to CJ Designs in Gilford for their input on material, costs, etc. using a PVC-type material.

C. Site regulations signs

We have 10 signs stating the regulations related to access to cemeteries. We need signposts for erection, 5-6'. An inquiry has been sent to the Town Hall for contact info on where the Town purchases them. They'll probably be somewhere around \$6ea. The Trustees agreed to order as soon as we get the contact info and discussed the best method to erect so that they are legally visible, but not intrusive.

D. Orphan stones

1. Still holding seven gravestones found on abandoned property in Gilmanton. Concord had committed to taking Reid and Perkins. Still no response from Boscawen for the Griffin & Ethel stones. Doherty, Youngman and one additional stone are still unknown. C. Daigle will follow up.
2. Trustees agreed that a stone found in Dover-Foxcroft, Samuel Greely should stay where found as there is no record of interment in Gilmanton. J. Dickey will pass on that information.

Specific Site Reports

- A. C. Daigle reported the Steve Bedard believes he may know of a private burial ground. She will follow up with him.
- B. Beech Grove
1. P. Lines reported on the spring cleanup.
 2. Lemire corner posts not set as of yesterday.
 3. P. Lines reported he had cleared the road of limbs and part of a downed tree.
 4. C. Daigle to get an estimate to fill in low place on right of driveway.
- C. Buzzell awaiting maintenance – Mr. Beede (\$2,460). J. Dickey reported that Mr. Beede is ill and been unable to work recently.
- D. Foss maintenance-The Foss family is unable to maintain the site this year. P. Lines will take care of and report cost to the Trustees for Mr. Foss who indicated they wished to reimburse the Town. If not, the cost will come from the income from the Foss Family Care Fund.
- E. Hillside – P. Lines reported he had cleared the limbs that were hanging and down.
- F. "Indian" burial site – JR Stockwell and P. Lines believe the Sheppard farm picture from Facebook is the burial site recently added to the Town's list. They will meet with J. Dickey on site.
- G. Mary Butler-J. Dickey will check on re-staining the gate. JR Stockwell completed the installation of putting up cemetery easement signs and using PVC to mark pin locations.
- H. Merrill - Mr. Steve Morrison offered to help with cost of renovation. Needs gate and stonework. John will ask Mr. Beede to review.

- I. Osgood – waiting for tree work (\$2,400) and Mr. Beede (\$720). P. Lines reported on spring cleanup.
- J. Plummer – C. Daigle to get picture of gate w/out sign for PD report.
- K. Tibbets – awaiting maintenance – Mr. Beede (\$1,800-\$2,200).
- L. Wilson Hill - awaiting maintenance – Mr. Beede (\$2,500). P. Lines reported on spring cleanup. It was noted that the abutter has run a line into the cemetery for tapping.

Budget

C. Daigle reported spent \$1,461.35 in wages/costs and \$1,357.50 in Stipend to date (2,818.85).

Other Business

The next meeting will be held on Wednesday, July 24, 2019, at 7pm at the Gilmanton Academy.
C. Daigle will confirm use of meeting room.

Respectfully Submitted,

Candace L. Daigle, Trustee