

**Board of Selectmen  
24 November 2008  
Minutes**

**5:40 p.m.** - Chairman Don Guarino called the meeting to order. Present were Chairman Guarino, Selectmen Rachel Hatch and Betty Ann Abbott, Town Administrator Tim Warren and Clerk Lois Dionne.

After attendance, everyone stood for the Pledge of Allegiance.

**5:41 p.m. - Enter into Non-Public Session as per RSA 91-A:3, II(a)**

Selectman Hatch moved to Enter into Non-Public Session as per RSA 91-A:3, II(a)- Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Abbott seconded. Motion passed 3-0.

The Selectmen discussed a recycling center personnel issue with Justin Leavitt.

**5:55 p.m. – Out of Non-Public Session**

Selectman Hatch moved to come Out of Non-Public Session. Selectman Abbott seconded. Motion passed 3-0.

**6:00 p.m. – Public Hearing –Road Name Changes** - When Chief Lockwood and Assessing Clerk Cindy Bedford were working to identify the roads in town, they discovered there are two Leavitt Roads. One is Leavitt Road, off Middle Route; the other is Levitt Road, which runs into Levitt Road in Alton. Since about the same amount of people would be affected on either road with the name change, it had been suggested that Leavitt Road be changed because of Levitt Road running into Alton onto a road with the same name. Another road that had an issue with the name was a section of Joe Jones Road, because it looks like the road splits. The numbering of Bean Road and Page Road were also areas of concern.

**Leavitt/Levitt Road** - Stan & Alice Bean and Tom Dibenedetto of Leavitt Road, Fire Chief Lockwood and Lois Kapplain were present for the hearing.

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Tonight Stan & Alice Bean and Tom DiBenedetto felt Leavitt Road off Middle should retain its name due to its history. Stan had maps showing that Leavitt Road has had that name since before 1967, and in 1972, the road had been officially adopted as Leavitt Road. He said a Mr. Leavitt had lived on Leavitt Road from 1935 until 1962. Mr. Bean also pointed out that Levitt Road on the Alton line has had more than one other name; it had been know as Chipmunk Trail and West Shore Road.

After a review of the maps and a brief discussion, it was decided that Chief Lockwood would speak with Alton to see if they would change the name of Levitt Road in Alton to follow through with an agreed upon name.

**Joe Jones Road** – Chief Lockwood said he had spoken with the residents on Joe Jones Road, and they were willing to have the name changed. He said they had suggested Red Fox Drive, but the Chief said he has since found out that there is already a Fox Drive in Gilmanton, so a different name would have to be chosen.

**Bean Road** – Chief Lockwood said he had not yet met with the people on the southern end of Bean Road; he hasn't been able to find them at home, but had met with the people on the northern end. He said that after he had explained the reason for wanting the change on Bean Road to him, Israel Willard had been helpful, and had helped him find a good point where the road split. Chief Lockwood stated that the beavers are in the area, and a portion of the road is underwater, so you can't drive through. Chief Lockwood felt it would be good to change the name of the lower half of the road starting at that point because of the natural break. The change would affect three properties - 2 year-round properties and 1 seasonal property. Chief Lockwood noted that one of properties looks as if it is being used as a contractor's yard. Selectman Hatch asked Tim to check to see if it is being used as a contractor's yard, and if a permit has been issued for that use. Chief Lockwood hopes to have been able to speak with the residents on the southern end of Bean Road, and be able to report back to the Selectmen next week.

**Page Road** – The numbering on Page Road had been backwards, and will be renumbered.

**Gordon McCown – Marketing of Recyclables** – Gordon McCown met with the Selectmen to discuss the possibility of his helping the Town in the marketing of their recyclables.

Mr. McCown stated that he has lived thirty years in Gilmanton, and had worked for Northeast Resource Recovery Association (NRRA) for eight years, and then was a buyer of ferrous and non-ferrous metals for Schnitzer Steel, who bought Advance Recycling in Concord and Polarized New England, which has a large facility in Everett, and a facility in Madbury and Claremont New Hampshire. Mr. McCown said working for them, he had learned the “ins” and “outs” of the steel business. Mr. McCown said his job at NRRA was to develop markets for recycled products, so he knows the business and the key

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players. He added that he was involved in eight recycling conferences, which attracted people from all over the country.

Mr. McCown stated that his aim is not to take over the management of the recycling facility, but felt he might be able to help maximize our returns on our recyclables. He stated that with the current economy, the markets are bad now, and some towns are having a hard time getting rid of their recyclables. He said China, who used to get a lot of our (US) export orders, had put the brakes on receiving our export orders.

