



Approved

Budget Committee Town of Gilmanton, New Hampshire

6 Meeting

7 January 12, 2019

8 **8:30pm.** – Gilmanton Academy

9

10 **Committee Members Present:**

11 Chairman Brian Forst, Vice Chairman Anne Kirby, Joanne Melle, Grace Sisti, Stephen

12 McWhinnie- Selectmen's Rep, Alec Bass, Malcom Macloed- School Board Rep. and Steve

13 Bedard

14

15 Also present: Danielle Bosco- recording Secretary **School Board Members:** John Fauci, Rachel

16 Hatch, Christine Hayes, Frank Weeks, Michelle Heyman, Robert Carpenter, Adam Mini and

17 Paula Mercia-Principal.

18

19 **8:31pm** Chairman Forst open up the meeting and led the Pledge of Allegiance.

20

21 Chairman Forst asked to start with warrant article number III

22 **Article III- Addition to Elementary School- \$1,330,000 Mrs. Kirby moved \$1,330,000 as the**
23 **proposed warrant article, Seconded by Mr. Macleod.**

24 • Chairman Forst said given the cost savings part of this project is cutting \$24,250 per year
25 from the budget.

26 • Mr. McWhinnie said that he has concerns because of the big items on the Town side.

27 • Mrs. Kirby expressed concerns due to the cost of the proposed Town items. Mrs. Kirby
28 also said the convenience and cost savings of having the SAU in the same building will
29 be great.

30 • Chairman Forst said that with a 15 year bond the Town would pay \$399,000 in interest
31 and with a 30 year bond the Town would pay \$921,000 in interest. He suggested the
32 Board look at doing a 15 year Bond to save the tax payers a lot of money. Chairman Forst

said moving the SAU office into the same building will save time and money in the long run.

- Mr. McWhinnie said that he has concerns because of the big items on the Town side.
- Mrs. Kirby expressed concerns due to the cost of the proposed Town items. Mrs. Kirby also said the convenience and cost savings of having the SAU in the same building will be great.
- Chairman Forst explained that the taxpayers have been paying for the modular \$36,000 per year and that is now complete so the tax impact will be minimal for a 15 year bond payment.
- Mrs. Hayes expressed a huge safety concern for this project and the urgency to do this project. The Board said this will also deal with a HIPPA issue with the nurse's office.
- The Board said there may be grants that can go toward this and will be applying.
- Mrs. Mercia said the cameras are great but not having a secure double entry door leaves the feeling of driving without a seatbelt.
- Mr. Bedard questioned if they can make it part of the motion to have the Board do a 15 year bond.
- The Board said it can't be in the warrant article.
- Chairman Forst said he would like to break the perception that the school takes and finds a way to spend what it needs and gives back what it doesn't. Chairman Forst said here is the perception that they are stating they need \$36,000 but only spending \$30,000.
- Mr. Fauci said the other designs they looked at to only address the safety and HIPPA concerns were almost the same cost and didn't cover the SAU office. The main concern is the safety and HIPPA issues, having the SAU office located in the same building is an added bonus and cost savings.

Voice Vote- Yes 6 No-1 RECOMMENDED

1100 Regular Education: Mr. Macleod moved line 1100 for \$5,688,932, Seconded by Mrs. Kirby.

- Mrs. Kirby questioned the Assistant Salary being different than was presented a few weeks ago
- Mrs. Hayes said it was incorrect previously.

- 64 • Chairman Forst said the High School Options Committee visited Prospect Mountain,
65 Gilford and Pittsfield High Schools. The recommendation to the School Board was to
66 join Prospect Mountain High School.
- 67 • Adam Mini said the cost per student for Gilford is an estimate and the actual often comes
68 in under what is actually budgeted.
- 69 • Mrs. Kirby made a motion to reduce the bottom line of 1100 by \$25,000, Seconded by
70 Mr. Bedard.
- 71 • Mrs. Kirby said that the school has a lot of para professionals and felt like they could cut
72 the budget by one para professional and it wouldn't affect the school. This cost is roughly
73 \$25,000 for a para.
- 74 • Mr. Macleod said that having this many para professionals keep special education costs
75 low and the quality of education the school provides is due to having para professionals
76 to break into small groups.
- 77 • Mrs. Melle questioned what a para professional does during the day.
- 78 • Mrs. Mercia said they can assist in the classroom, small group instruction, this allows
79 every child to benefit from more individual attention.
- 80 • Mrs. Kirby said she has felt this way for years now that they can manage with one less
81 para professional.
- 82 • Mr. Fauci said that by having the staff they do they are able to keep students out of the
83 special education program. The state average is 16.5% and Gilmanton is 10.6%. Teachers
84 have a place to get help with students when they need it by having a para in the room.
- 85 • Chairman Forst said it is \$25,000 out of an almost 12 million dollar budget. The School
86 can do whatever they want with the money. Last year almost 900,000 was left in the
87 overall budget.
- 88 • Chairman Forst called for a vote on the motion to reduce the line by \$25,000.

