



**TOWN OF GILMANTON
BUDGET COMMITTEE**

PO Box 550, Gilmanton, NH 03237

Ph: (603) 267-6700 Fax: (603) 267-6701 Website: www.gilmantonnh.org

1 December 06th, 2023- DRAFT MINUTES

2 5:00 p.m.- CALL TO ORDER by Chairman Forst

3 PLEDGE OF ALLEGIANCE

4 Present: Chairman Brian Forst, Member Anne Kirby, Member Betty Ann Abbott, Member Ron Leclerc,
5 Member Alec Bass, School Board Rep.- Grace Sisti, and Selectmen's Rep- Vincent Baiocchetti

6 Absent w/ Notice: Vice-Chair Joshua Mann

7 Others Present: Town Administrator- Heather Carpenter, Lauraine Paquin-Finance Specialist, Travis
8 Mitchell- Highway Foreman, Alex DeCoste- Transfer Station Foreman, Cemetery Trustee- Candace
9 Daigle, Library Trustee Sue Roberts, President of the Board of Directors-Gilmanton Year-Round Library-
10 Chris Schlegel

11 Disclaimer: *The information included in this document is not verbatim discussions but general highlights,*
12 *clarification, and information regarding the proposal of the 2024 operating budget. For full budget*
13 *request details, please review the operating budget worksheets provided as attachments.*

14 Budgets presented on the agenda: Cemetery Trustees, Corner Library Trustees, Gilmanton Year-Round
15 Library, Sawyer Lake District, Highway, Transfer Station, Town Clerk/ Tax Collector, and Outside Agencies

16 Cemetery 4195: Candace Daigle

17 Total Request- \$ 18,127.00

18 Slight increase of 4.98%

19 There is a 4% COLA increase request in the 2024 budget recommendation for the seasonal staff only.

20 Budget Highlights: Wages/FICA/Medicare increased based on the 4% cola for seasonal/part-time staff
21 only.

22 Volunteers have been added this year for stone cleaning, maintenance, and various other tasks

23 Two new lines in the budget to capture expenses currently paid by the Trustees;

- 24 • Dues and Training-** \$300.00: NH Municipal Association & NH Cemetery Association
- 25 • Maint. Supplies-** \$300.00: Stone cleaning supplies and miscellaneous expenses

26 ** See Attachment- Preliminary Budget Presentation*

27 Corner Library 4550: Sue Roberts

28 Total Request- \$8,000.00

29 No increase is being requested; the budget is a decrease of -1.84%

30

31 Petition Warrant Article for Gilmanton Year-Round Library: Chris Schlegel

32 Total Request- 47,100.00

33 The budget request is being reduced to 47,100.00 from the original request of the preliminary budget
34 request of \$54,000.

35 The request was reduced by receiving donations, fundraising, and solar offset.

36 **See attached information Request*

37 **Sawyer Lake District:** Rep. Rich Adams

38 There is no budget to present at this time; their process is starting in a couple of weeks.

39 **Highway Admin- Travis Mitchell standing in for the Road Agent-Paul Perkins**

40 Any wage increase has increased the withholding lines in the budget, and insurance lines across every
41 department show an increase from the premium benefit package request for the purpose of employee
42 retention and longevity; this is in lieu of a request for COLA or merit increases.

43 **Budget Request of \$658,922.00**

44 **This budget has an increase of 16.74%**

45 **01-4311-117- DPW Director:** This is a new line based on the passage of the petition warrant article in
46 2023 for the DPW director, a hired position rather than an elected Road Agent. The current amount of
47 \$69,280 is prorated for the purpose of covering only nine months of the year. The total amount required
48 to cover the entire year is \$92,328.

49 The restructuring of the DWP is intended to provide the change the residents are expecting by
50 prioritizing the needs of infrastructure, supporting staff, and supporting the increased cost over time
51 based on all the requirements. The Board intends to have an assessment phase for the department,
52 creating a roadmap for the transition to be successful, and the plan is currently being formulated.

53 **110-** This is a prorated amount to cover based on the time frame needed to hire a DPW director. The
54 need for additional staff in the DPW is required, and the budget line will remain based on the needs of
55 the department and Board of Selectmen determination.

