



APPROVED

## Board of Selectmen Town of Gilmanton, New Hampshire

Meeting  
May 9, 2016,  
**5:30 pm.** – Gilmanton Academy

**Present:** Vice Chairman-Selectman Steve McWhinnie, Selectman Marshall Bishop, Town Administrator Paul Branscombe, Assistant Town Administrator-Heidi Jackson-Rhine and Recording Secretary Heather Carpenter.  
Also present please see attached sign in sheet.

**5:30 pm** opened the meeting, took attendance of those present and voting (Selectman McWhinnie, and Selectman Bishop) and led the Pledge of Allegiance.

### **(A) Non-Public Session per RSA 91-A:3, II (c)**

**MOTION:** On a Motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (2-0 Voice Vote – Selectman McWhinnie– yes, Selectman Bishop– yes).

#### **Tax Agreement**

The meeting room was closed to the public. Present during the Non-Public Session were Selectman McWhinnie, Selectman Bishop, Town Administrator Paul Branscombe, Town Clerk/Tax Collector Debra Cornett, Assistant Town Administrator- Heidi Jackson-Rhine and Recording Secretary- Heather Carpenter

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to come out of Non-Public Session. (2-0 Voice Vote –Selectman McWhinnie -yes, Selectman Bishop – yes).

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to seal the minutes of Non-Public Session. (2-0 Voice Vote – Selectman McWhinnie -yes, Selectman Bishop – yes).

### **(B) Non-Public Session per RSA 91-A:3, II (c)**

**MOTION:** On a Motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (2-0 Voice Vote – Selectman McWhinnie– yes, Selectman Bishop– yes).

#### **Tax Agreement**

The meeting room was closed to the public. Present during the Non-Public Session were Selectman McWhinnie, Selectman Bishop, Town Administrator Paul Branscombe, Town Clerk/Tax Collector Debra Cornett, Assistant Town Administrator- Heidi Jackson-Rhine and Recording Secretary- Heather Carpenter

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to come out of Non-Public Session. (2-0 Voice Vote – Selectman McWhinnie -yes, Selectman Bishop – yes).

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to seal the minutes of Non-Public Session. (2-0 Voice Vote – Selectman McWhinnie -yes, Selectman Bishop – yes).

**(C) Non-Public Session per RSA 91-A:3, II (c)**

**MOTION:** On a Motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (2-0 Voice Vote – Selectman McWhinnie– yes, Selectman Bishop– yes).

**Tax Agreement**

The meeting room was closed to the public. Present during the Non-Public Session were Selectman McWhinnie, Selectman Bishop, Town Administrator Paul Branscombe, Town Clerk/Tax Collector Debra Cornett, Assistant Town Administrator- Heidi Jackson-Rhine and Recording Secretary- Heather Carpenter

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to come out of Non-Public Session. (2-0 Voice Vote –Selectman McWhinnie -yes, Selectman Bishop – yes).

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to seal the minutes of Non-Public Session. (2-0 Voice Vote –Selectman McWhinnie -yes, Selectman Bishop – yes).

**(D) Non-Public Session per RSA 91-A:3, II (c)**

**MOTION:** On a Motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (2-0 Voice Vote Selectman McWhinnie– yes, Selectman Bishop– yes).

**Tax Agreement**

The meeting room was closed to the public. Present during the Non-Public Session were Selectman McWhinnie, Selectman Bishop, Town Administrator Paul Branscombe, Town Clerk/Tax Collector Debra Cornett, Assistant Town Administrator- Heidi Jackson-Rhine and Recording Secretary- Heather Carpenter.

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to come out of Non-Public Session. (2-0 Voice Vote – Selectman McWhinnie -yes, Selectman Bishop – yes).

**MOTION:** On a Motion by Selectman Bishop and seconded by Selectman McWhinnie it was voted unanimously to seal the minutes of Non-Public Session. (2-0 Voice Vote –Selectman McWhinnie -yes, Selectman Bishop – yes).

**(E) Non-Public Session per RSA 91-A:3, II (c)**

**MOTION:** On a Motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (2-0 Voice Vote – Selectman McWhinnie– yes, Selectman Bishop– yes).

Tax Agreement -Board signatures for agreements

The meeting room was closed to the public. Present during the Non-Public Session were Selectman McWhinnie, Selectman Bishop. Town Administrator Paul Branscombe, Town Clerk/Tax Collector Debra Cornett, Assistant Town Administrator- Heidi Jackson-Rhine and Recording Secretary- Heather Carpenter

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to come out of Non-Public Session. (2-0 Voice Vote –Selectman McWhinnie -yes, Selectman Bishop – yes).

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to seal the minutes of Non-Public Session. (2-0 Voice Vote – Selectman McWhinnie -yes, Selectman Bishop – yes).

**(F) Non-Public Session per RSA 91-A:3, II (c)**

**MOTION:** On a Motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (2-0 Voice Vote – Selectman McWhinnie– yes, Selectman Bishop– yes).

Tax Agreement- Board signatures for prior agreements

The meeting room was closed to the public. Present during the Non-Public Session were Selectman McWhinnie, Selectman Bishop. Town Administrator Paul Branscombe, Town Clerk/Tax Collector Debra Cornett, Assistant Town Administrator- Heidi Jackson-Rhine and Recording Secretary- Heather Carpenter

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to come out of Non-Public Session. (2-0 Voice Vote – Selectman McWhinnie -yes, Selectman Bishop – yes).

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to seal the minutes of Non-Public Session. (2-0 Voice Vote – Selectman McWhinnie -yes, Selectman Bishop – yes).

The meeting room was opened to the public. The Board noted the Non-Public Session minutes were sealed.