89 **Voice Vote- Yes-5 No-2 PASSED**

- 90 • Chairman Forst called for a vote on the total line budget of \$5,663,932

91 **Voice Vote- Yes-5 No-2 PASSED \$5,663,932**

92 **1200 Special Education: Mr. Macleod moved line 1200 for \$698,423. Seconded by Mrs.**
93 **Kirby.**

- 94 • Mr. McWhinnie questioned if this was part of money that is going to Gilford.
- 95 • Mrs. Hayes said these costs are child specific and they pay when services are rendered.

- Mrs. Hayes said that 2 para professionals are funded by grants

Voice Vote- Yes-7 No- 0 PASSED \$698,423

1410 Co-Curricular: Mr. Macleod moved line 1410 for \$70,699. Seconded by Mrs. Kirby.

Voice Vote- Yes-7 No-0 PASSED-\$70,699

Recess 10:28-10:38

2112 Attendance Contracted Services: \$1

Voice Vote- Yes-7 No-0 PASSED-\$1

2120 Guidance: Mr. Macleod moved line 2120 for \$131,189. Seconded by Mrs. Kirby.

- Mr. Macleod said the police detail for school dances was significantly increased and Chief Currier was going to look into this.
- Chairman Forst said he spoke with Chief Currier and he is able to charge just to cover the costs at \$55 per hour rather than \$70 an hour.
- The Board said currently the dance is run for 2.5 hours which totals 27 hours for the year.
- Mr. Bass calculated this is a reduction of \$405 for the total cost of dances.
- Mr. Bass made a motion to reduce line 900 to \$1485. Seconded by Ms. Sisti.

Voice Vote- Yes 7 No-0 PASSED Reduced by \$405

- Chairman Forst stated the bottom line for line 2120 is \$130,748

Voice Vote- Yes-7 No-0 \$130,748

2130 Health: Mr. Macleod moved line 2130 for \$64,706. Seconded by Mrs. Kirby.

Voice Vote- 7 No-0 PASSED \$64,706

2140 Psychological Services: Mr. Macleod moved line 2140 for \$46,000

Voice Vote- 7 No-0 PASSED \$46,000

2159 Speech: Mr. Macleod move line 2159 for \$51,000. Seconded by Mrs. Kirby.

Voice Vote- 7 No-0 PASSED \$51,000

2160 Occupational and Physical Therapy: Mr. Macleod moved line 2160 for \$104,049.

Seconded by Mrs. Kirby.

- Mr. McWhinnie questioned if the salary line was for multiple positions.
- The Board stated the salary line is for two positions, an Occupational Therapist and a certified Occupational Therapist Assistant.

Voice Vote- 7 No-0 PASSED \$104,049

126 **2212 Instructional Development: Mr. Macleod moved line 2212 for \$52,851. Seconded by**
127 **Mrs. Kirby.**

128 **Voice Vote- Yes-7 No-0 PASSED \$52,851**

129 **2222 Library: Mr. Macleod moved line 2222 for \$77,518. Seconded by Mrs. Kirby.**

- 130 • Mr. McWhinnie questioned how many librarians there are
- 131 • The Board stated there is one librarian

132 **Voice Vote- Yes-7 No-0 PASSED \$77,518**

133 **2225 Technology: Mr. Macleod moved line 2225 for \$167,997. Seconded by Mrs. Kirby.**

- 134 • Mrs. Kirby questioned line 651 for testing.
- 135 • The Board stated all the testing was under Technology now.

136 **2310 School Board: Mr. Macleod moved line 2310 for \$54,600. Seconded by Mrs. Kirby.**

137 **Voice Vote- Yes-7 No-0 PASSED \$54,600**

138 **2321 Superintendent: Mr. Macleod moved line 2321 for \$153,339. Seconded by Mrs. Kirby.**

- 139 • Chairman Forst said in this area there would be savings if the SAU office gets moved to
- 140 the school
- 141 • The Board stated the rental, heat, telephone, heat and cleaning would all be removed. The
- 142 travel would be lowered.

143 **Voice Vote- Yes-7 No-0 PASSED \$153,339**

144 **2331 Student Services Administration: Mr. Macleod moved line 2332 for \$121,544.**

145 **Seconded by Mrs. Kirby.**

146 **Voice Vote- Yes-7 No-0 PASSED \$121,544**

147 **2410 Principal: Mr. Macleod moved line 2410 for \$266,661. Seconded by Mrs. Kirby.**

148 **Voice Vote- Yes-7 No-0 PASSED \$266,661**

149 **2510 Fiscal: Mr. Macleod moved line 2510 for \$112,288. Seconded by Mrs. Kirby.**

- 150 • Mrs. Kirby questioned the dues and fees, what is budgeted compared to what was used
- 151 last year.
- 152 • The Board stated due to personal reasons the conference was not attended last year but
- 153 will be this year.

