

TOWN OF GILMANTON

BUDGET COMMITTEE MEETING

WEDNESDAY, DECEMBER 13, 2017

Budget Committee members present: Brian Forst, Chairman, Anne Kirby, Vice Chairperson, Steven Bedard, Joanne Melle, Grace Sisti, Stephen McWhinnie-Selectmen Alt Rep and Robert Carpenter, School Board representative, Patrick Hackley-Sawyer Lake District Rep.

Michael Jean, Selectmen Representative, Mark Sawyer-both absent with notice

Members of the public were included, but not limited to David Emberley-Central NH VNA Hospice, Shauna Bertwell-New Beginnings, John Dickey, Linda M. Hamilton, Elizabeth Clark, Donna M. White, Martha Levesque, Sue Christie, and William Christie, Fred Buchholz and Chris Schlegel-GYRL, Robert McKenna-GYO, Rick Kordas-Parks and Rec. Sign in sheet attached

Chairman Forst called the meeting to order at 6:02 p.m.

Pledge of Allegiance

OUTSIDE AGENCIES FIRST AND WORK THE AGENDA BACKWARDS

Forst: #4415 Snowmobile request \$2500.00

Kirby-Letter of request was submitted with the dollar amount

#811-Davd Emberely-Chief financial officer of VNA hospice-Services to Gilmanton residents. Needed care, cover costs of unsupported services, non-reimbursable costs. Pediatric care health management-General Home care service= Medicaid for low income,793 home health visits, 1129 total to Gilmanton residents.

#812-Paul Staller-Grant for \$3000.00 Eleven families in Gilmanton-Seven received counseling services and used the following programs-counseling, parent aid program help families in protective services-council therapy for children and families-All around crisis management, list of issues-estimate total value is \$7000.00 asking 3000.00 90% under poverty compensation for what was not received from other resources.

#813-Milfoil treatment: The BOS decided that this was an outside agency. Linda Gilman-Rocky Pond Association requesting \$1000.00 towards the fight of milfoil. Association members put in \$175.00 each in dues. Paid \$4500.00 for picking of milfoil (state)-they pick as long as they can. Chemical treatment was \$12,000.00 Also request money from Loudon and Canterbury,

Paquette: How much from the other towns?

Canterbury- \$2000.00 and Loudon- \$1000.00

Hackley: Why prone to milfoil?

Linda: Most ponds have it now and will eventually take over and kill everything off.

Hackley: Loon Pond? Crystal Lake?

37 **Forst:** Not to the extent of Rocky Pond; Contribution not specific at this point Rocky Pond
38 Association is the only one to do this.

39 **Linda:** Location on Rte. 106 so outside people come in to use Rocky Pone. 2004 evident
40 something had to be done.

41 **#814:** American Red Cross: Requested \$2000.00 selectmen revised to \$750.00

42 **#815: New Beginnings:** Shauna Bertwell- Domestic? Sexual violence center 86% covers direct
43 services 14% is Administrative costs. Connect people with resources 31 residents in Gilmanton -
44 information is not required so it could be more. L Clients needs vary-Gilford School district
45 effect Gilmanton Students; Work with Gilmanton PD-reduce domestic violence homicides-24
46 hour services to clients on call to courts-will help with legal resources and support for children;
47 Match savings program survivor program- "housing first" allow people to get shelter either
48 staying in own home or renting. Small cache of funds to help with additional outside costs.

49 **Forst:** # were mentioned where are they derived from?

50 Based off original asks and a slight increase. Towns cover 4% of budget. Solicit funds from
51 other outside agencies to help with costs.

52 **#816: GYO:** Bob McKenna-Handout (see attached) Thank you for the support in the past the
53 \$4000.00 last year was greatly appreciated; President of GYO, there are 11 members-The Park is
54 for everyone; The cost for each participant is \$40.00. This past summer had a very successful 8
55 week program for children. Balance program roughly \$10,000.00; Increased number of
56 children, savings on shirts and the town budget of \$4000.00. Operation \$4862.02 (insurance is a
57 large part) up \$252.00 this year. Fundraising list is in handout. Updates for field: Durable
58 equipment; shed and electricity, rental of the bobcat, created a playground fund-very close to
59 installation, batting cages were used very successfully; Asking for same amount as last year;
60 Needs: New mower; have put grants out for playground.

61 **McWhinnie:** \$40.00 per sport Parks and Rec. has contacts to resource out-List of Board
62 Members?

63 **McKenna:** Yes, on the website

64 **Paquette:** Earn from fundraising overall?

65 **McKenna:** roughly \$12,000.00, batting cage was over \$7000.00

66 **Paquette:** large ticket items with fundraising

67 **McKenna:** Yes, try and keep costs low for residents and support.