**(G) Non-Public Session per RSA 91-A:3, II (c)**

**MOTION:** On a Motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (2-0 Voice Vote – Selectman McWhinnie– yes, Selectman Bishop– yes).

Tax Agreement- Board signatures for prior agreements

The meeting room was closed to the public. Present during the Non-Public Session were Selectman McWhinnie, Selectman Bishop. Town Administrator Paul Branscombe, Town Clerk/Tax Collector Debra Cornett, Assistant Town Administrator- Heidi Jackson-Rhine and Recording Secretary- Heather Carpenter

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to come out of Non-Public Session. (2-0 Voice Vote –Selectman McWhinnie -yes, Selectman Bishop – yes).

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to seal the minutes of Non-Public Session. (2-0 Voice Vote – Selectman McWhinnie -yes, Selectman Bishop – yes).

**(H) Non-Public Session per RSA 91-A:3, II (c)**

**MOTION:** On a Motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (2-0 Voice Vote – Selectman McWhinnie– yes, Selectman Bishop– yes).

Tax Agreement

The meeting room was closed to the public. Present during the Non-Public Session were Selectman McWhinnie, Selectman Bishop. Town Administrator Paul Branscombe, Town Clerk/Tax Collector Debra Cornett, Assistant Town Administrator- Heidi Jackson-Rhine and Recording Secretary- Heather Carpenter

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to come out of Non-Public Session. (2-0 Voice Vote -Selectman McWhinnie -yes, Selectman Bishop – yes).

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to seal the minutes of Non-Public Session. (2-0 Voice Vote –Selectman McWhinnie -yes, Selectman Bishop – yes).

**(I) Non-Public Session per RSA 91-A:3, II (c)**

**MOTION:** On a Motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (2-0 Voice Vote – Selectman McWhinnie– yes, Selectman Bishop– yes).

Tax Agreement

The meeting room was closed to the public. Present during the Non-Public Session were Selectman McWhinnie, Selectman Bishop. Town Administrator Paul Branscombe, Town Clerk/Tax Collector Debra Cornett, Assistant Town Administrator- Heidi Jackson-Rhine and Recording Secretary- Heather Carpenter

**MOTION:** On a Motion by Selectman McWhinnie and seconded by it was voted unanimously to come out of Non-Public Session. (2-0 Voice Vote – Selectman McWhinnie -yes, Selectman Bishop – yes).

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to seal the minutes of Non-Public Session. (2-0 Voice Vote –Selectman McWhinnie -yes, Selectman Bishop – yes).

**Approval of Minutes –**

**MOTION:** On a Motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to approve the minutes of May 2, 2016. (2-0 Voice Vote –Selectman McWhinnie-yes, Selectman Bishop– yes).

**Signature File**

**Permit for Entertainment-**

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to approve the permit for entertainment for Robert and Rebecca Ronstadt. (2-0 Voice Vote- Selectman McWhinnie, Selectman Bishop)

**Town Facility-**

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to approve the use of the Town Facility and wave the requested fee for John Dickey for use of historical meetings. (2-0 Voice Vote- Selectman McWhinnie, Selectman Bishop)

**Town Facility-**

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to approve the use of the Town Facility and wave the requested fee for Gardner Cove Conservation Assoc. (2-0 Voice Vote- Selectman McWhinnie, Selectman Bishop)

**Town Shed P.O.'S-**

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to approve the purchase order for the Town Shed Dump Truck, the truck is \$87,500 from Liberty Int'l and the body and the plow in the amount of \$69,500.00 from H.P. Fairfield. Total amount for both purchase orders is \$157,000 (2-0 Voice Vote- Selectman McWhinnie, Selectman Bishop)

**Highway Department P.O.-**

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to approve the purchase order for the Gravel stockpile from JMN Enterprises. (2-0 Voice Vote- Selectman McWhinnie, Selectman Bishop)

**Select Board Items**

US Senator Kelly Ayotte office hours on Thursday May 19, 2016 at 10:30 a.m. - 11:30 a.m.  
Location: Gilmanton Town Office 503 Province Road

As per the directive brought forward recently:

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to keep the Selectmen's Office closed on Tuesdays. (2-0 Voice Vote- Selectman McWhinnie, Selectman Bishop)

After consulting with Town Counsel:

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to no longer record the Board of Selectmen's meetings. (2-0 Voice Vote- Selectman McWhinnie, Selectman Bishop)

**Public Comment-**

No public present- public comment closed at 8:25 p.m.

**(J) Non-Public Session per RSA 91-A:3, II (c)**

**MOTION:** On a Motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (2-0 Voice Vote – Selectman McWhinnie– yes, Selectman Bishop– yes).

Personnel Issue

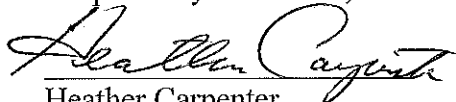
**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to come out of Non-Public Session. (2-0 Voice Vote –Selectman McWhinnie -yes, Selectman Bishop – yes).

**MOTION:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to seal the minutes of Non-Public Session. (2-0 Voice Vote –Selectman McWhinnie -yes, Selectman Bishop – yes).

The meeting room was opened to the public. The Board noted the Non-Public Session minutes were sealed.

**Adjournment:** On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to adjourn at 8:31 p.m. (2-0).

Respectfully Submitted,



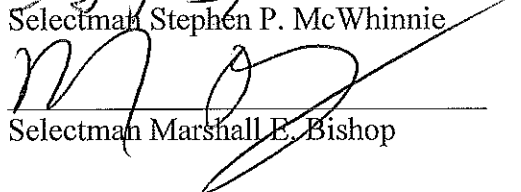
Heather Carpenter  
Recording Secretary

**Approved by the Board of Selectmen**

Chairman Michael J. Jean



Selectman Stephen P. McWhinnie



Selectman Marshall E. Bishop