56 **Change based on BOS discussion: The default budget for this line and the DPW Director will remain.*

57 **4311-120- Part-time Wages:** The part-time wage increase is from moving the part-time budget of the
58 park's attendant in budget 4520-115, which was moved under the DPW. The default budget remains in
59 the park budget for tracking purposes. The total request in the line is \$15,403.00.

60 **4311-140- Overtime:** This line request is \$26,000.00, which is a difference of \$3,525.00

61 **4311-665- Rep. & Maint. Sanders-** Request is \$6,500.00 which is a \$1,500.00 difference.

62 Discussion on future increases due to weather events, increased needs of infrastructure repair and
63 increased staffing, road usage increase in the last 20 years, quality of road product formula that lasts
64 between 10-15 years rather than the longevity of the product in the past, shoulder gravel required in
65 the future cost will increase, and road lines may be added in the future dependent on the
66 recommendation brought forward through a DPW Director.

Sander discussion: There are six town-maintained sanders, nine in total, and some are on sub-contractors vehicles

Highway and Streets 4312:

Budget Request: \$526,900.00

Increase of \$3.95% and a difference of \$20,000.00

Increase in the following line;

4312-694- Sand: The request of 75,000.00 is due to price increases, and the difference from last year is \$5,000.00. The cost in the future may change to include the use of 3/8th stone.

4312-695- Salt: The request of 80,000.00 is due to price increases, and the difference from last year is \$5,000.00. Discussion of increased rain/storm events has increased the need for salt on the road compared to years past.

4312-696- Paving Materials: The request of 60,400.00 is due to price increases, and the difference from last year is \$10,000.00

- **ACTION ITEM: Foreman directed to get the answer:** How much area of the road does a \$10,000.00 increase get paved?
- **Highway Block grant match: is it still a requirement for the Town to place the same amount in the budget as we are receiving from the State?**

Further discussion on the difference between resurfacing roads rather than completely rebuilding the roads and the cost difference that presents.

- Stage Rd. A portion was just completed as a shim and overlay, compared to the 1997 road rebuild of Upper City Rd.

Street Lighting- 4316:

Budget Request of \$5,500.00

This budget request is a slight increase of \$500.00

This budget has an increase of 10%

Road Betterment/ HBG: 4319

Budget Request of \$274,232.00

Highway Block Grant request: Currently, it is at 154,232.00. This does need to be increased by approximately \$2,000.00 per the amount received by the state. The updated budget sheets will be sent out before the public hearing to give a final operation budget, default budget, and changes for the warrant articles based on the budget discussions.

Road Improvement 4319-731: The Road Agent requested an additional 100,000.00 in the line; however, the Board of Selectmen placed the request in an infrastructure warrant article; the explanatory note states that the request is earmarked for road improvements.

101 **Hazardous Waste 4323-800:**

102 Total Budget Request: 5,552.00,

103 Difference of \$1,851.00

104 This is a 40% increase from last year's request based on the cost needs of Lakes Region Planning; a price
105 increase has not been done in many years for this budget.

106 **Transfer Station: 4152- Transfer Station Foreman- Alec DeCoste**

107 **Budget Request of \$628,651.00**

108 **This budget has an increase of 35.11%**

109 The overall budget increased due to requests for another full-time position, withholdings, and insurance
110 changes.

111 **Budget Highlights:**

112 **Line 111- Full-time position being requested in the amount of \$45,469.00.**

113 This request is needed to help meet the standards for managing waste and moving it to appropriate
114 areas, and the extra staff will provide the manpower to keep up with those standards regularly and
115 avoid returning to poor conditions that had been present at the facility.

116 **Line 4324-806:** Requesting an additional \$30,000.00 in that line.

117 Recycling should provide you with revenue when you have the staff to sort and bale. In order to provide
118 the recycling service the residents requested in April when an abrupt staffing change took place, the
119 Town made the decision to move to a single stream. In the future, the premise would be to move back
120 towards recycling being a revenue stream, but once staffing is in place, we can get through the learning
121 curve of sorting, baling, storing material, and vendor scheduling with minimum requirements.