68 **Hackley:** 501 c3

69 Yes

70 **#818:** Community Action

71 **McWhinnie:** Served about 98 people

72 **Kirby:** Where?

73 **Forst:** Summary of Services-Requested \$4500.00 last year this year \$5000.00 this year-How
74 helped Gilmanton to what the services rendered. 65 households with fuel assistance/ food
75 electric/ weatherization- Broad range of services provided.

76 **#819: Dawn Lacroix:** Genesis- Asking \$7500.00 70 residents 13 emergency charity care, cover
77 three hospitals emergency services-state mandated but state does not fund-all ages regardless of
78 payment ability.

79 **McWhinnie:** No one is turned away?

80 **Dawn:** No one.

81 **#825-CASA** -Request \$500.00 this year letter from them. The numbers are broken down info on
82 Belknap county. Numbers indicate July 2016-2017 quotes stats-see Casa Letter attached

83 **Corners Library:** Trustee chair: Donna, Elizabeth and Sue here to support library as well.
84 Small increase in operating budget and small increase in outside repair- The \$500.00 increase
85 is price of books have gone up. Largest increase on best sellers and new books. Very important
86 small amount for supplies. Programing is up-New storm door outside maintenance doesn't work
87 well-Have an estimate from Timber Tec- Will fabricate a door to help keep with Historic
88 requirements. Pest issues were taken care of last year and will have to continue.

89 **McWhinnie:** Exterior work?

90 Small hole in eaves for pests to get in.

91 **Bedard:** \$3500.00 for a storm door etc.... Anything coming up next year that will cost?

92 Library: Good shape except for the storm door.

93 **GYRL-Fred Buchholz:** Handout-attached

94 Proposed budget sheet- math is straight forward can liquidate. Utility fund earning in interest
95 money pay for utilities operating cost per month projected cost. 481,600 operating budget -
96 asking town for \$47,000.00 3% decrease from last year.

97 **McWhinnie:** 501c3 numbers are in accordance

98 **Schegel:** Statistics from library January to October for 10 months 4670 adults 627 teen 2581
99 child 7878 people card holders 1951 looking forward to the 2000 card

100 Patron list is edited as people move in and out

101 Summer reading program-attendance 2015-304;2016-258 and 2017 -665

102 Programs have great attendance; fundraising is ongoing

103 **McWhinnie:** 1951 cardholding residents?

104 **Schegel:** Most are residents some are not. Plan on the 2000 card hold to be celebrated

105 **Forst:** How many years has the GYRL come the the town for money? Amount has remained in
06 bracket of budget-Keeping a tight budget

107 **Schegel:** Has increased slightly

108 **Buchholz:** Started \$50,000.00 for the utility fund earnings

109 **Hackley:** Library budget How much of the cost is raised through annual campaign and
110 fundraising

111 **Buchholz:** essentially the difference is \$20,000.00

112 **Hackley:** is the annual contributions.

113 **Buccholz:** raised budget but reduced towns portion

114 **McWhinnie:** Numbers out there that actually what a library would cost?

115 **Buchholz:** Yes

116 **Bedard:** cost per town surrounding towns compares cost to surrounding towns

117 **Forst:** Iron Works library: No rep sent email request

118 **Kirby:** Part of \$10,500.00

119 **Paquette:** GYRL is in Warrant Article Section

120 **Parks and Rec:**

121 **#4520-Richard Kordas:**

122 No warrant articles this year

123 Wage increase for attendant \$6700.00 to \$8900.00 ; Judy does 14 weeks at 40 hours a week
124 want to increase to \$16.00 per hour. Put in around 700 summer hours. If Judy needed to be
125 replaced the \$16.00 per hour may be able to do this; Swim Lessons -new teacher 89 children this
126 year- five year olds 20 plus children. \$400.00 allows to bring two assistants for two weeks.
127 Adjust in budget to selectmen's to the \$2400 not the \$2200, 00 Parks and Rec changing request
128 to \$2400.00; Bottom line \$17,680

129 **#430** increase in maintenance of \$600.00 maintain wood chips on play-ground keep wood chips
130 at the right level for insurance.

