

**Board of Selectmen
22 June 2009
Work Session Minutes**

4:03 p.m. - Chairman Rachel Hatch called the meeting to order. Present were Chairman Hatch, Selectmen Betty Ann Abbott and Don Guarino, Town Administrator Tim Warren and Clerk Lois Dionne.

Class VI Road Committee – The Selectmen carefully reviewed and discussed the input they received at their last meeting from the Class VI Road Committee regarding the changes the Selectmen had suggested to the Draft Class VI Road Policy.

After lengthy discussion and debate, the Selectmen unanimously agreed to accept the changes suggested by Nanci Mitchell regarding the wildlife habitats as mapped by the NH Fish & Game Department in the Wildlife Action Plan, but to reject the changes suggested to allow lesser road standards. The policy will require that Class VI roads would have to be brought up to Class V standards, which requires paving, before a building permit would be issued.

The policy will be sent to Town Counsel and the Local Government Center for review before it is formally adopted.

Code Enforcement – Code Enforcement Officer Bob Flanders had been asked by the State Fire Marshall to write up documentation and attend a hearing on a case he worked on with the Fire Chief and the State Fire Marshall. Last week Bob had asked the Selectmen permission to work extra hours to compile the information needed and to attend the hearing. The Selectmen authorized four hours for him to get together the necessary information, but hadn't felt it necessary for him to attend the hearing.

Tonight Chairman Hatch said she had been thinking over Bob's request, and felt they should allow him to attend the hearing as well. There was a brief discussion during which the Selectmen unanimously agreed that the matter was a safety issue that could have ultimately caused the death of an individual had it not been corrected. They agreed that in light of the seriousness of the case it would be important for Bob to attend the hearing to testify to what he had found. They authorized Bob four hours to compile the information and another couple of hours to attend the hearing.

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Crystal Lake Road – Selectman Guarino said he had spoken with a gentleman at DOT (Department of Transportation) in Gilford about the condition of Crystal Lake Road from Rte 140 to the dam. He said they are aware of the condition of the road and plan to shim it. He said they want to ditch it first because of the amount of the water that runs over the road. Selectman Guarino said he was told there is a work order for the project, but he doesn't have any idea when the work would be done.

Second Access – Recycling Center – Chairman Hatch said she had spoken with Chief Lockwood about the Town getting a second (emergency) access to the recycling center. She said Chief Lockwood had met with an area representative who said he couldn't give permission for the access, but we could appeal the denial to the State. She said we would be having a hearing in July at which time Chief Lockwood would ask for a waiver to allow the access.

Academy Repairs – Chairman Hatch reported that she had spoken with Budget Chair Stan Bean about the problem of making the Academy Building energy efficient. She said she had forewarned him that we might be going to ask to set up a Capital Reserve Fund for repairs to the Academy Building.

Selectman Abbott said the Energy Committee is very interested in taking the lead on that project(making the building energy efficient).

Painting Town Buildings – Tim informed the Selectmen that before the front of the Academy Building is painted there is some repair work that has to be done to the bottom of the columns; they have rotted out. There is also a platform outside the door at the Old Town Hall that has to be shored up. He had an estimate from JR Stockwell to do the work - \$1,000 for the bottoms of the columns and \$200 for the platform.

After a brief discussion, the Selectmen authorized Tim to have JR do the work.

Pole – Donovan Road – Selectman Abbott informed the Board that she had spoken with the NH Elec. Co-Op about having the pole on Donovan Road moved so that the Morrills could widen the road. She said they had agreed to do it for nothing since the Town determined that it was necessary. Betty Ann said Tim had informed her that the pole had been moved free of charge, but we had received an invoice for \$135 to record the easement at the Registry of Deeds. She felt that since the cost of the moving of the pole was the Morrills' responsibility, they should be responsible for the recording fee. A letter is being sent to the Morrills to request payment of the fee.

Changes to Deed Stipulations – Selectman Abbott said when the arbitration had been agreed upon for the Morrills to upgrade Donovan Road, there was something that was to have been drawn up to go to the registry regarding the agreement that had been reached. She said she had spoken with Town Counsel who told her that the Morrills' attorney had drafted something that Walter Mitchell had approved with a couple of changes. She said

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once it is finalized, it would come to the Selectmen for their signature, after which it would be recorded.

Cleaning Bids – Chairman Hatch asked Tim the status of getting cleaning bids for the Academy Building and the Old Town Hall.

Tim said we had received three bids; they are as follows:

Sean Boudreau	\$189 per week - Academy Bldg. 86 per week - Police Dept. 35 once a month – Upstairs OTH
Joyce Janitorial	\$104 per week - Academy Bldg. 48 per week – Police Dept.
*Tracy Harrington	\$175 per week – Academy Bldg. 45 extra when upstairs Auditorium is done 50 per week – Police Dept.

*Tracy requested a one-time initial fee of \$300 to thoroughly clean the buildings.

The Selectmen discussed the bids, and asked Tim to contact Tracy about doing the job on a one-month trial basis.

**5:15 p.m. – MOTION – Selectman Abbott moved to adjourn the meeting.
Selectman Guarino seconded. Motion passed 3-0.**

Respectfully Submitted,

Lois Dionne
Recording Clerk