



APPROVED

Board of Selectmen Town of Gilmanton, New Hampshire

Meeting

May 6, 2015

6:00 pm. – Gilmanton Academy

Present: Chairman Donald Guarino, Selectmen Stephen McCormack and Michael Jean, Administrative Assistant Stephanie Fogg. Also present Wayne Ogni, Planning Board Chairman.

(A) Non-Public Session per RSA 91-A:3, II (b)

MOTION: On a Motion by Selectman McCormack, and seconded by Selectman Jean it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (b) . (3-0 Voice Vote – Chairman Guarino-yes, Selectman McCormack– yes, Selectman Jean– yes).

The meeting room was closed to the public. Present during the Non-Public Session were Chairman Guarino, Selectmen McCormack and Jean. Town Administrator Arthur Capello, Administrative Assistant Stephanie Fogg and Wayne Ogni, Chairman of the Planning Board.

The Selectmen interviewed a candidate for the Planning Board/Conservation Commission Clerk's position.

MOTION: On a Motion by Selectman Jean and seconded by Selectmen McCormack it was voted unanimously to seal the minutes of the Non-Public Session. (3-0 Voice Vote – Chairman Guarino -yes, Selectman McCormack – yes, Selectman Jean – yes).

MOTION: On a Motion by Chairman Guarino and seconded by Selectman McCormack it was voted unanimously to come out of Non-Public Session at 6:30 pm. (3-0 Voice Vote – Chairman Guarino -yes, Selectman McCormack – yes, Selectman Jean – yes).

The meeting room was opened to the public. The Board noted the Non-Public Session minutes were sealed.

(B) Non-Public Session per RSA 91-A:3, II (c)

MOTION: On a Motion by Selectman McCormack, and seconded by Selectman Jean it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (3-0 Voice Vote – Chairman Guarino-yes, Selectman McCormack– yes, Selectman Jean– yes).

The meeting room was closed to the public. Present during the Non-Public Session were Chairman Guarino, Selectmen McCormack and Jean. Town Administrator Arthur Capello, Administrative Assistant Stephanie Fogg and Wayne Ogni, Chairman of the Planning Board.

The Selectmen interviewed a candidate for the Planning Board/Conservation Commission Clerk's position.

MOTION: On a Motion by Selectman Jean and seconded by Selectmen McCormack it was voted unanimously to seal the minutes of the Non-Public Session. (3-0 Voice Vote – Chairman Guarino -yes, Selectman McCormack – yes, Selectman Jean – yes).

MOTION: On a Motion by Chairman Guarino and seconded by Selectman McCormack it was voted unanimously to come out of Non-Public Session at 7:00 pm. (3-0 Voice Vote – Chairman Guarino -yes, Selectman McCormack – yes, Selectman Jean – yes).

The meeting room was opened to the public. The Board noted the Non-Public Session minutes were sealed.

(C) Non-Public Session per RSA 91-A:3, II (b)

MOTION: On a Motion by Selectman McCormack, and seconded by Selectman Jean it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (b). (3-0 Voice Vote – Chairman Guarino-yes, Selectman McCormack– yes, Selectman Jean– yes).

The meeting room was closed to the public. Present during the Non-Public Session were Chairman Guarino, Selectmen McCormack and Jean. Town Administrator Arthur Capello, Administrative Assistant Stephanie Fogg and Wayne Ogni, Chairman of the Planning Board.

The Selectmen interviewed a candidate for the Planning Board/Conservation Commission Clerk's position.

MOTION: On a Motion by Chairman Guarino and seconded by Selectman McCormack it was voted unanimously to come out of Non-Public Session at 7:25 pm. (3-0 Voice Vote – Chairman Guarino -yes, Selectman McCormack – yes, Selectman Jean – yes).

The meeting room was opened to the public. The Board noted the Non-Public Session minutes were sealed.

7:35 pm Open Public Input

Recycling Facility Manager – Ed Lang would like to have a computer at the facility, he would like to be able to contact DES, NRRA and other brokers for pricing. Chairman Guarino said that the job is a hands on job, working manager. Ed Lang agreed. Chairman Guarino said Ed Lang is a fantastic working manager. Most of our material goes through NRRA, who contract with other brokers. Ed Lang said he can retain more money for the Town by sending one e-mail where he could get more money per ton etc. Dealing with DES and keeping up on the laws, informational a few minutes each day on the computer. Instead of calling Marilyn at NRRA or Arthur.

Selectman McCormack said that Arthur Capello, Town Administrator is in favor of placing a computer at the Transfer Station for Ed Lang. Selectman McCormack said Ed would be responsible for the computer and he would be the only one to have access to it. Arthur Capello told Selectmen McCormack that because of the amount of money Ed has saved this past year,

1 there is money in the Transfer Station Budget to pay for the computer at no extra cost to the
2 Town. Selectman McCormack said it will be installed on a six month trial, either one from the
3 Police Department or a new one, and a printer.