122 Providing services that residents require and keeping up with the Department of Environmental
123 Standards takes staffing, coordination, and consistent upkeep.

124 The final process needed at the facility to obtain a final inspection from DES;

125 **Operation Plan present at the facility-** This is a report that is an overview of the facility, maintenance,
126 process, and daily operation so someone can step in and run the facility if needed. This step has been
127 completed. This is not a requirement to maintain the facility permit with DES, but it is an on-site
128 requirement for all facilities in the State.

129 **Closure Plan present at the facility-** This report is being formulated and on the cusp of completion. The
130 purpose of the plan is to determine if the facility needs to be dissolved, not be used as a facility, all the
131 costs associated, and the plan in place to notify residents and vendors and implement the process of
132 closure. This is not a requirement to maintain the facility permit with DES, but it is an on-site
133 requirement for all facilities in the State.

134

Credit Card Acceptance: The facility will only be taking credit cards and checking in the future. We are currently waiting for the software specific to the facility to be finalized, a training session and a dry run for staff.

Part-time staff requirements- All positions require certification through DES; the cost is \$50.00, but it is mandatory to hold any position at the facility.

Further discussion on the understanding that the facility cannot draw candidates for hire due to the heightened stress level since April, the verbal rhetoric received by staff members, and the actions of residents that make it difficult to draw potential employees to the vacant positions because people do not want to deal with that environment. The hope is to have the ability to gain staff and change the concept with the restructure of the DPW, providing the ability to rotate staff between in the DPW/Transfer Station so a rotating weekend schedule can be implemented, and they are not required to work every weekend.

Roll-Off Truck Warrant Article- This article has been removed by the Board of Selectmen for this year and might be a possibility in the future to help avoid closure. We may be able to find a resource in the community to help off-set the process for this year.

- **ACTION ITEM:** Transfer Station Forman getting the price difference of use hauling to Laconia vs Rochester.
- **Future information required:** The breakdown for adding a roll-off truck in the future, the revenue provided by hauling our own waste, the cost breakdown of a truck, the fuel, and the maintenance will be provided to the Budget Committee if the warrant article is brought back in the future. The concept of hauling to the end user and the comparative cost of bringing it directly to the end user.

Additional increase request is as follow;

- Line 430- \$10,000.00 for facility maintenance
- \$1,000.00 increase for diesel fuel
- \$2,000.00 increase for skid steer maintenance
- \$1,500.00 increase for compactor maintenance
- \$2,000.00 increase for electronic recycling- Resident stockpiling concerns once fully opened
- \$1,000.00 increase for tire recycling

The miscellaneous items were allocated to other areas, and the budget line for miscellaneous was removed.

**See attached budget highlights for additional increases on the preliminary budget presentation form.*

Further discussion on capital reserve accounts line 53: NH 01-0124-0016 Transfer Station Facility and Board of Selectmen are agents to expend and the remaining \$3,000.00 left in that account from this year's projects. The increase in the budget is to provide a proper budget for the annual operational expenses and repairs.

Building Repair and Maintenance Fund discussion and properly funding the facilities through the operation budget so you wouldn't need such extensive non-capital funds for the repairs of each facility.

173 Future Items tracking: The yearly operation budget in the future will become more concise as it pertains
174 to the budgets for Town building repair and maintenance.

175 Fuel Vendors: Currently, a vendor is used for mid-grade gas, and one vendor is used for diesel

176 **Current Equipment:**

- 177 • Kubota has 1500 hrs.
- 178 • The Bobcat meter is not working currently to give an exact read on the hours.
- 179 • Compactor repairs are needed next year; one example is the feet rotting off compactor #1,
180 which needs to be repaired.

181 Further discussion on traffic patterns, compactor use, light loads vs full loads, and the concept of facility
182 closers based on full compactors. The growth of the community and what that requires of the
183 organization in every department.

184 **Line 341-** Added increase for cell phone expense

185 **Line 350-** \$500.00

186 **Line 550-** Updated signage for compliance and visibility

187 **Line 680-** \$600.00 uniforms/11 sets for pick up and laundry service, so employees do not bring it home.

188 Consideration of facility requirements and space needs for lockers and changing areas is being mapped
189 out for future use.

