

**Board of Selectmen  
13 July 2009  
Minutes**

**5:58 p.m.** - Chairman Rachel Hatch called the meeting to order. Present were Chairman Hatch, Selectmen Betty Ann Abbott and Don Guarino, Town Administrator Tim Warren and Clerk Lois Dionne.

After attendance, everyone stood for the Pledge of Allegiance.

**6:00 p.m. - Enter into Non-Public Session as per RSA 91-A:3, II(a)**

Selectman Abbott moved to Enter into Non-Public Session as per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Guarino seconded. Motion passed 3-0.

The Selectmen discussed a personnel issue.

**6:30 p.m. - Out of Non-Public Session**

Selectman Abbott moved to come Out of Non-Public Session to continue with the regular agenda, but to resume the Non-public session later in the meeting. Selectman Guarino seconded. Motion passed 3-0.

**Chief Lockwood –Fire Dept. Issues**

**LED Lighting & Alternator** – Chief Lockwood brought in an alternator for the light bar that had burned out while they were at the propane accident last week.

He stated that when he had a new alternator put on Engine 1, they had increased the amps to 200 amps, but it had been suggested that Chief Lockwood have an electrical load study done to determine the correct amp size. Chief Lockwood felt that wouldn't be necessary because he had already done a study on the light bar on the truck; there are twelve rotating lights that draw between eight and ten amps each for a total of 96 to 120 amps. The old alternator was only 160 amps, which is why they kept burning out alternators; six alternators have been burned out, two within the last year.

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Chief Lockwood asked permission to buy LED lights for Engine 1 and Car 1. He said the LED lights don't draw any amps. The lights for Engine 1 would cost \$3,400 and the lights for Car 1 would cost \$2,000. The reason that the lights for Engine 1 would be more is that most light bars are 72" wide, but Engine 1 requires an 84" bar.

There was considerable discussion during which the cost of the light bars vs. the cost to keep replacing alternators was discussed. Also mentioned was that when we need a new truck, the lights could be transferred to a new truck, which would be a savings on the cost of a new truck. Another concern was if that amount of money was taken from the vehicle repair account there would be enough money left in the account to replace a pump if necessary. Having money available to replace a pump, if necessary, was considered crucial. After careful review of the vehicle repair account and non-capital reserve account for truck maintenance, it was determined that there was enough money in the non-capital reserve account to cover the cost.

**MOTION – Selectman Guarino moved to approve the purchase of LED lights for Engine 1 and Car 1. Selectman Abbott seconded. Motion passed 3-0.**

**Fire Department Featured** - Chief Lockwood presented the Selectmen with a copy of "The Rural Hitch" a publication by the Lakes Region Mutual Fire Aid Association. Gilmanton Fire Department was the featured department. Also featured were the Easter Sunday fire in Alton Bay and the motor vehicle accident on Route 106 in Gilmanton.

**Grant – Fire Station** – Chief Lockwood presented the Selectmen with a copy of a "funding priorities" sheet, which explains the fire station grant. He pointed out some wording that stated, "The lowest priority is to fund project replacing or expanding habitable structures that are cramped or inefficiently configured for operation." He also pointed out the two high priorities, which read in part, "To replace unsafe or uninhabitable structures." Chief Lockwood said he had taken the approach that the Corners Station is unsafe because of the location and the increase in the height of the road, and not one, but two corners limit the vision entering and exiting presents a safety issue. He said he applied from the safety standpoint. Chief Lockwood said he had been called last week to provide more information. He said the applications would be reviewed in July, and notification of awards and denials would be by December 31, 2009.

**Protective Clothing** – Chief Lockwood informed the Selectmen that he had asked Bergeron Protective Clothing in Pittsfield for a quote on protective gear. He said he has seven people who are in need of a protective coat and liners. The quote was \$560 for a coat, and \$339 for the liner. The cost to outfit seven people would be \$9,572.08.

After a brief discussion, it was determined that there was enough money in the protective clothing account to cover the cost of the protective gear.

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**MOTION – Selectman Abbott moved to approve the expenditure for protective clothing for seven firefighters. Selectman Guarino seconded. Motion passed 3-0.**

**7:00 p.m. - Public Input**

**Bean Road – Name Change** – The Selectmen have been waiting for suggestions from residents on Bean Road, off Loon Pond Road, for a new name for their end of the road. For safety purposes, because Bean Road is not passable from one end through to the other, the Fire Chief and State 911 asked to have one end of the road renamed. After two public hearings and much debate, it was decided that the end of Bean Road from Loon Pond Road be changed.

