



Board of Selectmen Town of Gilmanton, New Hampshire

6 Meeting

7 March 3, 2015

8 6:00 pm Academy/Modular Building

10 **Present:** Chairman Brett Currier, Selectmen Donald Guarino and Stephen McCormack, Town
11 Administrator Arthur Capello, Administrative Assistant Stephanie Fogg. Also present Chief of
12 Police Joseph Collins.

14 **6:00 pm** Chairman Currier opened the meeting, took attendance of those present and voting and
15 led the Pledge of Allegiance.

17 **(A)Non-Public Session per RSA 91-A:3,II (c)**

18 **MOTION:** On a Motion by Selectman Guarino, and seconded by Selectman McCormack it was
19 voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (3-0 Voice Vote –
20 Chairman Currier-yes, Selectman Guarino– yes, Selectman McCormack– yes).

22 The meeting room was closed to the public. Present during the Non-Public Session were
23 Chairman Currier, Selectmen Guarino and McCormack. Town Administrator Arthur Capello,
24 Administrative Assistant Stephanie Fogg, and Chief Collins.

26 The Selectmen discussed an issue regarding reputation brought forward by Chief Collins.

28 **MOTION:** On a Motion by Selectman Guarino and seconded by Selectmen McCormack it was
29 voted unanimously to seal the minutes of the Non-Public Session. (3-0 Voice Vote – Chairman
30 Currier -yes, Selectman Guarino – yes, Selectman McCormack – yes).

32 **MOTION:** On a Motion by Chairman Currier and seconded by Selectman Guarino it was voted
33 unanimously to come out of Non-Public Session at 6:40 pm. (3-0 Voice Vote – Chairman Currier
34 -yes, Selectman Guarino – yes, Selectman McCormack – yes).

36 The meeting room was opened to the public. The Board noted the Non-Public Session minutes
37 were sealed .

39 **(B)Non-Public Session per RSA 91-A:3,II (b)**

40 **MOTION:** On a Motion by Selectman Guarino, and seconded by Selectman McCormack it was
41 voted unanimously to go into Non-Public Session per RSA 91-A:3, II (b) at 6:41 pm. (3-0 Voice
42 Vote – Chairman Currier-yes, Selectman Guarino– yes, Selectman McCormack– yes).

44 The meeting room was closed to the public. Present during the Non-Public Session were
45 Chairman Currier, Selectmen Guarino and McCormack. Town Administrator Arthur Capello,
46 Administrative Assistant Stephanie Fogg.

1 The Selectmen discussed an issue regarding personnel in the Selectmen's Office.

2
3 **MOTION:** On a Motion by Selectman Guarino and seconded by Selectmen McCormack it was
4 voted unanimously to seal the minutes of the Non-Public Session. (3-0 Voice Vote – Chairman
5 Currier -yes, Selectman Guarino – yes, Selectman McCormack – yes).

6
7 **MOTION:** On a Motion by Selectman Currier and seconded by Selectman Guarino it was voted
8 unanimously to come out of Non-Public Session at 6:55 pm. (3-0 Voice Vote – Chairman Currier
9 -yes, Selectman Guarino – yes, Selectman McCormack – yes).

10
11 The meeting room was opened to the public. The Board noted the Non-Public Session minutes
12 were sealed .

13
14 **(C)Non-Public Session per RSA 91-A:3,II (b)**

15 **MOTION:** On a Motion by Selectman Guarino, and seconded by Selectman McCormack it was
16 voted unanimously to go into Non-Public Session per RSA 91-A:3, II (b) at 6:55 pm. (3-0 Voice
17 Vote – Chairman Currier-yes, Selectman Guarino– yes, Selectman McCormack– yes).

18
19 The meeting room was closed to the public. Present during the Non-Public Session were
20 Chairman Currier, Selectmen Guarino and McCormack. Town Administrator Arthur Capello,
21 Administrative Assistant Stephanie Fogg.

22
23 The Selectmen discussed hiring regarding the Selectmen's Office Personnel.

24
25 **MOTION:** On a Motion by Selectman Guarino and seconded by Selectmen McCormack it was
26 voted unanimously to seal the minutes of the Non-Public Session. (3-0 Voice Vote – Chairman
27 Currier -yes, Selectman Guarino – yes, Selectman McCormack – yes).

