



Board of Selectmen Town of Gilmanston, New Hampshire

Meeting

February 19, 2015

7:00 pm. – Gilmanston Elementary School

Present: Chairman Brett Currier, Selectmen Donald Guarino and Stephen McCormack, Town Administrator Arthur Capello, Administrative Assistant Stephanie Fogg.

Chairman Currier opened the Public Meeting and led the pledge of allegiance.

Academy Building –

Arthur Capello said that the Academy Building is moving right along nicely. The sprinkler system was repaired and he has the actual cast iron elbow that burst to be held for the insurance company.

Arthur said that we have the first bill for CCI this week.

The Town Clerk decided no on the Selectmen's offer for a "roll down" window to renovate and give more room to her office.

Arthur Capello gave the Selectmen the new layout for the Selectmen's Office. Selectman McCormack said that safety has been discussed regarding the low entry door into the Selectmen's Office. After some discussion the Selectmen decided to leave the door alone.

The paint in the Academy Building was discussed. It was decided to paint the trim, windows and wainscoting all the same color. Because the paint had already been purchased in the existing paint colors, the existing wainscoting (green/blue) color was chosen. Selectmen Guarino and McCormack decided by consensus that they would go with painting the first floor all one color as long as the change did not come in more than \$2,000, the change order was quoted at approx. \$1,600 originally. The new office furniture will have gray dividers and walls.

The Selectmen selected a blue carpet for the first floor offices, gray floor tile with blue wall base for the basement, and 2 1/4" Birch flooring for the second floor auditorium. Selectman Guarino would like to consult Steve Bedard regarding the flooring for the Auditorium one more time. There is indication that Birch flooring was used originally as the outside hallway is Birch.

Four Ceiling Fans that were suggested would be an extra cost. Selectman Guarino said they were not there originally and not considered historic to the auditorium. It was by consensus, not to have ceiling fans put in the auditorium.

Chairman Currier suggested getting a price to do the floor insulation for the auditorium floor. Arthur Capello said that to insulate the attic where the insulation was removed would be \$2,610. Some of that insulation was saved. The Selectmen agreed that the insulation needs to be replaced.

Selectmen McCormack and Guarino spoke about the electrical cords. Wayne Ogni will be upgrading the access panel for the wiring, including 2 data outlets in the Selectmen's Conference Room and 2 data outlets and cable in the auditorium.

The new computer server will be placed in the electrical room for protection.

Accounting Technician Position -

The applicant that the Selectmen chose to offer the position to was unable to accept the position. The position will be posted again until filled. The ad will say 21 hours, may include extra hours, up to \$19.00/hr.

Background Checks -

The Selectmen decided to drop a financial background check on new employees dealing with finances. Selectman McCormack said by law a fingerprint background check is required and will cover the information needed.

Metrocast - The Selectmen signed a Franchise Bond for Metrocast, from \$50,000 to \$25,000, (if they were to "walk out"). Arthur Said that this agreement would have been signed 10 years ago. Selectman Guarino and Chairman Currier said they would like legal counsel before signing this agreement. Arthur will pass it to legal for their review.

Corner Library - The Corner Library Trustees asked if they could place a handicap sign for parking right next to the Library. Chairman Currier said as long as it was far enough from the Academy driveway entrance to be safe, that would be acceptable.

Lakes Region Public Access Channel -

Chairman Currier wanted to know if surrounding towns were losing the Public Access Channel (25), or just Gilmanton. Arthur said every one will be losing the access.

Computer Policy -

There was feedback after the Town Employees had one more look at the Computer Policy. Deborah and Annette had several concerns. Arthur will speak to CCS about the questions. Selectman McCormack also suggested that all three Selectmen have separate Town e-mails set up for each of them,@gilmantonnh.org. Arthur will have CCS set up the e-mails.

Are the e-mails backed up instantly? Arthur will also ask CCS that question. Chairman Currier said why would it be a problem if we toss the e-mail, if we always have a copy of the e-mail. Why would it matter? If we are backed up than it does not matter. Selectman Guarino said we do not want to be checking on all Department Head e-mails. Chairman Currier said I don't want someone who deletes e-mails inadvertently to be worried about their job, because an e-mail was deleted. Arthur will find out if it is backed up daily? Selectman McCormack said the question is

1 When or who will make the decision? Selectman Currier said I don't want to "jam" up a
2 subordinate or a Department head.

3
4 CCS will inform and train the Department Heads and the Department Heads will train the
5 employees. Arthur will speak with CCS to get more clarity on the e-mails before the Computer
6 Policy is accepted .

7
8 **Standard of Conduct:** is a duplication of what we already have in the Personnel Policy.