Steve Lende brought in four names for consideration, listed in order of the residents' preference. Chief Lockwood was still present, so he took the names and will check with 911 to be sure they are acceptable.

**Shellcamp Culvert** – Andrew Hook was present to ask the status of the permit for repairing the culvert on the beach at Shellcamp Lake. Selectman Guarino explained that DES had indicated that they would approve the emergency repair, but needed pictures. He hadn't been able to send the pictures because his computer had not been working, but would send them this week; the application is moving forward.

**Gas Pump – Highway Garage – IW** – Tim informed the Selectmen that the man who had inspected the gas pump at the Iron Works Highway Garage said it should be replaced; it will be replaced as soon as he can get to it.

**Life Safety Building** – Selectman Abbott stated that since we wouldn't know about the stimulus grant for the fire station until December, the Selectmen would have to get something together for the budget for next year in case we don't get the grant.

**Fire Works** – Sue Hale-deSeve stated that she had read an article about the effect fireworks have on the lakes, and they should be set off away from the lake.

Tim said he had an email from Judy Price complaining about the condition of the beach and water after the July 4<sup>th</sup> fireworks at Crystal Lake Park. She said there was garbage on the beach and around the jungle gym and floating at the edge of the water. She felt the 4<sup>th</sup> of July Committee had forgotten to clean the beach after the display.

Chief Lockwood felt that residents are too close to the area where the fireworks are set off, and said that for safety reasons, they would be kept back further at future fireworks.

Paul Callahan stated that every week in the summer, someone shoots off fireworks late at night, and asked if there was a time limit when they could be set off. It was stated that there is a noise ordinance, and so they shouldn't be set off after 10:00 p.m.

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**4<sup>th</sup> July Parade** – Selectman Abbott wanted it known that the big wheels that the Selectmen “rode” in the parade, and the shirts they wore had been paid for by the Selectmen. They also gave the big wheels away to three children at a “free” drawing at Crystal Lake Park before the fireworks.

**Bean Road – New Name** - Chief Lockwood said he had checked the list of names that Mr. Lende had brought in for the Loon Pond end of Bean Road. He said all of the names were acceptable, so they could have their first choice if the Selectmen approved.

**MOTION – Selectman Abbott moved to accept Johns Road as the new name of Bean Road from the Loon Pond Road end. Selectman Guarino seconded. Motion passed 3-0.**

**GAT** – Tim informed the Selectmen that the Recycling Center had sent 116 tons to Penacook in June. The total year-to-date is 697.4 tons down from 2008 Year-to-date of 748.9 tons.

**Municipal Volunteers** – Tim informed the Selectmen that it is time for them to nominate a resident for the Municipal Volunteers Award.

**Energy Committee – Energy Audit – Academy Building** – Present from the Energy Committee were members, Nate Abbott and Sue Hale-deSeve. Also in attendance was Paul Callahan.

The Jordan Institute had done an energy evaluation of the Academy Building and the Old Town Hall. The cost just to go ahead with the next step of their plan was very expensive (\$6,000), so the Selectmen agreed not to proceed. The Energy Committee felt they would like to go ahead and try to find a more affordable solution to the energy loss in the buildings.

Nate said the committee had met with Mr. Callahan, who owns Lakes Region Thermal Scan, and is involved in lowering greenhouse gasses; Paul also does energy audits. He said they had discussed the Academy Building with Mr. Callahan.

Mr. Callahan presented the Selectmen with information on the objective of an audit and the process of collecting and analyzing the collected information, after which a detailed report providing assessments of the structure’s thermal boundary, air barrier and system efficiencies along with recommendations for cost-effective improvements and options to include energy savings associated with each improvement option.

Mr. Callahan pointed out several things that could save energy without spending a great deal of money such as lighting types, hours of operation, plug in loads etc. He felt lack of sufficient insulation was more often a problem than the need to purchase expensive new windows. Paul stated that he works with contractors to be sure things are done

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correctly and also helps put out bids and proposals for the work, and require that they be inspected by Paul or someone like him.

Mr. Callahan presented the Selectmen with an informal proposal with three scenarios to chose from or a combination of all three. He said he and his wife would each volunteer a day's worth of labor, but there would be a charge for the tests and for his colleague's time.

