



Approved

Budget Committee Town of Gilmanton, New Hampshire

Meeting

December 12th, 2018

6:00pm. – Gilmanton Academy

Committee Members Present:

Vice Chairman Anne Kirby, Joanne Melle, Grace Sisti, Stephen McWhinnie- Selectmen's Rep, Alec Bass, Malcom Macleod- School Board Rep., Steve Bedard, Patrick Hackley-Sawyer Lake Rep.

Also present: Danielle Bosco- recording Secretary, Heather Carpenter- Assistant Town Administrator, Brenda Paquette-Finance Director, and Patrick Bore- Town Administrator

6:00pm Vice Chairman Anne Kirby opened up the meeting and led the Pledge of Allegiance.

4550 Library: \$7,500

Martha Levesque presented the budget for the Gilmanton Corner Public Library. The outside maintenance & repair went don't \$3,000 this budget. Operating expenses went from \$5,000 to \$6,000. The overall budget went down \$1,500. The ironworks library is also included in his budget for \$1,000 for taxes.

Gilmanton Year-round Library: \$47,700 (Petition Warrant Article)

Fred Buchholz presented information regarding the year- round library. Mr. Buchholz said they are requesting \$700 more than last year. Mr. Buchholz said the library holds many programs and the wildlife presentations bring in the most people. The programing is one of the largest budgets but they do receive grants for the remainder of the cost.

4152 Assessing: \$108,921

Bre Daigneault presented the budget. Ms. Daigneault explained this is a newly constructed position that splits time between Accessing, Planning and Conservation. Ms. Daigneault said because this year is a reval year, they included an extra \$4,000 in the salary line due to needing extra hours. Overall the budget went up from \$105,316 to \$108,921. Brenda Paquette explained that the Health Insurance is under the Planning Budget.

4191 Planning: \$39,920

Bre Daigneault presented the budget. Ms. Daigneault explained the Professional Services is down to \$6,000 from \$16,450 due to the Master Plan is complete.

4611 Conservation Commission: \$4,611

The Budget went from \$2,695 to \$4,611 due to salary increase.

4220 Fire Department: \$698,641

Chief Hempel presented the budget. All the Salary lines have increased one step. Health Insurance and Dental went down. Chief Hempel said they added a part time line last year and funded it for the busiest time of the year for per diem employees. Having extra coverage was a safety concern and has helped the department. Chief Hempel said the Forest fire line of \$500 was removed this year and added to the on call line. Due to mutual aid agreements the forest fire line isn't needed. The call activity for the department has increased. Chief Hempel explained the training line has increased due to a request for the Paramedic training program. Mrs. Melle questioned if they would require the employee to stay with the Town after training. Chief Hempel explained they would work out an agreement with the employee. Mr. Bedard said the dues and subscriptions line was not used fully. Chief Hempel said they did not renew the contract with their grant writer this past year but intend on doing it this year. Chief Hempel said Mrs. Paquette informed him the diesel fuel line will need to be brought up to \$11,000 due to the new locked in price. The overall budget went from \$675,601 to \$698,641. Chief Hempel said they have several warrant articles, to fund the CRF for a new Fire Truck in 2023/24 for \$75,000, to fund the CRF for vehicle maintenance for \$5,000, to fund the CRF for an ambulance \$50,000. Chief Hempel said they are rotating the ambulances and purchased them back to back years in 2011 and 2012. Chief Hempel said he proposed a warrant article to replace the Iron Works roof. Mr. Bedard said in 2010 it was suggested to replace the roof for \$30,000 to add insulation. Chief

Hempel said there is insulation currently so the roofing company he spoke with said they will go over the existing roof. Mr. Hackley asked if the Town was back on track on adding money to the CRF to purchase the Fire Truck. Chief Hempel last year the warrant article passed to add money to the CRF and he hopes it passes again this year. The Fire Truck is anticipated to cost \$800,000 in the year 23/24. The Committee discussed with Chief Hempel water supply for the Fire Trucks and having to carry enough water on the trucks.

4290 Emergency Management: \$2,500

Chief Hempel presented the budget, it remained the same as last year.

4583 Patriotic Purposes: \$3,850

Chief Hempel said many flags need to be replaced and the cost estimate is \$600. The flags are estimated at \$30 per flag. Mr. Bedard said he has a connection to save on the cost of the flags.

Deb was present to answer any questions about the Tax/Town Clerk budget. Ms. Cornet said she has submitted a warrant article that will determine how many yes and no votes the budget committee makes. Ms. Sisi said she has always felt the Committee works as a whole and it is either the Committee recommends something or does not recommend. Mr. Macleod said he felt adding who votes for what could make a voter choose what they vote for based on the person that votes. Mr. Hackley said he doesn't feel like this would benefit the Town.

Mrs. Kirby said she felt like after the discussion it was more of a larger Town practice. Mrs. Kirby also questioned where the information will be backed up physically by the Town. Ms. Cornet said she believes it is cloud based but they can have a backup as well. Ms. Cornet said things are moving toward digital records. This will help to easily search documents. Ms. Cornet said on her budget she presented a part time position and would be willing to not add the part time position in order to get the scanning in motion. Mrs. Melle said if someone comes in requesting the Town will they have them search it or can they assist them. Ms. Cornet said they can still fill out a right to know request and the office can print it out for them. Mr. Hackley asked if they will have a computer that people can search on. Ms. Cornet said they have a computer currently and they could search in the lobby and print them out. Mr. Bedard questioned having the proposed part time position of 10-15 hours a week cut in half. Ms. Cornet said the

scanning is important and if something has to be cut then the part time position would be the line to cut.

Mrs. Melle said that last year was budgeted for a police cruiser and questioned where the money went. Mrs. Paquette said the cruiser is being outfitted. Mrs. Melle also questioned the money still in the budget for the bridges. Mrs. Paquette said there is still an outstanding bill.

Mrs. Kirby shared with the Committee that the Town Public Hearing will be held on January 2nd with a snow date of January 3rd. All Committee members agreed on the date.

Minutes:

November 14, 2018: Mr. Macleod made several corrections, the spelling of his name in the minutes. Line 14 needs Heathers named added. Mr. Hackely's name is spelt wrong.

MOTION: Selectmen McWhinnie made a motion to approve the minutes as amended, seconded by Mr. Macleod. All were in favor. Approved.

November 28, 2018: Mrs. Kirby corrected the name of Mrs. Mercier. Mr. Macleod said line 114 needs the cost added of \$121,544. Line 21 need Mr. Fouci added. Mr. Macleod needs to be corrected throughout.

MOTION: Selectmen McWhinnie made a motion to approve the minutes as amended, seconded by Mr. Macleod. All were in favor. Approved.

December 5, 2018: Mrs. Kirby made the correction to Mr. Hackley's name.

MOTION: Selectmen McWhinnie made a motion to approve the minutes as amended, seconded by Mr. Macleod. All were in favor. Approved.

Adjournment: Mrs. Kirby made a motion to adjourn at 8:05, seconded by Mr. Macleod; All were in favor.

Respectfully Submitted,

Danielle Bosco

Recording Clerk