4
5 Selectman Guarino said Ron shared this with him regarding the 40 yard roll-off, that needs to be
6 repaired. Ed Lang will repair one of the 40 yard roll-offs.

7
8 Ed Lang also said that the compactor box needs to be changed out more often, either have
9 another compactor or availability of a roll-off to swap a box out. Chairman Guarino said if we
10 were able to find an “old truck with a roll-off capability” then that would end the problem. Ed
11 Lang agreed. Once we swap the box on a Saturday, we would have another whole box for
12 Sunday. There is some welding that needs to be done, Chairman Guarino offered getting a price
13 to weld. Ed Lang said that he is teaching Ron to weld and that they are capable of doing the
14 repair at no extra cost to the Town.

15
16 Selectman McCormack asked about getting a post in front of the tanks to meet code. Ed said he
17 will get that done. Selectman McCormack said everything else looks great. Ed was asked to call
18 the Highway Dept. to see if they have a post at the DOT Shed that could be installed.

19
20 Ed mentioned the wooden dividers inside the building, the skid-steer ruins the wooden dividers.
21 He requested that the dividers be replaced with Jersey Barriers or the like. Selectman
22 McCormack gave direction for Arthur Capello to speak with Ed and get a price on having the
23 dividers replaced.

24
25 Ed Lang said that having the roll-off truck could save one hauling fee per week. Chairman
26 Guarino to speak with Arthur Capello about searching for a truck that could take care of the roll-
27 offs.

28
29 ***General Business –***

30
31 **Computer Policy** – Dave Boudry, from Certified Computer Services gave some
32 recommendations to the Computer Policy. Selectmen agreed to have Arthur Capello add the
33 recommendations to the second paragraph of the policy, regarding junk e-mail.

34
35 **Historic District Commission** – Selectman Guarino suggested that Arthur Capello send a letter,
36 by registered mail/return receipt to the Registry and the Realtor regarding the “Corner Store”
37 property. The property has non-conforming siding, and the HDC and the Selectmen would like
38 the issue addressed prior to a new owner. This would allow a note about the HDC Violation to
39 be attached to the deed at the registry and the Realtor could also inform prospective buyers.

40
41 ***Approval of Minutes –***

42
43 ***MOTION:*** *On a Motion by Selectman McCormack and seconded by Selectman Jean, it was*
44 *voted unanimously to approve the meeting minutes of March 31, 2015 as amended.(3-0)*

45
46 ***MOTION:*** *On a Motion by Selectman McCormack and seconded by Selectman Jean, it was*
47 *voted unanimously to approve the meeting minutes of April 14, 2015 as amended. (3-0)*
48

8:45 pm Close Public-Input**Barn Easement –**

After discussion the Selectmen requested a meeting with George Hildum, Town Assessor. The Selectmen will have Arthur Capello check with George regarding his availability to meet about the barn easement on May 12, 2015 at 5:00 pm.

Review of Possible Auction Properties -

The Selectmen requested that the Planning Board and the Conservation Commission review the properties in a joint meeting if possible and report back to the Selectmen with their recommendations. Chairman of the Planning Board, Wayne Ogni to contact Chairman of the Conservation Commission Tracy Tarr to invite the Conservation Commission to the Planning Board Meeting on Thursday, May 14, 2015.

Road Ditching – As it stands, there is no Roads Committee. The Roads Committee was going to bring recommendations to the Selectmen regarding ditching of specific roads for the \$50,000 Warrant Article. The Selectmen will follow-up with contacting members of the past Roads Committee.

(D) Non-Public Session per RSA 91-A:3, II (c)

MOTION: On a Motion by Selectman McCormack, and seconded by Selectman Jean it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (3-0 Voice Vote – Chairman Guarino-yes, Selectman McCormack– yes, Selectman Jean– yes).

The meeting room was closed to the public. Present during the Non-Public Session were Chairman Guarino, Selectmen McCormack and Jean. Town Administrator Arthur Capello, Administrative Assistant Stephanie Fogg .

The Selectmen discussed an employee evaluation.

MOTION: On a Motion by Selectman Jean and seconded by Selectmen McCormack it was voted unanimously to seal the minutes of the Non-Public Session. (3-0 Voice Vote – Chairman Guarino -yes, Selectman McCormack – yes, Selectman Jean – yes).

MOTION: On a Motion by Chairman Guarino and seconded by Selectman McCormack it was voted unanimously to come out of Non-Public Session at 8:46 pm. (3-0 Voice Vote – Chairman Guarino -yes, Selectman McCormack – yes, Selectman Jean – yes).

