

**Board of Selectmen
15 December 2008
Minutes**

5:14 p.m. – Meeting was called to order. Present were Selectmen Rachel Hatch and Betty Ann Abbott, Town Administrator Timothy J. Warren and Clerk Lois Dionne. Chairman Guarino joined the meeting at 5:45.

5:15 p.m. - Enter into Non-Public Session as per RSA 91-A:3, II(a)

Selectman Hatch moved to Enter into Non-Public Session as per RSA 91-A:3, II(a)- Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Abbott seconded. Motion passed 2-0.

Tim and Lois left the meeting.

The Selectmen met with Lynne Brunelle.

6:40 p.m. Lynne Brunelle left the meeting; Tim and Lois returned to the meeting, and the non-public session continued.

5:45 p.m. – Out of Non-Public Session

Selectman Hatch moved to come Out of Non-Public Session. Selectman Abbott seconded. Motion passed 2-0.

MOTION- Selectman Abbott moved to seal the minutes of the above non-public session. Selectman Hatch seconded. Motion passed 2-0.

Chairman Guarino joined the meeting.

Approval of Minutes – The Selectmen reviewed the minutes of last week's meeting.

MOTION – Selectman Hatch moved to accept the minutes of December 8, 2008 as amended. Selectman Abbott seconded. Motion passed 3-0.

Swearing in of Police Officers – The Selectman suspended their regular meeting for the swearing in of two new police officers.

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Stacie Fiske was sworn in as a full-time police officer, and Patrick Dawson was sworn in as a part-time police officer for the Town of Gilmanton.

6:20 – Regular meeting resumed.

FYIs and Other Business

Representative to Hazardous Waste and Recycling Committees – Tim informed the Selectmen that he had received a note from Brenda McBride stating that she was resigning from the Household Hazard Waste Committee and the Recycling Committee. Tim asked whom they should appoint to replace Brenda. It was decided that Justin Leavitt, Recycling Center Manager should be appointed.

Co-Op Members Update – Tim said he also had a phone call from the Resource Recovery Co-op wanting us to update our members. Tim said he had listed Justin Leavitt as the regular member, but they needed to decide on an alternate. After a very brief discussion, Tim Warren was listed as the alternate.

Mowing & Landscaping – Old Town Hall – Tim had a letter from Bernie Temple expressing interest for him and his son to do the mowing and landscaping at the Old Town Hall next year. Mr. Temple would be the responsible person, and he would be receiving the pay. Mr. Temple would decide how much to pay his son.

There was a brief discussion during which it was mentioned that the landscaping would involve the use of a power mower, which could become a liability issue. It was decided that the job should be put out to bid to local landscapers, who would have to provide the town with a certificate of insurance, the same as all subcontractors are required to do.

Chairman Guarino will get the specs for the job, so we can advertise for bids in hopes of having the numbers for the budget.

Chief Lockwood – Emergency Plan -Ice Storm – Chief Lockwood said during the ice storm last weekend he had identified some deficits with the Town's emergency plan. He said we have a great emergency management plan for somebody who has never done anything before, but it is very generic, and stops at being very generic because it was never continued through. He said there is supposed to be a next series in the plan that localizes it, which would bring it down to specific requirements for our community. Chief Lockwood stated that he had talked with Stan Bean, who had been chairman of the original committee, and the committee had stopped where they had because people had lost interest. Chief Lockwood said they had done okay last weekend, but there are a lot of areas for improvement, and asked the Selectmen for permission to get the emergency management committee back up. He said the school has a pretty good plan, and felt they could combine the two, and have everybody "on the same page". The Selectmen approved Chief Lockwood's request to reorganize the committee.

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Chief Lockwood presented the Selectmen with a copy of a leaflet the fire department had distributed over the weekend to people who were without power for an extended time. The leaflet covered safety concerns and recommendations for what should be done in an emergency situation.

Town Report Bids – Tim reminded the Selectmen that the bids for printing the Town Report had been opened last week, and they needed to award the job.

There was a brief discussion of the bids.

MOTION – Selectman Hatch moved to award the printing of the 2008 Town Report to Kase Printing of Hudson, NH. Selectman Abbott seconded. Motion passed 3-0.

Academy Building Expenses – Tim reviewed the list of needed repairs to the Academy Building with the Selectmen. Repairs Tim felt necessary to get done next year are repair of the cupola, refinish the floor upstairs in the auditorium, painting one side of the building, and washing windows on the newly painted side of building.

Selectman Hatch and Selectman Abbott both felt the carpet in the Selectmen's Office is a priority because it is a safety issue. They both said they have tripped on the carpet many times, and it is dangerous. Tim will get a figure to have the carpet replaced.