Mr. McCown said the price for our recyclables is way down, but he felt he might be able to show the Town ways to make get more money for our recyclables by separating more, such as taking aluminum out of the metal pile, and separate ferrous and non-ferrous metals and separating newsprint from other paper. Mr. McCown reiterated that he was not looking to manage the facility, but felt he might be able to help as a consultant or a broker.

The Selectmen will take the matter under advisement. Selectman Abbott asked Mr. McCown to contact Tim Warren to discuss what his role might be. She said the Selectmen would discuss it further with Stan Bean, Recycling Committee Chairman, and employees at the recycling facility.

**NRRA Meeting** – Stan Bean informed the Selectmen that Bill Angevine had attended a meeting with the NRRA, at which they had discussed consolidating our recyclables. He said he doesn't know the outcome of the meeting. Justin Leavitt said he had looked over the information, and he isn't sure if Gilmanton recycles enough to make it worth our while.

Tim had an email from Bill Angevine pertaining to the meeting. He said they had discussed a pilot program, which provides consolidation of recyclable materials from member towns (we are a member), sorting and rebaling, if needed, marketing and shipping in their trailer loads. The email said members in the pilot program reported much higher revenue than they were getting on their own. Mr. Angevine felt the program made sense, and Gilmanton should participate, at a later date, when our recycling program is rolling, and the personnel situation at the recycling center is settled.

There was a brief discussion, during which it was stated that we are members of NRRA, and they try to get the best price for us. Selectmen Guarino felt this was something the Recycling Committee should handle.

## **7:00 p.m. – Public Input**

Lois Kapplain had a matter to discuss with the Selectmen, which they decided would have to be discussed in a non-public session.

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### **7:02 p.m. - Enter into Non-Public Session as per RSA 91-A:3, II(c)**

Selectman Abbott moved to Enter into Non-Public Session as per RSA 91-A:3, II(c) - Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee. Selectman Hatch seconded. Motion passed 3-0.

Lois Kapplain discussed a fire department matter with the Selectmen.

### **7:08 p.m. – Out of Non-Public Session**

Selectman Abbott moved to come Out of Non-Public Session. Selectman Hatch seconded. Motion passed 3-0.

### **FYI's & Other Business**

**Fire Truck Recall** – Tim Warren informed the Selectmen that Chief Lockwood had received a letter from Pierce Manufacturing that a safety recall had been issued for one of our fire trucks. He said there is a problem with the steering column that can cause it to fail. This part has to be replaced, and if it were done before the truck is ten years old, we would be reimbursed for it, but if the truck is over ten years old, ours is, we would have to pay for it. He said Chief Lockwood has already ordered the part.

**Thank You** – Tim reported that Chief Lockwood had received a letter from Lakes Region Community College thanking him for his assistance and donation of time and equipment for the “hands-on” pumping section of the Hydraulic & Water Supply Analysis course. The letter also thanked Firefighter/Engineer Bryon McSharry for leading the training session. They also thanked the two full-time firefighters and live-in students who contributed to the success of the class.

**Energy Commission – Warrant Articles** – Last week Tim Warren told the Selectmen that Nate Abbott, member of the Energy Committee, had drafted some warrant articles for the Selectmen to discuss. Tim had suggested that the Town Assessor George Hildum review the articles and give his opinion as to what impact the articles would have on the Town before the selectmen discussed them.

Tim said George had reviewed the articles, and had suggested the removal of some of the wording in the articles. There was a brief discussion of the articles, which would give credits for certain energy saving devices installed by residents. Selectman Hatch asked who would monitor this if the article passes. Tim felt the Assessor would. Selectman Abbott asked what the impact would be to the Town. Tim said George hadn't given him that information.

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**Perambulation Gilmanton/Loudon Town Line** – Dave Nagel undertook the task of perambulating the Town line between Gilmanton and Loudon. It is mandated by State RSA that Town lines have to be perambulated every seven years.

Dave presented the Selectmen with three copies of the perambulation report. The report needs to be signed by the Selectmen, then will be taken to Loudon for their signature. After the Selectmen of both towns have signed the report, Gilmanton and Loudon will each get a copy of the report and a copy will be forwarded to the Secretary of State. Dave explained that he and his wife and Loudon Selectman Roger Maxfield had walked the town line; it took three days to complete. He reviewed the report with the Selectmen. Dave said they had used a GPS and had found most of the markers; a couple of markers were missing. The report has a write up and pictures of the markers.

The Selectmen signed the report; Dave will have the Loudon selectmen sign it, and will leave them a copy, bring a copy to the Selectmen and forward a copy to the State.