131 **#4194: Cemeteries: John Dickey:** Candi Daigle and JR. 36 cemeteries two historic 2
132 cemeteries are active beech and buzzle-1172 grave sites unmarked and unknown graves. Duties
133 are regulated by state statues. Have to either elect or raise suitable funds for up keep of public
134 cemeteries 34 abandoned sites adopting regulations operations and record maintenance.
135 Perpetual care funds-82 of them out of 700. Small funding from the perpetual care funds can not
136 touch principal only the earnings. Goal try to make them more self-sustaining. Every lot sold
137 now will have a perpetual care fund with lot. Donations are being sought out. Restoration rehab
138 projects-example store walls leaning or broken-fortunate. Need cemetery lettering-does
139 restoration of cemetery stones. 2016 Guinea Ridge Cemetery, page cemetery -hired to repair old
140 stone in Buzzle and Beech grove Hillside, Sleeper, Mudget, substantial work. Expendable trust
141 fund from 2006- if not fully expended their funds go into expendable replacing fence on Guinea
142 Ridge with a stone wall. Future straighten grave stones, Tebbets cemetery is the next Wilson hill
143 Osgood cemetery, tree work planning next year. This year was \$10,480.00 asking for \$300.00
144 more \$10, 780-2 requests a month looking for help with -genealogy grave stone records are a
145 great place to start. Nathaniel Wilson buried in Wilson Hill Cemetery- send a financial

146 contribution for a perpetual fund of the maintenance of the cemetery. Have a proposal from
147 Bedee that will be with in

148 **Carpenter:** Digital records?

149 **Dickey:** typed by original researcher-Daigle is digitizing the now and eventually all

150 **#4611: Conservation:**

151 **Hackley:** Was not asked to comment on behalf of conservation

152 **Forst:** Difference in what request and actual

153 **Paquette:** clerk wages was reduced to the \$1300.00

154 **Hackley:** If they believed it would be fine with it. Administrative change in staff and stability.

155 **Forst:** 32% reduction if there is some issue bring to super Saturday

156 **Assessing #4152**

157 **Paquette:** Wages are reflective of what was given to Heidi-Change in personnel and change in
158 benefits as well.

159 **Training:** plenty of training has been requested narrative shows why.

160 **#312:** no increase; one more bill from George contracted assessor

161 **#560:** Dues and subscriptions: up \$10.00

162 **#620:** Help keep track because of different printers

163 **#637:** Cover class driving expenses

164 **Planning #4191:**

165 Two Changes **#390-** services consultant-increased and **#391 LRPC-** Dues have increased
166 encumbered funds spending down in 2017-budget carried not a warrant article so would lose the
167 \$11,000.00

168 \$16,450- \$11,450 is there but will not be on the 31st if not spent. Not a warrant article contractor
169 did not use all funds it will go back-remaining encumbrance add to budget this year

170 **#270** line increase \$500-\$1200 \$700 increase excel training- Department head requests 1200.00

171 **Forst:** \$50,321 to \$53,021

172 **Ogni:** for one year then go back to 38,760- went to mark because he was cheaper

173 **Carpenter:** would it be more flexible to make master plan a warrant article?

174 **Ogni:** Failure at town level would be against RSA

175 **Paquette:** Warrant article if failed would not be able to do this

176 **Ogni:** ADMIN SALARY

177 **Sisti:** #390-\$16,450 contracted?

178 **Paquette:** so much per plan contractual

179 **Forst:** \$11,450- carried forward in encumbrance funds contract with company to complete MP

180 **Ogni:** already in progress

181 **Forst:** what part is contract binding

182 **Bedard:** Contract signed before End of year?

183 **Paquette:** RE-write for balance of

184 **Bedard:** Contract for remaining? Hold the check?

185 **Kirby:** \$11,000.00 goes back in Dec 31st looking for \$11,000.00 to finish it?

186 **Forst:** \$11,000.00 new can be used to off se the \$11,000.00 that was raised two years ago.

187 **Paquette:** Where it's going to go.

188 **#4191-**Planning budget done

189 **Snowmobile Club:** Paul Osborn: \$2500.00 for trail maintenance not ATV or dirt bikes on the

190 trails. Biggest reason for trail system-fire protection does allow FD to access class six roads-

191 Going passed Historical sites; Use portion of money to restore historic sites this no longer

192 happens now because of membership; Kelly's Corner School house and Easter seals; Try to

193 give back to community as much as possible.

194 **Bedard:** Nice to have someone represent the club

195 **Kirby:** appreciate hearing what the fund is for

196 **Osborn:** No large projects help with the Kelly corners

197 **Remaining Items: Debt Services:**

198 **Forst:** Budget no influence over- increase

199 **Bedard:** Paid off Ambulance lease

200 **#984:** Lease for fire engine

201 **Carpenter:** when does lease end?

202 **Paquette:** five year lease-will confirm

203 **Melle:** payment schedule is in binder

204 **Forst:** Tanker Fire truck March 2014 five year lease to own five annual payments

205 **Paquette:** two annual payments a year

206 **Forst:** last payment is 12/1/2019

207 58 interest 28,042 next year 59,411 in 2019 budget

208 **Paquette:** other payment schedule are included in sheet very little debt at the moment

209 **Forst:** any remaining items; Warrant Articles are not done yet-one more meeting before Public
210 Hearing Wed, 27th

211 **Bedard:** When will the material be available?

