

APPROVED

## Board of Selectmen Town of Gilmanton, New Hampshire

Meeting

August 31, 2016

**6:00 p.m.** – Gilmanton Transfer Station

**Present:** Chairman Stephen McWhinnie, Selectman Michael Jean, Selectman Marshall Bishop, Town Administrator Paul Branscombe, Assistant Town Administrator Heidi Jackson-Rhine, Solid Waste Facility Manager Ed Lang and Transfer Station Employees Ronald Nason and Arthur Kempton.  
**Also Present:** Joseph Haas.

**6:00 p.m.** Chairman McWhinnie opened the meeting, roll call attendance of those present and voting (Chairman McWhinnie, Selectman Jean and Selectman Bishop)

### Site Visit to the Transfer Station

The Board revisited the Transfer Station to discuss the details and issues of the Transfer Station based on an insurance walk through. The employee schedules and hours were discussed. Several reorganizations of the layout and compactor(s) were discussed. Safety measures addressed since the August 10, 2016 included installing a metal bar at the glass disposal, installing the proper continuous eyewash station and putting up a “wall” in front of the electrical panel in the “Free Room” to prohibit public contact. Further clean-up and safety measures were discussed and requested.

The upcoming recycling sticker expiration was discussed. Continuing to renew stickers on a two year cycle, and starting the new stickers a few months prior to expiration were discussed, as well as the possibility of allowing the Transfer Station attendants to process new stickers to vehicles with Gilmanton registrations.

The Board will look into the possibility of allowing more hours, on a short term basis, for employees to work outside of operating hours to clean-up the facility and continue to address the various safety concerns. The budget and existing hours will be reviewed. Ed Lang will discuss with NRRA to determine what day would work best for additional pick up as needed.

### **Non-Public Session per RSA 91-A:3, II (c)**

**MOTION:** On a Motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (3-0 Voice Vote – Chairman McWhinnie -yes, Selectman Jean – yes, Selectman Bishop – yes)  
Reputation

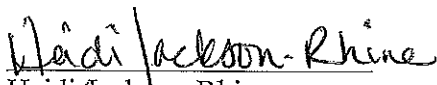
**MOTION:** On a Motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to come out of Non-Public Session. (3-0 Voice Vote – Chairman McWhinnie -yes, Selectman Jean – yes, Selectman Bishop – yes)

**MOTION:** On a Motion by Chairman McWhinnie and seconded by Selectman Bishop it was voted unanimously to seal the minutes of Non-Public Session. (3-0 Voice Vote – Chairman McWhinnie -yes, Selectman Jean – yes, Selectman Bishop – yes)

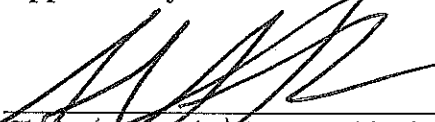
The meeting was opened to the public. The Board noted the Non-Public Session minutes were sealed.

**Adjournment:** On a Motion by Chairman McWhinnie and seconded by Selectman Bishop it was voted unanimously to adjourn at 7:05 p.m. (3-0)

Respectfully Submitted,

  
Heidi Jackson-Rhine  
Assistant Town Administrator

**Approved by the Board of Selectmen**

  
Chairman Stephen P. McWhinnie

  
Selectman Michael A. Jean

  
Selectman Marshall E. Bishop

*This meeting was not recorded.*