

**Board of Selectmen  
5 March 2007  
Minutes**

**6:00 p.m.** - Chairman Ella Jo Regan called the meeting to order. Present were Chairman Regan, Selectman Don Guarino, Administrative Assistant Tim Warren and Clerk Lois Dionne. Selectman Forst was not in attendance.

**6:01 p.m. - Enter into non-public session as per RSA 91-A:3, II(a)**

Selectman Guarino moved to Enter into non-public session as per RSA 91-A:3, II(a)- Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Ella Jo Regan seconded. Motion passed 20.

The Selectmen met with employees of the recycling center to discuss personnel issues.

**7:00 p.m. – Out of non-public session**

Selectman Guarino moved to come Out of non-public session. Chairman Regan seconded. Motion passed 2-0.

**7:00 p.m. - Public Input** – There was no one present for public input.

**Recycling Center Employees attending Town Meeting** – Tim pointed out to the Selectmen that the employees at the recycling center never get to attend Town Meeting because the center is open that day, and they have to work. Chairman Regan felt Doug Kaplain should be at the meeting, and asked how many of the employees would like to attend Town Meeting. The employees would like to attend, and Ella Jo stated that it wasn't fair that they didn't get a chance to attend the meeting and vote on the articles. After a brief discussion, it was decided that the recycling center would be open from 7:00 a.m. to 10:00 a.m. the day of Town Meeting. Doug will post a sign at the recycling center informing people of the hours that day, and it will be posted in the paper and on the web.

With the exception of Doug Kaplain, the Recycling Center employees left the meeting.

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**7:10 p.m. - Enter into non-public session as per RSA 91-A:3, II(a)**

Selectman Guarino moved to Enter into non-public session as per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Ella Jo seconded. Motion passed 2-0.

The Selectmen discussed personnel issues at the recycling center with Doug Kapplain.

**7:45 p.m. – Out of non-public session**

Selectman Guarino moved to come Out of non-public session. Chairman Regan seconded. Motion passed 2-0.

**Approval of Minutes** – The selectmen reviewed the minutes of last week's minutes.

**MOTION – Selectman Guarino moved to accept the minutes of 26 February 07 as amended. Chairman Regan seconded. Motion passed 2-0.**

**FYI's and Other Business**

**Town Reports** – Tim informed the Selectmen that we had received the Town Reports in the office.

**Snowmobile Club Activity** – Tim had a letter from the snowmobile club telling that they had chosen the old Sanborn Dam site as a historic reclamation project site. The letter explained what they had done to commemorate the site. He also had a picture album showing the work being done and the end result.

**Disaster Management Training** – Tim had a letter from Susan Laverack informing us that there are to be two different exercises going on. He said the first is Tuesday, March 13<sup>th</sup> from 1:00 p.m. to 4:00 p.m. at the Taylor Community Woodside Building. He said they are having disaster management training. As it is Election Day, none of the Selectmen will be able to attend. The other is a pandemic tabletop exercise to be held on March 22<sup>nd</sup> from 8:30 a.m. to 1:30 p.m. This will also be held at the Taylor Community Woodside Building. Tim will talk to Cindy Bedford to see if she would attend either of the meetings.

**Thank You Letter – St. Joseph's Food Pantry** – Tim informed the Board that we had received a nice thank-you letter from St. Joseph's Food Pantry in Belmont for the contribution the Town had made in memory of Jackie Bosiak.

**Securing Police Station** – Tim reported that Chief O'Brien had been researching securing the police station, and had asked three individuals for bids. The request was to make the police department handicap accessible, which would mean having a ramp,

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removing the existing door and replacing it with a wider one. You would also need a roof over the door, and would need safety glass. Tim stated that Phil had response from only one individual, J.R. Stockwell. Tim said the quote was for \$5,600, which included everything. There would be an additional cost for heavier glass. There was a discussion of the bid, and whether we needed to send it out again to have more than one quote. Tim stated that J.R. had just finished doing the work to repair the entryway to the Academy Building, and everyone felt he had done a great job. Tim said the price was higher than he had anticipated, but it was felt that it wasn't unreasonable, so the Selectmen agreed to award the job to J.R. Stockwell, the only bidder.

**MOTION - Selectman Guarino moved to accept the proposal from J.R. Stockwell for repairing the entryway and putting in safety glass and to make the adjustment to put in the heavier glass. Chairman Regan seconded. Motion passed 2-0.**

**Computer Use Policy** – Tim said we had handed the new computer-use policy to department heads, but hadn't received any feedback from anyone outside the Academy Building. After a brief review of the policy, it was discovered that the policy sent out for review was the one that is now in effect, not the draft of the new policy. The new draft will be sent out.

**Selectmen's Meeting March 12<sup>th</sup>** – The Selectmen will hold a work session next week from 6:00 p.m. to 7:00 p.m. There will be no public input next week.

**Anonymous Letter** – Ella Jo stated that when reviewing the minutes of last week's minutes, she was concerned about handling anonymous letters. It was stated that a couple of times things had not been acted on because the issues came about in anonymous letters. Tim said you have to be very careful because you don't want a lot of anonymous letters coming in, but they should be addressed. Ella Jo felt it should be acknowledged that an anonymous letter had been received concerning issues in town, but didn't feel we should go through the issues. Tim felt there were legitimate concerns in the letter that had to be cleared. Ella Jo said she didn't question that the concerns were legitimate, but there was nothing that wouldn't have been fine for the person to come in at 7:00 and discuss in public input.

**Cell Phones** – Chairman Regan asked if there had been any progress on the cell phone situation. Tim said Chief O'Brien and Chief Robbins had discussed it, and we need to figure out the number of minutes that we would need.

**Sand – Crystal Lake Beach** – Don said he had talked with someone at Tilton Sand and Gravel, and their mortar sand is really fine sand, and he had gotten a quote for the amount of sand we would need and to have it delivered to Crystal Lake Park. He felt he could take a sample to Gary Lines to see if he thinks it would be acceptable. Don stated that this is going to be a cold week, and asked if Gary thinks it is acceptable, we could get the sand delivered this week before it warms up. Tim thought DES would have to approve

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what sand could be used. Don will talk with Tilton Sand and Gravel and Tim will call DES to see if they feel it would be acceptable.

**Permit for Dry Hydrant** – Tim informed the board that the fire department is working on the after-the-fact permit for replacing the hydrant on Stage Road. He said it is coming along nicely, and they are at the point where they have to notify abutters.

**Meeting with Scouts** – Ella Jo stated that there would be a meeting with the Boy Scouts on Thursday, March 8<sup>th</sup> at 9:00 a.m.

#### **8:24 p.m. - Enter into non-public session as per RSA 91-A:3, II(c)**

Chairman Regan moved to enter into non-public session as per RSA 91-A:3, II(c)-Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee. Selectman Guarino seconded. Motion passed 2-0.

A residency issue was discussed.

#### **8:30 p.m. Out of non-public session**

Selectman Guarino moved to come Out of non-public session. Chairman Regan seconded. Motion passed 2-0.

**Intents to Cut** – Selectman Guarino was concerned about the number of intents to cut they had before them to sign tonight with the mud season coming up. Tim told him they should go ahead and sign them, and if the roads get posted, it would mean the end of the cutting operations.

**MOTION -** Selectman Guarino moved to adjourn the meeting. Chairman Regan seconded. Motion passed 2-0.

Respectfully submitted,

Lois Dionne  
Recording Clerk