28
29 **MOTION:** On a Motion by Selectman Currier and seconded by Selectman Guarino it was voted
30 unanimously to come out of Non-Public Session at 7:00 pm. (3-0 Voice Vote – Chairman Currier
31 -yes, Selectman Guarino – yes, Selectman McCormack – yes).

32
33 The meeting room was opened to the public. The Board noted the Non-Public Session minutes
34 were sealed.

35
36 **7:00 pm** Chairman Currier opened Public Input.

37
38 **Academy Building** - Arthur Capello said CCI the weekly invoice. There are spread sheets
39 detailing the invoice.

40
41 **Grand Re-Opening of the Academy Building** – The Selectmen have decided to hold an open
42 house/re-opening of the Academy Building for the Public on April 25, 2015 (Saturday) 10:00-
43 1:00pm with refreshments. We will put it in the paper and on the website as we get closer to the
44 date.

45
46 As part of the building being restored, Selectman McCormack would like to have some of the
47 maps in the conference room framed. The Selectmen will keep that in mind when we are back in
48 the building.

1 **Insurance for Academy Building** – The Selectmen discussed and signed the Statement of
2 Damage in the Insurance Package to receive a payment from the Insurance Company.

3
4 **Election Day** - The Town Clerk brought to the Selectmen's attention a question regarding
5 election law, questioning whether Chairman Currier could work the day of the Election as a
6 Selectman, where he is a write in candidate. "Electioneering" was brought up. The Selectmen
7 asked for legal inquiry for general election law. It is within his rights as a Selectman to work the
8 election that day.

9
10 The Selectmen would like Arthur Capello to put the employees on notice regarding no political
11 discussion during work hours.

12
13 **Computer Policy** – The Board of Selectmen briefly continued discussion on the Computer
14 Policy.

15
16 **Hiring Paperwork Checklist** – The Board of Selectmen received a *new hire checklist* to review.
17 The checklist was amended by adding Group 2 polygraphs. Arthur will make the correction to
18 the checklist.

19
20 **Deliberative Session Minutes** - After reading through the Deliberative Session Minutes for
21 2015 and listening to the recorded minutes, the Selectmen found an error and an omission. The
22 Selectmen will send a letter to the Town Clerk requesting the corrections.

23
24 Arthur Capello, Town Administrator left the meeting.

25
26 **(D)Non-Public Session per RSA 91-A:3,II (c)**

27 **MOTION:** On a Motion by Selectman Guarino, and seconded by Selectman McCormack it was
28 voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c) at 8:30 pm. (3-0 Voice
29 Vote – Chairman Currier-yes, Selectman Guarino– yes, Selectman McCormack– yes).

30
31 The meeting room was closed to the public. Present during the Non-Public Session were
32 Chairman Currier, Selectmen Guarino and McCormack. Also present Administrative Assistant
33 Stephanie Fogg.

34
35 The Selectmen evaluated an employee in the Selectmen's Office.

36
37 **MOTION:** On a Motion by Selectman Guarino and seconded by Selectmen McCormack it was
38 voted unanimously to seal the minutes of the Non-Public Session. (3-0 Voice Vote – Chairman
39 Currier -yes, Selectman Guarino – yes, Selectman McCormack – yes).

40
41 **MOTION:** On a Motion by Selectman Currier and seconded by Selectman Guarino it was voted
42 unanimously to come out of Non-Public Session at 9:45 pm. (3-0 Voice Vote – Chairman Currier
43 -yes, Selectman Guarino – yes, Selectman McCormack – yes).

44
45 The meeting room was opened to the public. The Board noted the Non-Public Session minutes
46 were sealed .

Insurance for Academy Building – The Selectmen discussed and signed the Statement of Damage in the Insurance Package to receive a payment from the Insurance Company.

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The Selectmen would like Arthur Capello to put the employees on notice regarding no political discussion during work hours.

Computer Policy – The Board of Selectmen briefly continued discussion on the Computer Policy.

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Deliberative Session Minutes - After reading through the Deliberative Session Minutes for 2015 and listening to the recorded minutes, the Selectmen found an error and an omission. The Selectmen will send a letter to the Town Clerk requesting the corrections.

Arthur Capello, Town Administrator left the meeting.

(D)Non-Public Session per RSA 91-A:3,II (c)

MOTION: On a Motion by Selectman Guarino, and seconded by Selectman McCormack it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c) at 8:30 pm. (3-0 Voice Vote – Chairman Currier-yes, Selectman Guarino– yes, Selectman McCormack– yes).

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The Selectmen evaluated an employee in the Selectmen's Office.

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