190 ***Side Note:** Member Sisti will be leaving at 7:00 p.m. for a prior commitment.*

191 **Town Clerk/Tax Collector 4151:**

192 **Budget Request: \$258,939.00, an increase of 5.77%**

193 **Line 270-** Training Line increase and slight increase due to standard inflation cost.

194 In the process of hiring a Deputy, both assistant lines have been removed.

195 Office Volume and online use: Statistics for the user volume will be in the Town report.

196 **Election and Registration 4140:**

197 **Budget Request \$23,607, an increase of 112.77%.**: This is a required budget for the increased elections
198 in 2024. The elections are by state requirement.

199 **Warrant Articles:**

200 ****Language subject to change***

201 **Article # 04: Add to existing ETFs Non-Capital Expendable Trust Funds and CRFs Capital Reserve Funds**
202 **Est. tax impact \$0.292**

203 To see if the Town will vote to raise and appropriate the sum of One-Hundred and Sixty-Five Thousand
204 Dollars **(\$165,000.00)** to be deposited in the previously established Non-Capital Expendable Trust Funds

205 (ETF) and Capital Reserve Funds (CRF) identified below. This sum to come from taxation. (Majority vote
206 required.)

- 207 • Highway Equipment- CRF- \$70,000.00
- 208 • Hwy Vehicle Equip/Repair- ETF- \$10,000.00
- 209 • Recycling & Transfer Facility Improvements-CRF- \$30,000.00
- 210 • Recycling Equipment- CRF- \$50,000.00
- 211 • Transfer Station Vehicle & Equipment Repair-ETF- \$5,000.00
- 212 • Total: \$165,000.00

213 **Article #05: Exterior/ Interior Painting & Rot Repair Academy Building**

214 **Est. tax impact \$0.265**

215 To see if the Town will vote to raise and appropriate the sum of One Hundred and Fifty Thousand Dollars
216 (\$150,000.00) for the exterior /interior painting and rot repair at the Academy Building Town Offices.
217 This special warrant article will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until
218 the purchase of the Police Cruiser is complete or until December 21, 2025, whichever comes first. This
219 amount to come from taxation.
220 (Majority vote required)

221

222 **Article # 06: Add to existing Non-Capital Reserve Fund- Infrastructure Repairs & Upgrades**

223 **Est. tax impact \$0.177**

224

225 To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars
226 (\$100,000.00) to be deposited in the Infrastructure Repairs and Upgrades Capital Reserve Fund
227 previously established by the 2022 Town Meeting. This amount to come from taxation. (Majority vote
228 required).

229

- 230 ➤ **Action Item:** Per Chairman of the Budget Committee- Highway, please look into Loon Pond Road
231 on the back side of the pond. There is no under base to support the road, and its going to split in
232 two.

233

234 **Article #07: Purchase Police Cruiser**

235 **Est. tax impact \$0.113**

236

237 To see if the Town will vote to raise and appropriate the sum of Seventy-Five Thousand (\$75,000.00) to
238 purchase, equip, and prepare for service a new Police cruiser. This special warrant article will be a non-
239 lapsing appropriation per RSA 32:7 VI and will not lapse until the purchase of the Police Cruiser is
240 complete or until December 21, 2025, whichever comes first. This amount to come from taxation.
241 (Majority vote required)

242

243 **Article # 08: Add to existing Welfare ETF Non-Capital Expendable Trust Fund**

244 **Est. tax impact \$0.027**

245

246 To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00)
247 to be deposited in the Welfare ETF Non-Capital Expendable Trust Fund previously established by the
248 2001 Town Meeting. This amount to come from taxation. (Majority vote required).

Article # 09: Add to existing Capital Reserve- Forestry Vehicle Replace Fund

Est. tax impact \$0.124

To see if the Town will vote to raise and appropriate the sum of Seventy Thousand Dollars (\$70,000.00) to be deposited in the Forestry Vehicle Replace Capital Reserve Fund previously established by the 2006 Town Meeting. This amount to come from taxation. (Majority vote required).