There was considerable discussion on the plans and Nate was asked if the Energy Committee recommended Mr. Callahan do the audit. Selectman Abbott said she liked the idea that for under \$1,000 we could get something to take to Town Meeting. Nate said he would speak with the Energy Committee and see if they could get a recommendation from the committee.

### **8:04 p.m. – Break**

### **8:08 p.m. – Back in Session**

**Approval of Minutes** – The Selectmen reviewed the minutes of their last meeting.

**MOTION – Selectman Abbott moved to approve the minutes of June 29,2009 as amended. Selectman Guarino seconded. Motion passed 3-0.**

### **FYIs & Other Business**

**Cleaning** – Chairman Hatch asked if Tim had been satisfied with the way the new cleaner had cleaned the building. Tim said there had been an initial cleaning, and he felt she had done an excellent job. He added that the cleaning is being done on Sundays.

**Changes Retirement Contributions** - Tim had a letter from the Local Government Center (LGC) informing the Town of a pending lawsuit against the State of NH regarding the unfunded mandate for the increase in the Town's portion of the retirement contributions.

**Fee Waiver** - Tim informed the Selectmen that we are holding a check from the Hendersons for their fee to file an Appeal of Administrative Decision. He said the Hendersons are requesting that we waive the fee.

After a brief discussion, the Selectmen unanimously agreed that since we have not waived fees in similar situations in the past, they did not want to set a precedent, so denied the waiver. Tim will inform the Hendersons.

**Signs – Iron Works Store** – Selectman Abbott noted that the signs had been taken down from in front of the Irons Work Store.

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**Security** – Selectman Abbott said the Selectmen needed to discuss the locking of the downstairs door in the back of the Academy Building during night meetings. Tim said he is getting quotes for a buzzer and a camera.

**Budget Report** - The Selectmen reviewed the budget report. Tim said we had spent 53% of the budget as of July 7<sup>th</sup>. He said the big items had been the county tax and appropriations to outside agencies.

**4<sup>th</sup> of July Committee** - There was concern about the garbage that was left at Crystal Lake Park after the 4<sup>th</sup> of July fireworks, and also the fact that the trash barrels are still out in front of the Academy Building since the parade. Don will speak with the committee.

**Revenue Report** – The Selectmen reviewed the revenue report. Revenues are slightly down in the Town Clerk's Office and the Recycling Center. Tim stated that the recycling manager gets a report from NRRA every two weeks, and prices on recycling items are starting to go back up.

### **8:40 p.m. - Enter into Non-Public Session as per RSA 91-A:3, II(a)**

Selectman Abbott moved to Enter into Non-Public Session as per RSA 91-A:3, II(a)- Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Guarino seconded. Motion passed 3-0.

The Selectmen continued their non-public discussion from earlier in the evening.

### **8:50 p.m. – Out of Non-Public Session**

Selectman Abbott moved to come Out of Non-Public Session. Selectman Guarino seconded. Motion passed 3-0.

**MOTION** – Selectman Abbott moved to seal the minutes of the above non-public session, also the minutes of the non-public session dealing with the same issue that had been held at 6:00 p.m. this evening. Selectman Guarino seconded. Motion passed 3-0.

### **8:51 p.m. - Enter into Non-Public Session as per RSA 91-A:3, II(a)**

Selectman Abbott moved to Enter into Non-Public Session as per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Guarino seconded. Motion passed 3-0.

The Selectmen reviewed and signed two personnel evaluations.

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**9:03 p.m. – Out of Non-Public Session**

Selectman Abbott moved to come Out of Non-Public Session. Selectman Guarino seconded. Motion passed 3-0.

**9:04 p.m. - Enter into Non-Public Session as per RSA 91-A:3, II(a)**

Selectman Abbott moved to Enter into Non-Public Session as per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Guarino seconded. Motion passed 3-0.

The Selectmen discussed a personnel issue.

**9:59 p.m. – Out of Non-Public Session**

Selectman Abbott moved to come Out of Non-Public Session. Selectman Guarino seconded. Motion passed 3-0.

**MOTION – Selectman Abbott moved to seal the above non-public session. Selectman Guarino seconded. Motion passed 3-0.**

**10:00 p.m. – MOTION – Selectman Abbott moved to adjourn the meeting. Selectman Guarino seconded. Motion passed 3-0.**

Respectfully submitted,

Lois Dionne  
Recording Clerk