Mr. Nagel said there are three more Town lines that need to be perambulated, Barnstead, Canterbury and Belmont. He felt he could do Canterbury this fall, and could do one of the other towns in the spring, and the other next fall.

**Flag Ownership** – Mr. Nagel said he hoped to settle the ownership of the flags that the Boy Scouts have put out for the past several years in the Corners and the Iron Works for the Fourth of July.

He said he keeps getting dragged into the issue, so would like to see the disputed ownership settled. Dave said in 2001 he had asked the Board of Selectmen why there were no flags in town, and Nate Abbott said there is a will, but there is no way. Dave said he told Nate that, if he would let him, he (Dave) would do “it” for them, so he created the project. Dave said he had been in charge of the local Boy Scout Troop at the time, and felt this was a project that would benefit the Scouts standing in the community, and would get the project done. He said when he left the Selectmen’s meeting that night, he was under the impression that they were doing it for the Town; it was a Town project, not a Boy Scout project. Dave said that was the way he had presented it to the Boy Scouts. He told them the flags were not Scout property; it was their job to make sure the flags are put up, and suggested they create a separate bank account for the flags. Dave said that, at the end of the first year, he had asked Nate where he wanted the flags stored, and he and Nate had come to the decision that it would be better to store them at his (Dave’s) house where the Scouts would have easier access to them, than with the Town.

Dave said he had talked with other towns and vendors, decided on materials and what they wanted to use, and based on that had talked with the Fourth of July Committee, and had come up with where the flags would be placed. There were a total of 64 flags. Dave said there had been fundraisers, but he, personally, had contributed 60% of funds for the project.

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Dave said he isn't concerned with who owns the flags, but this past summer, he had received calls about the flags. He had received calls from residents asking why there were no flags in the Iron Works. There had also been letters from Verizon about getting permission to put the flags on the telephone poles, and a letter had been sent to the Scout Council wanting them to accept liability for the flags on the poles. He said the local troop couldn't accept liability; anything they do becomes the liability of the entire organization up to the national level. Dave added that the local troop has never talked with the Council about it, and the Council doesn't want to accept the responsibility.

Dave said Verizon is just looking for someone to assume the liability, and asked that the Town take ownership of the project and assume liability. He said the project involves fundraising, making sure the flags are put up every year, and to maintain the flag. Dave added that if fundraising were an issue, he would personally donate funds for the flags as long as he is in Gilmanton. He said the flags last approximately 2 years and the brackets about 5 years.

Dave asked what the liability was. He said Verizon just wanted someone to write a letter stating that we want to use the poles to put up the flags, but if anything happens from the flags, we would be liable. Dave said a lot of towns do this.

There was further discussion of the project and the feedback from residents about the way the flags were put up last summer. The Selectmen said they would discuss the project and make a decision in time for spring.

**Feasibility Study Committee** – Present from the Feasibility Committee were Stan Bean, Phil O'Brien, and Selectmen Betty Ann Abbott.

Selectman Abbott stated that the Feasibility Study Committee had met Friday with the Architect and Cost Estimator. She had a preliminary sketch for Option 6, which the Committee felt was the one that would best suit the needs for the police station.

At the Selectmen's meeting last week, Chairman Guarino had asked if it were feasible to go ahead with the next phase of the study because of the estimated cost for remodeling. There was a lengthy discussion of Option 6 (addition on back of building) - the space requirements, and the cost. Stan Bean stated that none of the options discussed would come in any cheaper, and the decision had to be made whether the committee should go further with this plan. Other items of discussion was that it might be cheaper to buy a piece of property that would be centrally located between the Iron Works and the Corners and build a new police station; then in the future, use the property that had been purchased for a safety building in the corners to build a new fire station. There is a piece of property for sale that was felt might meet the needs for the police station, and it would be cheaper to buy that property and build a new police station than to remodel the Old Town Hall.

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The Selectmen agreed that based on the findings, it would not be feasible to utilize the Old Town Hall, and not to have the engineer continue with the project, and the Town should explore another avenue. There is still money left from the study, which will go back into the budget. There was also discussion of the time that it would take to get permission to buy a piece of property and to build a new police station. Chairman Guarino, Chief O'Brien and Bob Flanders will look at the property to see if it would be suitable for the building, and if it is feasible, to try to get something to present options to the voters at Town Meeting.

Selectman Hatch thanked the Feasibility Committee for all their hard work.

**9:00 p.m. – Recess**

**9:08 p.m. – Back in Session**

### **9:09 p.m. - Enter into Non-Public Session as per RSA 91-A:3, II(a)**

Selectman Abbott moved to Enter into Non-Public Session as per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Hatch seconded. Motion passed 3-0.

The Selectmen discussed a police department personnel issue with Chief O'Brien.