Article #10: Add to existing Capital Reserve- Repair, Replace, Purchase Fire EMS Vehicle Fund

Est. tax impact \$0.088

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000.00) to be deposited in the Repair, Replace, Purchase Fire EMS Vehicle Capital Reserve Fund previously established by the 2001 Town Meeting. This amount to come from taxation. (Majority vote required).

Article #11: Add to existing SCBA Replacement Fund

Est. tax impact \$0.018

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be deposited into the Self-Contained Breathing Apparatus Replacement Capital Reserve Fund established by the 2011 Town Meeting. This amount to come from taxation. (Majority vote required)

Article # 12: Add to existing Fire Radio Replacement Account

Est. tax impact \$0.018

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be deposited into the Fire Radio Replacement Capital Reserve Fund, previously established by the 2015 Town Meeting. This amount to come from taxation. (Majority vote required).

Article # 13: Elected Official Pay

No Tax Impact

To see if the Town will vote to require that any alteration to the compensation for an elected official to be approved by the vote of the Town Meeting by an individual warrant article. Further, to see if the Town will vote to allow elected officials to participate in the Town-provided health insurance benefits for a single-person plan and in the New Hampshire Retirement System, if otherwise eligible under RSA chapter 100-A, provided that such official meets all requirements for a full-time employee as defined in the Town of Gilmanton Personnel Policies and Procedures Manual and maintains time cards reflecting such hours worked.

Effective on Passage

- **ACTION ITEM:** Define explanatory notes better

Article #14: Increase the number of Cemetery Trustees

No Tax Impact

To see if the Town will vote, pursuant to RSA 289:6,I, to increase the number of Cemetery Trustee Board members from three members to five members. If approved, two additional trustees shall be appointed

by the Board of Selectmen, one for one year and one for two years. Thereafter, subsequent trustees shall be elected by ballot at the annual town meeting to replace those whose terms expire. (Majority vote required).

Article #15: Add to existing Town Building Repair and Maintenance Non-Capital Reserve Fund
Est. tax impact \$0.035

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000.00) to be deposited into the Town Building Repair and Maintenance Non-Capital Reserve Fund, previously established by the 2010 Town Meeting, and to further name the Board of Selectmen agents to expend from said fund. This amount to come from taxation. (Majority vote required).

Article # 16: Establish a Town Forest Maintenance Fund

No Tax Impact

To see if the Town will vote to establish a special forest maintenance fund, pursuant to RSA 31:113, and to authorize the placement of any proceeds from the management of the Town forests, up to a total balance amount of \$25,000.00, into said fund. Said monies to be allowed to accumulate from year to year and to name the Conservation Commission as the agent to expend from such fund.

- **ACTION ITEM:** Request information from the Community Development Director. The Budget Committee requests a written statement on the difference between the purpose and uses of the Conservation Fund vs. the purpose and uses of a Forest Fund.

Article # 17: Establish Management/Control of Invasive Species in Public Water Bodies
Est. tax impact \$0.044

To see if the Town will vote to establish an Expendable Trust Fund pursuant to RSA 31:19-a for the purpose of the management, control, and remediation of aquatic invasive species, to be known as the Public Water Body Reclamation Expendable Trust Fund, and to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000.00) to put into this fund, with this amount to come from taxation; further, to name the Board of Selectmen as agents to expend from such fund. (Majority vote required).

Comment Member Bass- Consideration to not limit this to water

OUTSIDE AGENCIES

Article #18: By Petition-Support the Gilmanton Year-Round Library
Est. tax impact \$0.083

To see if the Town will vote to raise and appropriate the sum of Forty-Seven Thousand, One-Hundred Dollars (\$47,100.00) for partial funding of operating expenses of the Gilmanton Year-Round Library for Fiscal Year 2024. This amount to come from taxation. (Majority vote required).

Article #19: Support the Gilmanton 4TH of July Association
Est. tax impact \$0.011

To see if the Town will vote to raise and appropriate the sum of Six Thousand Five Hundred Dollars (\$6,500.00) to support the Gilmanton 4th of July Association, a community organization, for the continuation of Gilmanton's 4th of July Parade, Fireworks, and other events. This amount to come from taxation. (Majority vote required).

