

**Board of Selectmen
4 February 2008
Minutes**

6:05 p.m. - Chairman Brian Forst called the meeting to order. Present were Chairman Forst, Selectmen Don Guarino and Rachel Hatch, Town Administrator Tim Warren and Clerk Lois Dionne.

Approval of Minutes – The Selectmen reviewed the minutes of last week’s minutes.

MOTION – Selectman Hatch moved to accept the minutes of January 28, 2008 as drafted. Selectman Guarino seconded. Motion passed 3-0.

Budget & Warrant Article Review

Budget – The Selectmen reviewed the budget to ensure that the numbers in the final draft for the Town Report reflected the numbers that had been recommended by the Selectmen and the Budget Committee at the “Super Saturday” budget meeting.

Selectman Hatch noted that she had been surprised at the budget meeting on Saturday to see that it said the Selectmen had recommended \$40,000 to pave the recycling center. She didn’t feel the Selectmen had recommended it. She felt the recycling manager had come in at the “twelfth hour” with no information for them, and had requested the center be paved. Chairman Forst stated that they had told Doug to get figures for them for the paving. Tim Warren indicated that he had understood that if Doug Kapplain had come in with figures on what it would cost to pave the center, then it could go on a warrant article. Selectman Guarino got in touch with Wolcott Construction, and got an estimate for the paving. Selectman Hatch felt, as Department Head, it was Doug’s job to get the information, and that he should have come in prepared with this information when he requested that the center be paved. She said it is not the Selectmen’s job to obtain this type of information for a department head, and that Selectman Guarino had acted on his own in doing so. Rachel also felt it was a conflict of interest for Don to have gotten the figures. Chairman Forst stated that he has done some things on his own to help department heads that the Board didn’t know about ahead of time, and he hadn’t felt it was inappropriate. He said he made it known to the board after it was done.

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There was a very heated discussion between Selectman Guarino and Selectman Hatch as to whether or not Don's actions had been a conflict of interest. Selectman Guarino stated that "for the record" he believes that the Selectmen, representing the Town of Gilmanton, if they have the opportunity to speak to contractors concerning something that, in the future may be a bid process that they have no interest in, be it getting information or prices for sand for the roads, salt purchases or shingling roofs, there is no conflict of interest as long as the selectman has no personal interest in the work.

7:00 p.m. – Public Input – There was no one present for public input.

Budget Review Continued – The Selectmen continued to review the budget.

Warrant Article Review – The Selectmen reviewed the warrant articles. Tim Warren noted that the article to establish a capital reserve for police cruisers, because of the wording, might have to be removed from the warrant. Tim will call DRA (Department of Revenue Administration) tomorrow to check on the wording. If the wording is okay, the article will remain on the warrant; if not the article will be removed from the warrant, and the amount will be deducted from the budget.

FYI's & Other Business

Land Use Regulation Books – Tim Warren informed the Selectmen that the new Land Use Regulation Books are in, and there is a copy kept in the office for the Selectmen's use.

Academy Building Budget – Tim informed the Selectmen that in the Budget for the Academy Building for maintenance, he had included a price for the columns on the top of the building to hold up the cupola.

Forms for Office – Tim presented the Selectmen with a copy of two forms recommended by the NH Department of Labor to be used in the office. One is an authorization form to deduct money from employees' wages for items such as cell phones, etc. The other form is a Rate of pay form to be put in an employee's file. One part of the form is to be filled out for new hires. The other part would be filled out whenever an employee's rate of pay is changed.

Town Report – Tim informed Chairman Forst that the Selectmen's report for the town report is due this week. It was also noted that this year's town report would be dedicated to "Bud" Hawkins.

7:50 p.m. - Enter into Non-Public Session as per RSA 91-A:3, II(c)

Selectman Hatch moved to Enter into Non-Public Session as per RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to

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protect a person who is a member of your Board, Committee or Subcommittee.
Selectman Guarino seconded. Motion passed 3-0.

The Selectman discussed a welfare situation.

8:30 p.m. – Out of Non-Public Session

Selectman Hatch moved to come Out of Non-Public Session. Selectman Guarino seconded. Motion passed 3-0.

Conflict of interest? – Selectman Guarino and Selectman Hatch resumed their heated discussion as to whether or not Selectman Guarino's actions in getting the figures for paving the recycling center for Doug Kapplain had been a conflict of interest. Neither Selectman changed their point of view, and during their discussion, at 8:38 p.m. Selectman Hatch moved to adjourn the meeting, and left the room. Selectman Guarino seconded the motion. Motion passed 2-0.

Respectfully Submitted,

Lois Dionne
Recording Clerk