



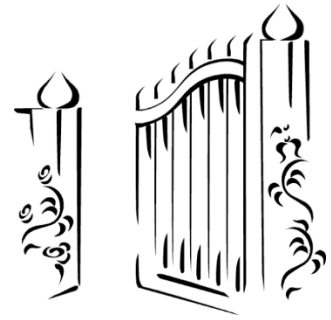
TRUSTEES OF CEMETERIES

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Meeting Minutes

Wednesday, September 4, 2019 7pm

Gilmanton Academy

503 Province Road

Present: Trustees Candace Daigle, Leonard (JR) Stockwell, Jr. and John Dickey; staff Sexton Paul Lines.

Approval of Minutes

MOTION: On a motion by J. Dickey, seconded by JR Stockwell, it was voted unanimously to adopt the minutes of both July 24, 2019, and July 28, 2019 as written. (3-0)

General Items

- A. Site regulations signs – Signs at Friends, the Beech Grove main entrance, Sleeper and Tibbetts are up. The remaining six signs will be erected at the Beech Grove secondary entrance, Copp, Guinea Ridge, Page and 2 at Buzzell. The posts were provided by the Highway Department and a letter of appreciation was sent to Road Agent Perkins. The purchase of additional signs will be considered. The signs are necessary for the Trustees and/or police department to enforce the rules to protect these sites.
- B. Surveillance cameras – Cameras have been erected at the Friends and Beech Grove cemeteries. This action was necessary due to thefts from both sites. J. Dickey reported another granite theft that had occurred on private property. C. Daigle will pass on to Chief Currier.
- C. The records will be reviewed regarding two gates removed for repair.
- D. Photo/record of cemeteries – The members reviewed a generic list of steps to create a photo/record of a cemetery. In some other communities this has been done to obtain scouting badges or by other local groups interested in such a project.
- E. A news article will be prepared to make cemetery abutters, the community and the region aware of the thefts.

Specific Site Reports

- A. Beech Grove
 - 1. Thefts from this site included a corner stone and multiple sections of granite posts taken from the vault wall. In addition, a headstone was found toppled. A report has been filed with the police department and copied to the Town Administrator. The main gate was locked for some time.
 - 2. Surveillance cameras have been installed and the gate has been reopened.
 - 3. Sections of granite that were removed from the wall, but not taken, will need to be reinstalled; and other areas where granite was removed will need to be repaired. We'll see if they can be replaced by staff or if we need to have a machine assist.
- B. Buzzell
 - 1. Granite post delineators project remains to be done.

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Leonard Stockwell, Jr.
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John Dickey
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MINUTES ISSUED IN DRAFT-SUBJECT TO AMENDMENT/ADOPTION AT SUBSEQUENT MEETING-MINUTES AVAILABLE September 6, 2019

2. Members discussed a weed infestation over part of the new section. J. Dickey will try to identify.
 3. One recent interment attended by C. Daigle and P. Lines. Forms and deposit received.
- C. Friends – One of the two matching gates has been stolen. Report A report has been filed with the police department and copied to the Town Administrator. A surveillance camera has been installed. JR Stockwell will review the installation setup of the remaining gate and contact Mr. Pinette about a replacement as well as any installation modifications necessary.
- D. “Indian” burial site – The Trustees have visited the site. A letter was sent to the owner, Ms. Bosiak. There has been no response. JR Stockwell will check on prices to set granite posts to delineate the site.
- E. Merrill – J. Dickey will continue to try and reach Mr. Beede to view this site for the repair of one stone. There is an offer from Mr. Morrison to contribute towards the repairs. Gate also needs repair/replacement.
- F. Osgood – Arbor Tech located one additional dead maple that should come down. The Trustees agreed to increase the contract by \$600 to cover this rather than pay a future higher fee to have them return for one tree. J. Dickey reported the work was completed with only brush and logs left to be hauled out. Mr. Beede is also scheduled for stonework (\$720).
- G. Plummer – C. Daigle obtained a picture of gate w/out sign for PD report. The sign has been stolen.
- H. Wilson Hill – The stonework by Mr. Beede has been completed for the contracted price. Pictures were sent to Mr. Cumins who had donate towards these repairs. In addition to the repaired, uprighted stones, one new stone was found completely buried. It was excavated and reset.

Budget

The members reviewed the year-to-date budget status and anticipated additional costs (continued mowing, areas where encroaching vegetation needs to be cut back, fall debris cleanup, Friends gate replacement, repairs to vault wall at Beech Grove) and projects for the upcoming year (additional regulatory signs and surveillance cameras, invasive weed control, related increased staff hours).

Based on the above, the Trustees instructed that that following changes be made to the existing budget line items as a request for the 2020 appropriation:

	<u>2019</u>	<u>2020</u>
Repairs & Maint	3,650	3,800
Salaries	5,745	6,060
FICA	356	376
M/Care	83	88

Total requested increase is \$490 or .036%.

Other Business

Two additional meetings have been tentatively scheduled prior to year-end; Wednesday, October 9th, 7pm and Wednesday, November 13th, 7pm. Dates are subject change due to availability of

meeting space and agendas will be posted.

Meeting adjourned at 8:10pm.

Respectfully Submitted,

Candace L. Daigle, Trustee