



APPROVED

Board of Selectmen Town of Gilmanton, New Hampshire

Meeting

October 26, 2015

6:00 pm. – Gilmanton Academy

Present: Chairman Donald Guarino, Selectman Michael Jean, Vice Chairman Rachel M. Frechette Hatch, Town Administrator Paul Branscombe and Administrative Assistant Stephanie Fogg.

6:00 pm Chairman Guarino opened the meeting, took attendance of those present and voting and led the Pledge of Allegiance.

(A) Non-Public Session per RSA 91-A:3, II (c)

MOTION: On a Motion by Selectman Hatch, seconded by Selectman Jean it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (3-0 Voice Vote – Chairman Guarino-yes, Selectman Jean– yes, Selectman Hatch - yes).

The meeting room was closed to the public. Present during the Non-Public Session were Chairman Guarino, Selectman Jean, Selectman Hatch. Town Administrator Paul Branscombe, Administrative Assistant Stephanie Fogg . Also present Road Agent Paul Perkins.

The Selectmen discussed information about the Highway Department.

MOTION: On a Motion by Selectman Hatch and seconded by Selectman Jean it was voted unanimously to come out of Non-Public Session at 6:36 pm. (3-0 Voice Vote – Chairman Guarino -yes, Selectman Jean – yes, Selectman Hatch - yes).

The meeting room was opened to the public. The Board noted the Non-Public Session minutes were not sealed.

Police Department – The Non-Public Session scheduled was conducted in public. The discussion was with Board of Selectmen and Sergeant Matthew Currier regarding his employment agreement that was signed by then Town Administrator, Arthur Capello on June 30, 2015. A possible clerical error was made in omitting the authorization for the Town Administrator to sign the Employment Agreement on the Selectmen's behalf for Sergeant Currier. Town Administrator Paul Branscombe wanted to be certain the Agreement was legal for the Town and Sergeant Currier. Paul Branscombe brought forward a relatively new RSA regarding Police Chiefs' and contracts. Chairman Guarino and Selectman Jean who were present at the June 30, 2015 meeting, signed the Agreement for Sergeant Currier, for his position as Chief of Police to begin January 1, 2016. Sergeant Currier will be acting Chief from December

1, 2015, his full salary does not begin until January 2016. Also present during this discussion was Police Chief Joseph Collins.

(B) Non-Public Session per RSA 91-A:3, II (c)

MOTION: On a Motion by Selectman Hatch, seconded by Selectman Jean it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (3-0 Voice Vote – Chairman Guarino-yes, Selectman Jean– yes, Selectman Hatch - yes).

The meeting room was closed to the public. Present during the Non-Public Session were Chairman Guarino, Selectman Jean, Selectman Hatch. Town Administrator Paul Branscombe, Administrative Assistant Stephanie Fogg.

The Selectmen discussed information about general assistance for a Town resident.

MOTION: On a Motion by Selectman Hatch and seconded by Selectman Jean it was voted unanimously to seal the Non-Public Session at 7:01 pm. (3-0 Voice Vote – Chairman Guarino - yes, Selectman Jean – yes, Selectman Hatch - yes).

MOTION: On a Motion by Selectman Hatch and seconded by Selectman Jean it was voted unanimously to come out of Non-Public Session at 7:02 pm. (3-0 Voice Vote – Chairman Guarino -yes, Selectman Jean – yes, Selectman Hatch - yes).

The meeting room was opened to the public. The Board noted the Non-Public Session minutes were sealed.

Merrimack Valley Occupational Health –

Paul Branscombe brought forward the agreement for the Town and Merrimack Valley Occupational Health. He asked for the Selectmen to give Chairman Guarino authority to sign.

MOTION: On a Motion by Selectman Jean and seconded by Selectman Hatch it was voted to authorize Chairman Guarino to sign the agreement with Merrimack Valley Occupational Health for the Town. (2-0-1, Chairman Guarino – abstain, Selectman Jean – yes, Selectman Hatch – yes).

Health Trust –

MOTION: On a Motion by Selectman Jean and seconded by Selectman Hatch it was voted to authorize Selectman Guarino to sign the Health Trust Agreement for the Town at 7:06 pm. (2-0-1, Chairman Guarino – abstain, Selectman Jean – yes, Selectman Hatch – yes).

Health Trust covers the Dental, Long Term and Short Term Disability coverage. Current plans need to be looked at, because in 2018 the Town could be paying up to a 40% increase if we stay with the insurance the way we have it currently.

Ladd Property –

MOTION: On a Motion by Selectman Jean and seconded by Selectman Hatch it was voted unanimously to accept the legal advice from Town Counsel (which would return the property in question to Mr. Ladd) and the \$500 offered to the Town from Attorney Spinella on Mr. Ladd's behalf. (3-0)

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2 **Town Pound/Cegelski Subdivision** - The Selectmen agreed to table this discussion until they
3 hear back from Town Counsel. The owner's attorney would like to meet with the Board on
4 November 2, 2015, the Selectmen's next meeting. Again, the Selectman will wait until they
5 receive a decision back from Town Counsel.

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7 **Budget Committee/Trustees of the Trust Funds** – Paul Branscombe said he would like to hire
8 Heather Carpenter as the Recording Secretary for the two boards. The Selectmen agreed. Paul
9 Branscombe will contact Heather Carpenter.

10
11 **Transfer Station** – Several issues were brought up regarding the Transfer Station, one was why
12 would one of the employees be at the station on a Tuesday or Thursday? Also, why is Ed Lang
13 not following the instructions of the Selectmen to always have more than one person at the
14 facility?

15
16 **RFQ's sent back in for Bridge Projects** – Paul Branscombe reviewed the RFQ's and suggested
17 Hoyle and Tanner. Chairman Guarino and Selectman Jean will also review the RFQs for the
18 Bridge Projects and report back to the Board.

19
20 **Auction of Town Properties** – The total sold at Auction on Saturday October 24, 2015 was
21 \$103,650.00, with \$11,000 in deposits.

22
23 **South Road, Property #2** – Was held back for sale. It was mentioned that there was \$6,000 in
24 clean-up fees that a minimum bid had to be made. Mr. Stephen McCormack objected, said that
25 the information had not been exposed. As an abutter, he said it was to be an absolute auction and
26 there are environmental issues. Planning Board, Conservation Commission and the Board of
27 Selectmen had all agreed to sell the property. The \$6,000 was used for a dumpster, tire and oil
28 disposal.

29
30 Selectman Hatch said that she has been on the Board since August 11, 2015. She is a bit
31 discouraged. There are concerns and issues to deal with, she wants to encourage the Board to
32 work as a team. When we are on the Board of Selectmen, it is not a sprint, but a marathon. She
33 is huge on paper trail. When it has taken this long for systems to be broken, it is going to take
34 time to make them right.

35
36 Selectman Jean asked if the office could open up on Tuesday's now? It was discussed and
37 agreed to wait another month before further discussion on opening on Tuesdays.

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39 **Adjournment:** On a Motion by Selectman Jean and seconded by Selectman Hatch it was voted
40 unanimously to adjourn at 7:36 pm (3-0)

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46
47 Respectfully Submitted,
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Stephanie S. Fogg
Administrative Assistant

Approved by the Board of Selectmen

Chairman Donald J. Guarino

Selectman Michael J. Jean

Selectman Rachel M. Frechette Hatch