212 **Carpenter:** 10th of January is Public Hearing-

213 **Bedard-3rd** of January-after the school meeting-generally don't go very long.

214 **Paquette:** will have a draft Heidi will email depending on meeting hoping to have numbers by
215 the 18th of Dec.

216 **McWhinnie:** wants solid numbers

217 **Paquette:** Not as many warrant articles in the past

218 **Kirby:** Petition article can come in after that

219 **McWhinnie:** Give to you ASAP when have solid numbers

220 **Forst:** Special meeting on the 3rd after the Public Hearing for School.

221 **Bedard:** Have to have some idea at this point

222 **Forst:** See a Warrant Article capital reserve for bridges?

223 **Bedard:** Warrant to remove bridge money

224 **Paquette:** Have correct numbers for bridge; legal last week had questioned that fund was goal
225 was \$50,000.00 started with \$5,500.

226 **Forst:** BC needs to know what needs to be maintained

227 **Paquette:** Since 2012 no activity

228 **Forst:** everything will be depleted in the legal fund

229 **Paquette:** replenish funds for legal-transfer station compactor upgrades-replenish the transfer
230 fund the fund for compactor was too short

231 **Bedard:** Storm door actual picture or information on the storm door? Need more information.

232 **Forst:** Rev. Projections?

233 **Paquette:** Go before BOS as well next meeting can email next week with updates BOS has to
234 address revenues like Planning Board training request. Other loose ends to be addressed. BOS
235 will have REV sheets as well. Added draft to default budget-BOS has not addressed this as well;
236 Email expenditure report can be printed if you would like. Updated numbers from last two weeks

237 **Forst:** as year-end closes good numbers for the first two weeks of January?

238 **Paquette:** Yes

239 **Forst:** Doing a good job keeping up on it

240 **Bedard:** Too late--means not recommend that amount for the budget

241 **Paquette:** will not have all bills

242 **McWhinnie:** Change bottom line?

243 **Forst:** look at budget for what it is-what was used and why or why not?

244 **Paquette:** BOS reviews encumbrances' -won't see until the next year's budget. In annual town
245 report too can see up to date for town report; Any drastic changes will notify board (budget)

246 **Bedard:** changes up to deliberative session

247 **Forst:** Legit

248 **Sisti:** too late for an informed decision

249

250 Move to accept December 6th 2017 minutes as amended-Anne Kirby

251 Motion seconded by Patrick Hackley-Minutes approved as presented

252

253 **Kirby:** Chris Hayes corrected language at bottom of line #211 Health Insurance: -1% increase
254 in professional; 426000 of this Professional Staff, health insurance new plan has saved money;
255 teachers are paying a 2% increase paying more; no longer substituting at Gilmanton elementary
256 school-so that there is no conflict

257 **Bedard:** never been challenged

258 **Kirby:** based on warrant article-no trouble

259 **Forst:** not allow at anytime for position on board to impact livelihood.

260 **Melle:** Opinions for Annette request for \more money super Saturday-bottom line cuts-not
261 \$50.00 here and there-Don't get anywhere with super Saturday good suggestions about going
262 over for cuts.

263 **Forst:** how do we justify?

264 **Melle:** each one has good suggestions for budget cuts-need to be heard. Come up with some
265 numbers and reasons for cuts. Super Saturday

266 **Forst:** department heads are there to answer questions approve after each department

267 **Melle:** Don't have power to manage the departments,

268 Department heads should be able to deal with any cu an appropriate it where it's needed.

269 **Bedard:** costing \$40,000.00 at transfer only bringing in \$10,000.00 cut the budget.

270 Dept. heads come in with a reduced budge to begin with

271 **Forst:** uncomfortable with having to answer why cuts are made

272 **Melle:** end of Super Saturday come up with cuts a reason for them after super Saturday.

273 **Forst:** "just in case" money is a tough scenario

274 **McWhinnie:** Safety money? Where?

275 **Melle:** Line #120 and #140-in FD for example

276 **Bedard:** Chief Hempel said that he would look into those lines

277 **Kirby:** Budget not a lot of decreases

278 **Bedard:** Cut one of the bus routes!

279 **Carpenter-**Not with the contract

280

281 **ADJOURNMENT**

282 **On a motion made by, Stephen McWhinnie seconded by, Robert Carpenter the Budget**
283 **Committee meeting adjourned at 8:42 p.m.**

284 Respectfully submitted,

285 Amy Russell, Recording Clerk