### **9:22 p.m. – Out of Non-Public Session**

Selectman Hatch moved to come Out of Non-Public Session. Selectman Abbott seconded. Motion passed 3-0.

### **Other FYIs & Other Business**

**LRPC Funding** – Tim informed the Selectmen that the Planning Board had discussed not putting funding in their budget for the Lakes Region Planning Commission (LRPC) this year. He said they hadn't wanted to fund it last year because they don't feel they get their money's worth from them. Tim said the Conservation Commission felt they get a lot of maps and use from them, so it was funded last year. He said this year the Planning Board is adamant that it isn't worth it, and he had mentioned it to Nanci Mitchell, who will talk to Tom Howe to see if the maps they get from LRPC could be gotten from the Society for the Protection of New Hampshire Forest instead. Tim said this is something the Selectmen would have to consider for the budget.

**Approval of Minutes** – The Selectmen reviewed the minutes of last week's meeting.

**MOTION** – Selectman Abbott moved to accept the minutes of November 17, 2008 as amended. Selectman Hatch seconded. Motion passed 3-0.

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**Glass Crusher – Recycling Center** – Tim notified the Selectmen that the engine they had gotten for the glass crusher at the recycling center had been returned. Because it didn't have an electric start, the employees couldn't pull the belt fast enough to get the engine to start. He said they had talked with Sleeper, and they let us return the engine for a restocking fee of \$100 and we could get one with an electric starter and a warranty.

**Parking – Academy Driveway – Waiting for School Bus**- Tim informed the Selectmen that we had a call from a lady who was very concerned with the way parents park in the Academy Driveway when waiting for their children to get the school bus between 6:40 and 6:50 in the mornings. She said they park on both sides of the driveway, which it very difficult to drive through, and they are not very nice if asked to move so someone can get through. As a result of the refusal to move, some people have to back out into Rte 107, which is dangerous. The lady was very concerned that with winter coming, they still park on both sides of the drive, and there is no room for a vehicle to get through. She asked if there was something the Selectmen could do to have parking on only one side of the driveway to leave a clear passage. The Selectmen asked Tim to talk with Chief O'Brien to see if they would check on the parking.

### **Budget Discussion**

**Short-Term Insurance** – The Selectmen discussed whether it was necessary to pay the Short-Term disability after the change to the personnel policy that allows employees to accumulate sick days. After reviewing the policies, it was determined that the accumulation of sick days allowed would not cover enough time until long-term disability became effective, so short-term disability will stay as it is.

**Expenditure Report & Preliminary 2009 Budget** – Tim gave each Selectman a copy of the expenditure report and the 2009 preliminary budget. He pointed out that there is 8% of the budget left for December expenses.

He said the preliminary budget is not up to date, as he has to sit down with department heads from the Highway, Fire and Police department, then he will insert the final figures.

There was a brief discussion of the budget. Tim stated that Deb Cornett would present the Town Clerk/Tax Collector budget next week, and they would also discuss the Selectmen's budget. He said they would meet with the Highway Dept on December 15<sup>th</sup>, the Police Dept on December 22<sup>n</sup> and the Fire Dept on December 29<sup>th</sup> to discuss their budgets.

**Update- Sprinklers – Academy Building** – Don asked Tim for an update on a cost to fix the sprinkler system for the Academy Building. Tim said to fix upstairs, which includes replacement of some sprinkler heads, and test the rest of the pipes throughout the building would be \$14,000. He said the work would have to be budgeted for next year.



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There was discussion of establishing a capital reserve account for the repair of town buildings.

### **9:55 p.m. - Enter into Non-Public Session as per RSA 91-A:3, II(a)**

Selectman Hatch moved to Enter into Non-Public Session as per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Abbott seconded. Motion passed 3-0.

The Selectmen discussed a fire department personnel issue.

### **10:02 p.m. – Out of Non-Public Session**

Selectman Hatch moved to come Out of Non-Public Session. Selectman Abbott seconded. Motion passed 3-0.

### **10:03 p.m. - Enter into Non-Public Session as per RSA 91-A:3, II(a)**

Selectman Hatch moved to Enter into Non-Public Session as per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Abbott seconded. Motion passed 3-0.

The Selectmen discussed a Selectmen's Office personnel issue.

### **10:04 p.m. – Out of Non-Public Session**

Selectman Hatch moved to come Out of Non-Public Session. Selectman Abbott seconded. Motion passed 3-0.

**10:05 p.m. – MOTION – Selectman Abbott moved to adjourn the meeting. Selectman Hatch seconded. Motion passed 3-0.**

Respectfully submitted,

Lois Dionne  
Recording Clerk