9
10 **Nepotism Policy:** If you are working for the Town in a full-time position, the employee cannot
11 run for an elected Town position. Selectman Guarino suggested speaking with LGC regarding
12 Town employees running for Town Boards, Committees, etc. The Selectmen decided to keep
13 the first paragraph of the policy that Arthur brought forward as the total policy. Arthur said the
14 State Statute already speaks about hiring relatives regarding Selectmen.

15
16 Selectman Guarino said when Selectman Currier was elected the question was asked to LGC
17 how to handle the situation with his son being a police officer in town. LGC said as long as it
18 was not directly something to do with his son (promotions, raises), he could deal with the Police
19 Department normally as a Selectman.

20
21 **Deliberative Session -** Selectman McCormack said that at the Deliberative Session the
22 Selectmen made a recommendation of No for the Operating Budget. You had presented as a tax
23 payer a 2% pay increase. Subsequent to our meeting, the School held their Deliberative Session ,
24 after the Deliberative Session the Budget Committee had a meeting to discuss whether or not
25 they wanted to reverse their decision to support the budget set forth or not? The Budget
26 Committee's Budget was not to support the Budget on Article #3, the Operating Budget. The 2%
27 pay raise was accepted by the voters, the Budget Committee had a yes recommendation on the
28 Operating Budget, they have subsequently have voted for a No recommendation on that.
29 Selectman McCormack said when they asked for the vote at the Budget Meeting, I voted against
30 their vote. We took a vote from the floor at Deliberative Session, the floor supported the 2%, I
31 cannot support what the Budget Committee are doing now.

32
33 The Budget Committee has the legal right after the Deliberative Session to change their
34 recommendation. If the voters vote No on Article 3, on March 10, 2015, the Operating Budget
35 will go to the Default Budget which is approx. \$85,000 more than the Budget put forth in Article
36 #3. Selectman McCormack said he was flabbergasted by the vote of the Budget Committee.
37 Arthur said the law was changed last year that you have up until the Warrant Article is printed to
38 change the recommendation. Here we are with two No recommendations from the Budget
39 Committee and the Selectmen. Selectman Guarino said we did not know the Budget Committee
40 did not recommend their own Budget. They voted not to recommend after the Selectmen had
41 decided to stay with a No recommendation, and knowing the Selectmen had a No
42 recommendation. Chairman Currier said the vote for the 2% was voted on by the body of
43 people at Deliberative Session, and accepted. How does the Budget Committee not recommend
44 the will of the people? It doesn't make sense. Arthur said after they made their vote, and Arthur
45 was made aware of it, it was too late for the Selectmen to change their recommendation.

46
47 Selectman McCormack said that the reason the Selectmen's recommendation was no, was
48 because it was not the Budget the Selectmen put forth to the Budget Committee. The Budget

1 Committee recommendation was more money than the Selectmen's for the original Warrant
2 Article #3. The Selectmen are concerned that the voters will vote No on Article #3 and therefore
3 put the Default Budget in place. Ultimately costing the taxpayer of Gilmanton more money,
4 raising taxes.
5

6 **(A)Non-Public Session per RSA 91-A:3, II (b):**

7 **MOTION:** On a Motion by Selectman Guarino, and seconded by Selectman McCormack it was
8 voted unanimously to go into Non-Public Session per RSA 91-A:3, II (b). (3-0 Voice Vote –
9 Chairman Carrier-yes, Selectman Guarino– yes, Selectman McCormack– yes).
10

11 The meeting room was closed to the public. Present during the Non-Public Session were
12 Chairman Carrier, Selectmen Guarino and McCormack. Town Administrator Arthur Capello,
13 Administrative Assistant Stephanie Fogg.
14

15 The Selectmen discussed a personnel issue in the Selectmen's Office.
16

17 **MOTION:** On a Motion by Selectman Carrier and seconded by Selectman Guarino it was voted
18 unanimously to come out of Non-Public Session at 9:20 pm. (3-0 Voice Vote – Chairman Carrier
19 -yes, Selectman Guarino – yes, Selectman McCormack – yes).
20


21 The meeting room was opened to the public. The Board noted the Non-Public Session minutes
22 were not sealed .
23

24 **Accounting Position** – Arthur will have Annette Andreozzi post the ad again before noon
25 tomorrow (Friday February 20, 2015) so it will be in the Saturday Laconia Daily Sun. It is still
26 posted at the New Hampshire Municipal Association.
27

28 **Drug Testing** – The Selectmen discussed random drug testing for employees driving equipment.
29 This issue will be discussed again.
30

31 **Adjournment:** On a motion by Selectmen Guarino, seconded by Selectman McCormack it was
32 voted unanimously to adjourn at 9:40 pm. (3-0)
33

34 Respectfully Submitted,
35

36 
37 Stephanie S. Fogg
38 Administrative Assistant
39

40 **Approved by the Board of Selectmen**
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42 _____
43 Chairman Brett A. Carrier
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45 
46 Selectman Donald I. Guarino
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Selectman Stephen J. McCormack