



Budget Committee Town of Gilmanton, New Hampshire

Meeting

December 11, 2019

6:00pm. – Gilmanton Academy

Committee Members Present:

Chairman Brian Forst, Vice Chairman Anne Kirby, Joanne Melle, Mike Wilson- Selectmen's Rep, Alec Bass, Malcom Macloed- School Board Rep., Patrick Hackley-Sawyer Lake Rep.

Also present: Danielle Bosco- recording Secretary

6:00pm Chairman Forst opened up the meeting and led the Pledge of Allegiance.

Cemetery:

Candace Daigle, the Cemetery Trustee presented the Cemetery Budget. Mrs. Daigle said the Maintenance Head has retired this year. Mrs. Daigle said there have been several thefts and damages and now have installed security cameras as well as signs. Mrs. Daigle said they get money from care funds, private donations as well as the Town. Mrs. Daigle said this year they received a donation of \$26,000. Mrs. Daigle said the overall amount they are asking for is \$14,069 which is an increase of \$490.

Corners Library:

Martha Levesque presented the budget for the Corners Library. Mrs. Levesque said they have spent over 700 hours volunteering this year. Mrs. Levesque said they have asked for an increase of \$1000 for operating expenses.

GYO:

Jason Reed presented the budget for GYO. Mr. Reed said he has been working with Mr. Bore to get added to the Town's Insurance but has hit some walls. Mr. Reed said he has found an insurance that will cover both the Playground and the players which will be an additional \$1600. Mr. Reed said they don't take to requesting additional funding lightly but will be modifying the request from \$4000 to \$5500. Mr. Bore said the Town does support this being covered by insurance, in 2005 the Selectboard went into agreement with GYO. Chairman Forst said he was a Selectman at the time of the agreement and was under the impression that the Town was to take on the responsibility of liability. Mr. Reed said Primex is not able to cover the liability due to GYO being a non profit organization. Mr. Bedard questioned if they had any projects they were working on. Mr. Reed said they would like to work on a basketball court. Chairman Forst said this year Outside Agencies are Warrant Articles and he hopes that voters understand this. Chairman Forst said this additional request is needed.

Gilmanton Year Round Library:

Fred Bucholz- Treasurer presented the budget. Mr. Bucholz said the Library offers many programs for kids which they receive a yearly donation of \$10,000 to help operate these. Mr. Bucholz said they are requesting \$46,700. Mr. Bucholz said they are only \$4,600 short for the solar project. Mr. Hackley said he would like to see a better breakdown of the budget.

LRMHC:

Anne Nichols from Lakes Region Mental Health Center presented the budget. Mrs. Nichols said they are requesting \$7,500 to help support Residents of Gilmanton with emergency services. Mrs. Nichols said in Gilmanton they served 25 children, 47 adults and 9 elderly residents. Mrs. Nichols said they are required to provide emergency services for Residents in Town and receiving this money helps aid Residents. Mrs. Nichols said this is a charitable organization. Mrs. Kirby questioned what it would look like if they didn't receive this money. Mrs. Nichols said they will still provide services but would have less money. Mrs. Kirby stressed how important it is to have services like this available. Mr. Hackley said where this is now a warrant article how can they stress to Residents how much this is needed. Mrs. Nichols said she has something written up that she can send to the Town Administrator explaining the services they provide.

Town Clerk/Tax Collector:

Mora Thomas presented the Budget for Town Clerk/Tax Collector. Mrs. Thomas took a moment to thank her Predecessor for her service to the Town. Mrs. Thomas said she was appointed by the Selectmen in August and will serve until the March meeting where she will run in the Election. Mrs. Thomas said she is requesting an increase for training line 270 due to being a new Clerk and needing further training. Mrs. Thomas said she has requested an increase for computers line 370 from \$8,615 to \$8,855 due to a 3% contract increase. Mrs. Thomas said she requested an increase for document restoration line 390 from \$16,000 to \$21,000. Mrs. Thomas said they have not been able to do as much of the documents this past year that were planned but are working on training staff members. Mr. Bedard questioned if all new stuff is being scanned now. Mrs. Thomas said she is not sure if at this point that is being done. Mr. Bore said they want to do it in a well structured way so everything is done the same way, training is taking longer than expected. Mrs. Thomas said she requested a decrease for Dues & Subscriptions line 560 from \$2,000 to \$570. Mrs. Thomas said she requested an increase for Office Supplies line 620 from \$2,200 to \$4,240 due to the need for three new printers. Mrs. Thomas said she requested a new line 391 Professional Services. Mrs. Thomas said there is a yearly \$500 shredding fee that was moved from another line into this. Also added is a title research contract for Title deeding and lienning. \$3,000 will be spent on an outside agency sending out Tax Bills. The total for this new line will be \$7,608. Mrs. Thomas said she requested an increase in mileage line 637 due to travel time for trainings. Mr. Bedard questioned line 116. Mrs. Thomas said this line wasn't budgeted for a full year last year. Mr. Bore said currently the position is vacant. Mrs. Paquette said they did use that line to pay someone to do the document restoration. Mrs. Thomas said that until the Elections they are not hiring staff, she would like to run for Town Clerk/Tax Collector but if she doesn't get it she will take the Deputy position she once held. Mrs. Thomas said there was a line created that is left off the sheet for \$2335 for a copier lease, the current one cannot scan and has trouble working correctly. Mrs. Thomas said the budget request is \$233,568.

Election & Register:

Mrs. Thomas said next year there are four elections with the possibility of five so there is a significant increase. Mrs. Thomas said she was advised to budget for one extra meeting in case there is a need for an emergency meeting. Mr. Bedard questioned the difference between the

budgeted amount and the spent amount for the supervisors of checklist salary. Mrs. Paquette said there hasn't been steady Supervisors to meet, unfortunately there has been a turnover.

Transfer/Recycling:

Ronald Nason presented the budget for the Transfer Station. Mr Bore explained the new highway position will cover line 391 mowing. Chairman Forst questioned if this covered mowing of the landfill. Mrs. Paquette said it doesn't, they rent equipment for \$500. Mr. Nason said he requested an increase for Building repair and maintenance line 430 from \$4,000 to \$5,000 to replace doors and lighting. Mr. Nason requested an increase for Office Supplies line 620 from \$300 to \$400. Mr. Nason requested an increase for the Custodial line 640 from \$300 to \$400. Mr. Nason said he is requesting an increase on the Skid Steer Maintenance to have it serviced twice next year. Chairman Forst questioned if the new Highway position would plow the Transfer station. Mr. Bore said it is. Chairman Forst said a better use of money is to plow with a regular plow versus the Skid Steer. Mr. Nason said he is requesting an increase for solid waste line 800 from \$125,000 to \$133,000 due to a 3% increase. Mr. Bedard questioned dump stickers and said many Residents don't have them. Mr. Nason said often stickers are in different spots, there are signs up stating a dump sticker is needed. Chairman Forst said Transfer Station employees shouldn't be policing this, they are going to have to deal with situations they aren't equipped to deal with. Mr. Bedard brought up Demo costs being \$42,00 and only bringing in \$15,000. Mr. Bore said a scale is around \$20,000 and would require a shed and driveway with new access. Mr. Bedard said something needs to be done to bring this cost down. Selectman Wilson said when things come in and are paid by truck load and go out by weight there can be a big difference in price. Water soaking into these also adds weight. Mr. Bore said there will be no Warrant Article for the Bailer this year.

Minutes:

November 6th, 2019- Mr. Macleod made a motion to approve the minutes with corrections from Mr. Bore as to the new position being a full time position. Seconded by Mrs. Kirby. All were in favor. Approved.

November 13th, 2019- Mrs. Kirby said she did not attend this meeting so her name needs to be removed. Chairman Forst made a motion to approve the minutes as amended.

December 4th, 2019- Mr. Bore made the correction on line 67 assessed and line 79 the culvert is \$15,000 and the road assessment is \$10,000, line 80 is LRPC.

Mr. Bore said he has discovered they can use the Police Detail fund towards part of the cruiser.

Mr Bore said with the proposed operating budget and warrant articles the tax impact is less due to high assessments. Chairman Forst said this doesn't mean the tax bill is lower if your house is assessed higher.

Mr. Bore said this past Monday they held a public meeting regarding the Old Town Hall. Mr. Bedard said 27 Residents attended. Chairman Forst said some of these same discussions were made 14 years ago and nothing has changed yet.

Adjournment: Mrs. Kirby made a motion to adjourn at 8:55pm, seconded by Mr. Wilson; All were in favor.

Respectfully Submitted,

Danielle Bosco
Recording Clerk