154 **Voice Vote- Yes-7 No-0 PASSED \$112,288**

155 **2620 Operation of plant: Mr. Macleod moved line 2620 for \$420,564. Seconded by Mrs.**
156 **Kirby.**

- 157 • Mr. McWhinnie questioned if the oil got bid out
- 158 • The Board stated that it will be bid out on Tuesday 1/15 and this can be amended at
- 159 deliberative session if it needs to.
- 160 **Voice Vote- Yes-7 No-0 PASSED \$420,564**
- 161 **2700 Transportation: Mr. Macleod moved line 2700 for \$550,160. Seconded by Mrs. Kirby.**
- 162 • Mrs. Kirby questioned line 14
- 163 • The stated they received a credit last year due to cut school days and sports games that
- 164 some teams were not able to attend.
- 165 **Voice Vote- Yes-7 No-0 PASSED \$550,160**
- 166 **2910 Benefits: Mr. Macleod moved line 2910 for \$1,814,937. Seconded by Mrs. Kirby.**
- 167 • Mrs. Kirby questioned if they had the numbers for health trust
- 168 • The Board stated it wouldn't be until March. It was stated they do have school care and
- 169 had a reduction.
- 170 • Mr. Macleod said they have seen a steady reduction with school care.
- 171 • Mrs. Hayes said she is hoping to remove the salary adjustment account and put raises
- 172 right into each line. Doing this will avoid a default budget issue because the increase is
- 173 not reflected in the default budget. Only employees contracted for 2 or more years have
- 174 the increase reflected in the default budget.
- 175 **Voice Vote- Yes-7 No-0 PASSED \$1,814,937**
- 176 **2920 New Position: \$0**
- 177 **3100 Total Food Service Dist.: Mr. Macleod moved line 3100 for \$45,000. Seconded by Mrs.**
- 178 **Kirby.**
- 179 **Voice Vote- Yes-7 No-0 PASSED \$0**
- 180 **5221 Food Service Support: \$155,750**
- 181 **Voice Vote- Yes-7 No-0 PASSED \$155,750**
- 182 **5100 Debt Service: Mr. Macleod moved line 5100 for \$36,900. Seconded by Mrs. Kirby.**
- 183 **Voice Vote- Yes-7 No-0 PASSED \$36,900**
- 184 **5220 Grants: Mr. Macleod moved line 5220 for \$240,000. Seconded by Mrs. Kirby.**
- 185 **Voice Vote- Yes-7 No-0 PASSED 240,000**
- 186

Chairman Forst made a motion to look at line 1200 Special Education again. Seconded by Mr. Bedard.

Mrs. Kriby moved line 1200 for \$698,423. Seconded by Mr. Bass.

- Chairman Forst said the CRF for Special Education stands at \$218,403 and the targets amount is \$200,000. Chairman Forst suggested using the interest on the CRF \$4,000 and remove this line by \$4,000 and spend the funds from this CRF.
- Mrs. Hayes said this CRF was set up in case a student moved into Town after the budget was set. Mrs. Hayes said the Special Education budget is for anticipated costs.
- Mr. McWhinnie said just with one student transportation can run \$60,000 so the money can get used up very quickly.
- Mr. Fauci said they have discussed raising the target amount of the CRF.

Voice Vote- Yes-7 No-0

Chairman Forst stated the total operating budget stands at \$11,100,293

Warrant Articles

- **Article I- Election of Officers**
- **Article II- District Officer's Salaries- \$1,800**
- **Article III- Addition to Elementary School- \$1,330,000**
- **Article IV- Generator (If Article III fails) \$73,500**
- **Article V- Fire Alarm Control panel (If Article III fails) \$81,100**
- **Article VI- Leach Field CRF- Deposit \$13,851**
- **Article VII- Roof Replacement- Deposit \$58,274**
- **Article VIII- Water Storage Tank CRF- Deposit \$2,189**
- **Article IX- Paving CRF- Deposit \$14,975**
- **Article X- Change in purpose of Boiler Replacement Expendable Trust**
- **Article XI- Change in purpose of the Gilmanton School Expendable Trust for Computer System/Network Repair and Replacement**
- **Article XII- Computer System Network Repair and Replacement and Software Upgrade-Deposit \$10,000**
- **Article XIII- Tractor Replacement- Deposit \$3,099**

- **Article XIV- Asbestos Tile Replacement- Deposit \$13,238**
- **Article XV- Fuel Tank CRF- Deposit \$4,702**
- **Article XVI- Co-Curricular Enrichment Trust Fund- Deposit \$2,500**
 - Chairman Forst said the fund currently has \$5,000 with a target of \$10,000.
 - The Board stated this can be used for things like National Spelling Bee, Robotics and Destination Imagination.
- **Article XVII- Discontinue the School Phone System Replacement Fund**
 - Chairman Forst said the fund currently has \$12 in it.
- **Article XVIII- Operating Budget- \$11,125,698**
 - Chairman Forst said the default budget is 11,128,358
 - Chairman Forst said the Committee will be holding a meeting on Saturday to evaluate the entire budget and this proposed budget may be altered by the Budget Committee.
 - The Board explained they were advised that the default budget should be compared to what was actually voted on the prior year.
 -

Adjournment: Mr. MacleoRevd made a motion to adjourn at 7:48, seconded by Mrs. Kirby; All were in favor.

Respectfully Submitted,

Danielle Bosco

Recording Clerk