The meeting room was opened to the public. The Board noted the Non-Public Session minutes were sealed.

(E) Non-Public Session per RSA 91-A:3, II (b)

MOTION: On a Motion by Selectman McCormack, and seconded by Selectman Jean it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (b). (3-0 Voice Vote – Chairman Guarino-yes, Selectman McCormack– yes, Selectman Jean– yes).

1 The meeting room was closed to the public. Present during the Non-Public Session were
2 Chairman Guarino, Selectmen McCormack and Jean. Town Administrator Arthur Capello,
3 Administrative Assistant Stephanie Fogg and Wayne Ogni, Chairman of the Planning Board.

4
5 The Selectmen discussed interviews/candidates for the Planning Board/Conservation
6 Commission Clerk's position.

7
8 **MOTION:** On a Motion by Selectman Jean and seconded by Selectmen McCormack it was voted
9 unanimously to seal the minutes of the Non-Public Session. (3-0 Voice Vote – Chairman
10 Guarino -yes, Selectman McCormack – yes, Selectman Jean – yes).

11
12 **MOTION:** On a Motion by Chairman Guarino and seconded by Selectman McCormack it was
13 voted unanimously to come out of Non-Public Session at 8:47 pm. (3-0 Voice Vote – Chairman
14 Guarino -yes, Selectman McCormack – yes, Selectman Jean – yes).

15
16 The meeting room was opened to the public. The Board noted the Non-Public Session minutes
17 were sealed.

18
19 **(F) Non-Public Session per RSA 91-A:3, II (c)**

20 **MOTION:** On a Motion by Selectman McCormack, and seconded by Selectman Jean it was
21 voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (3-0 Voice Vote –
22 Chairman Guarino-yes, Selectman McCormack– yes, Selectman Jean– yes).

23
24 The meeting room was closed to the public. Present during the Non-Public Session were
25 Chairman Guarino, Selectmen McCormack and Jean. Town Administrator Arthur Capello,
26 Administrative Assistant Stephanie Fogg .

27
28 The Selectmen discussed a Tax Agreement.

29
30 **MOTION:** On a Motion by Selectman Jean and seconded by Selectmen McCormack it was
31 voted unanimously to seal the minutes of the Non-Public Session. (3-0 Voice Vote – Chairman
32 Guarino -yes, Selectman McCormack – yes, Selectman Jean – yes).

33
34 **MOTION:** On a Motion by Chairman Guarino and seconded by Selectman McCormack it was
35 voted unanimously to come out of Non-Public Session at 9:00 pm. (3-0 Voice Vote – Chairman
36 Guarino -yes, Selectman McCormack – yes, Selectman Jean – yes).

37
38 The meeting room was opened to the public. The Board noted the Non-Public Session minutes
39 were sealed.

40
41 **(G) Non-Public Session per RSA 91-A:3, II (d)**

42 **MOTION:** On a Motion by Selectman McCormack, and seconded by Selectman Jean it was
43 voted unanimously to go into Non-Public Session per RSA 91-A:3, II (d). (3-0 Voice Vote –
44 Chairman Guarino-yes, Selectman McCormack– yes, Selectman Jean– yes).

45
46 The meeting room was closed to the public. Present during the Non-Public Session were
47 Chairman Guarino, Selectmen McCormack and Jean. Town Administrator Arthur Capello,
48 Administrative Assistant Stephanie Fogg.

1
2 The Selectmen discussed two legal issues with Town owned properties.

3
4 **MOTION:** On a Motion by Selectman Jean and seconded by Selectmen McCormack it was
5 voted unanimously to seal the minutes of the Non-Public Session. (3-0 Voice Vote – Chairman
6 Guarino -yes, Selectman McCormack – yes, Selectman Jean – yes).

7
8 **MOTION:** On a Motion by Chairman Guarino and seconded by Selectman McCormack it was
9 voted unanimously to come out of Non-Public Session at 9:15 pm. (3-0 Voice Vote – Chairman
10 Guarino -yes, Selectman McCormack – yes, Selectman Jean – yes).

11
12 The meeting room was opened to the public. The Board noted the Non-Public Session minutes
13 were sealed.

14
15 **Adjournment:** On a motion by Selectmen Guarino, seconded by Selectman McCormack it was
16 voted unanimously to adjourn at 9:16 pm. (3-0)

17
18 Respectfully Submitted,

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21 _____
22 Stephanie S. Fogg
23 Administrative Assistant

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25
26 **Approved by the Board of Selectmen**

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28 _____
29 Chairman Donald J. Guarino

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31 _____
32 Selectman Stephen J. McCormack

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34 _____
35 Selectman Michael J. Jean