Article #20: Support the Gilmanton Youth Organization

Est. tax impact \$0.010

To see if the Town will vote to raise and appropriate the sum of Five Thousand Five Hundred Dollars (\$5,500.00) for the purpose of supporting the Gilmanton Youth Organization (GYO), a recognized 501C(3) charitable organization that is operated for the express purpose of organizing and administering high-quality sports programs for the school-aged children of the Town of Gilmanton, as well as the continued operation, maintenance, and development of GYO Park. This amount to come from taxation. (Majority vote required).

Article #21: Support the Gilmanton Snowmobile Association

Est. tax impact \$0.007

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000.00) for the purpose of supporting the Gilmanton Snowmobile Association for the purpose of maintaining trails that are open to the public in a safe condition for use by snowmobilers, hikers, cross-country skiers, and equestrians in the Town of Gilmanton. This amount to come from taxation. (Majority vote required).

Article #22: Support the Gilmanton Iron Works Private Library

Est. tax impact \$0.002

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000.00) for the purpose of supporting the Gilmanton Iron Works Library, a recognized 501(c)(3) charitable organization. This amount to come from taxation. (Majority vote required).

Article #23: Support the New Beginnings Without Violence & Abuse

Est. tax impact \$0.002

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000.00) for the purpose of supporting New Beginnings Without Violence & Abuse, which provides 24-hour crisis support, operates a shelter, and provides counseling for domestic/sexual assault victims. This amount to come from taxation. (Majority vote required).

Article #24: Support the Community Action Program

Est. tax impact \$0.009

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) for the continuation of services to the low-income residents of Gilmanton through the Laconia Area Center of Community Action Program Belknap-Merrimack Counties, Inc. This amount to come from taxation. (Majority vote required).

Article # 25: Support the Lakes Region Mental Health Center

Est. tax impact \$0.013

To see if the Town will vote to raise and appropriate the sum of Seven Thousand Five Hundred Dollars (\$7,500.00) to support the Lakes Region Mental Health Center (LRMHC), formerly known as Genesis, which provides integrated mental and physical health care to area residents with mental illness. This amount to come from taxation. (Majority vote required).

Article # 26: Support the Court-Appointed Special Advocates (CASA) of NH

Est. tax impact \$0.002

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000.00) for the purpose of supporting the Court Appointed Special Advocates (CASA) of NH, which provides, recruits, trains, and supervises volunteers to serve as advocates for abused and neglected children in the New Hampshire court system. This amount to come from taxation. (Majority vote required).

Granite VNA was removed at their own request based on limited source documentation specific to Gilmanton. The organization intends to request in the future.

Conclusion:

7:40 p.m. Minutes are tabled until the next meeting. Reminder for budget discussion: minutes can only be as concise as the budget discussion; the lack of budget codes, categories, and page numbers makes it difficult for residents to follow with audio or in the minutes

Reminder of the remaining Budget Committee Schedule, not stated but listed on the website:

- Wednesday, December 20th – Town/School, open to review- **This meeting is canceled**
- Wednesday, January 10th – Public Hearing, School/Town Budget*
- Thursday, January 11th - Public Hearing Rain/Snow Date
- Saturday, January 13th – Super Saturday – Town **
- Saturday, January 20th – Super Saturday – School**
- Saturday, February 3rd, Deliberative Session, Town and School***
- Saturday, February 10th - Deliberative, Rain/Snow Date

The standard Budget Committee meetings will be held at the Academy Building, 503 Province Rd, Gilmanton, NH 03237, on Wednesdays at 5:00 p.m.

*Public Hearing will be held at 6:00 p.m. at the Academy Building, 503 Province Rd, Gilmanton, NH 03237

**Super Saturdays will be held in the morning starting at 8:30 a.m. at the Academy Building, 503 Province Rd, Gilmanton, NH 03237

414 ***The Deliberative Session will be held in the morning starting at 9:00 a.m. at the Gilmanton School,
415 1386 NH RT 140, Gilmanton NH 03837

416 **Adjournment at approximately 7:45 p.m.: Motion by Chairman Forst and seconded by Member Betty**
417 **Ann Abbott (6-0) School Board Rep. Grace Sisti – left at 7:00 pm**

DRAFT