Chairman Guarino suggested that the repair of the cupola be put on a warrant article, rather than in the repair and maintenance of the Academy Building, and let the residents decide if they wish to spend the money to have it repaired next year. The other Selectmen were in complete agreement with the suggestion.

Fencing at Recycling Center – Tim said Justin Leavitt had received proposals to replace the fencing and gate at the recycling center. It was decided the fencing should be put on a warrant article.

Broom for Bobcat – Tim said Justin had also asked about the possibility of getting a broom to attach to the bobcat to sweep the parking lot at the recycling center. After a brief discussion, it was decided to ask Paul Perkins if the Highway department could sweep the parking lot, and save the cost of the broom.

Class VI Road Policy – The Selectmen had previously reviewed the draft Class VI Road Policy, and felt there were some changes that were needed for clarification in the policy.

Selectman Abbott had some changes she felt might clarify the issues that had been of concern. The Selectmen reviewed Betty Ann's suggestions, and with minor amendments to her changes, felt the wording that Betty Ann had come up with would clarify the areas of the policy that were causing them concern. Selectman Abbott will make the changes

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to the policy; forward it to the Class VI Road Committee clerk, Lynne Brunelle, and to the Class VI Road Committee Chair, Ella Jo Regan. The Selectmen will meet with the Class VI Road Committee at a later date.

7:00 p.m. – Public Input – No one was present for public input.

Ground Water Ordinance – Selectman Abbott said she had looked at the large ground water ordinance packet they had received last week, which included a copy of Wentworth's ordinance and the draft of a policy for Gilmanton. She said that at the March 2006 Town Meeting an ordinance was passed that Gilmanton had to develop this policy. She said the Conservation Commission and the Planning Board were supposed to have worked together on it. She said the Conservation Commission had presented the Town of Wentworth's policy to the Planning Board, but the Planning Board felt it was too complex, so the Conservation had developed something that was simpler, and the Planning Board felt it didn't have enough detail. Chairman Guarino stated that Barnstead had sent a copy of their groundwater ordinance to us. Betty Ann said it wasn't in the packet. She said the last item in the packet was a rather "scathing" indictment of the Planning Board by the Conservation Commission regarding their willingness to work with the Conservation Commission on this. Selectman Abbott said we were supposed to have had an ordinance last year at Town Meeting; that didn't happen, and unless they move very quickly, it won't happen this year either.

Chairman Guarino said he would get a copy of the Barnstead ordinance for the Board to look at, and try to bring it forward. He said he would inform the Planning Board tomorrow night at their meeting that he would be bringing this forward to them; the Planning Board has to be the one to present it because it is an ordinance and would have to be placed on the ballot for a vote. Don will try to have a copy of Barnstead's policy so the Selectmen can discuss it at their meeting next Monday.

Emergency Shelter – School – Selectman Hatch said she felt all three of the Selectmen should know when the emergency shelter at the school is open. Selectman Abbott felt that both the Fire and Police chiefs should notify the Chairman of the Board of Selectmen, and he should in turn notify the other selectmen. It was stated that the fire chief would come up with a set of rules, and the fire department would be running the command post.

Highway Budget – Road Agent Paul Perkins presented his budget to the Selectmen for review. Paul did level fund his budget, as had been requested. Items of discussion had been the costs for culvert permits, and Paul told the Selectmen that he still had a couple that had to be replaced. Some of the items in the budget, because of the new accounting system, had been put into different line items than last year; Tim will make the changes. When asked what roads he would be paving next year, Paul replied that he hoped to finish paving Loon Pond Road, Chipmunk Lane, Blueberry Lane, and maybe Varney Road. He said he also plans to do some more crack sealing.

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Tim asked Paul if the highway department would be able to sweep the recycling center parking lot next spring. Paul replied that should be no problem.

Board of Selectmen Budget – The Selectmen reviewed their budget, which is to be presented to the budget committee on Thursday.

There were decreases in the safety supply line; this was because last year they had to buy eye wash stations for the recycling center and highway garage, plus get them set up with first aid supplies. There was also a decrease in the legal and finance lines.

There were increases in the Worker's Compensation Insurance and in the welfare lines. Tim said we had received some revenue from previous welfare recipients; if the recipient owns property, a lien is placed on the property. People either pay it back, or if the property is sold, the bank pays us.

Selectman Abbott said a welfare recipient that she knows had the highest praise for Tim's professionalism, demeanor and concern when meeting with them.

Requests from outside agencies and the Gilmanton Snowmobile Association were also discussed. It was decided that if the Snowmobile Association wishes to receive funding, they should request it at Town Meeting rather than having the Selectmen put it on a warrant article.

8:50 p.m. – MOTION – Selectman Hatch moved to adjourn the meeting. Selectman Abbott seconded. Motion passed 3-0.

Respectfully submitted,

Lois Dionne
Recording Clerk

