

**Board of Selectmen  
13 April 2009  
Minutes**

**6:00 p.m.-** Chairman Rachel Hatch called the meeting to order. Present were Chairman Hatch, Selectmen Betty Ann Abbott and Don Guarino and Clerk Lois Dionne. Town Administrator Tim Warren is out on medical leave.

After attendance, everyone stood for the Pledge of Allegiance.

Justin Leavitt was not present for his meeting with the Selectmen, so they continued with other business.

**Culvert – Shellcamp** – Selectman Guarino informed the Board that he had spoken with the Road Agent about the culvert in Shellcamp. He said Paul Perkins felt the culvert had frozen during the winter, and when the spring rains came, the water came through the coupling closest to the end of the culvert; this is what caused the erosion. Don said he would call DES to see if we could repair the culvert as an emergency repair, and not have to get a dredge and fill permit.

**Appointment to Planning Board** – Selectman Abbott noted that when the Selectmen had decided on which boards and committees to serve on, they had neglected to appoint a selectman as an alternate selectmen's representative to the Planning Board. Selectman Abbott indicated that she would be interested in the appointment. There was a very brief discussion.

**MOTION – Selectman Guarino moved to appoint Betty Ann Abbott as the Selectmen's Alternate Representative to the Planning Board. Chairman Hatch seconded. Motion passed 2-0.**

**Gravel & Stones – Side of Academy Building** – When the sprinkler system was being flushed, the force of the water being pumped through the pipes washed some of the gravel and stones that had been placed on the side of the Academy building down onto the walk and parking lot in the back of the building.

After a brief discussion, Selectman Guarino said that he would take care of cleaning up the stones and gravel, and put it back on the bank.

## 04-13-09 BOS

**Comprehensive Shoreland Permit Application** – Lois informed the Selectmen that we had received notification from Brown Surveying Engineering that Paul Lake of Gilmanton, IW had applied for a Comprehensive Permit to construct a driveway and a septic disposal system within the 250-foot protected Shoreland. A copy of this letter has been forwarded to the Planning and Zoning Boards.

**Franchise Fee** – Lois stated that we received a check last week from MetroCast Cablevision for the franchise fee for 2008. The check was for \$45,431.48. This is an increase of about \$3,000 from 2007.

**Kim Ayers Award** - Lois reminded the Selectmen that the nominee for the Kim Ayers Award had to be submitted by May 1<sup>st</sup>. This award is given to a person who faithfully and persistently worked to maintain and improve the environmental quality of the Lakes Region in New Hampshire. They must have been active in one of the following areas: water quality of the lakes and of the groundwater, the preservation of wetlands and the wildlife habitat of the region.

**Painting Academy Building** – Lois informed the Board that we had received a bid to paint the front and south side of the Academy Building. Don was reminded that he was to have written up specs, so the project could be put out to bid. Don will write the specs and get back to Lois.

**Blue Bags – Earth Day Cleanup** - Lois informed the Selectmen that Rachel was aware that when Justin Leavitt had tried to make arrangements to pick up the blue bags supplied by the State for Earth Day, he was told they had run out. Lois called the number on the post card we had received, and was given the same information, but the lady felt we could use other bags, but should call DOT to be sure the bags would be picked up. Lois said she had asked Rachel for permission for Justin to buy bags. She said she had called DOT in Gilford, and had been told they would make a note of it, and the State would pick up the white bags that Justin purchased. Bags are available at the Recycling Center and the Selectmen's Office.

**Highway Department Update** – Paul Perkins informed the Selectmen that he had received three bids for construction of a new salt/sand shed in the Iron Works. The bids were as follows:

Advanced Storage Technology, Inc.	\$162,000
Kerry J. Clairmont – Contractor	107,500
JR Carpentry	154,900

The Selectmen reviewed the bids with Paul.

## **04-13-09 BOS**

**MOTION – Selectman Abbott moved to accept the bid of Kerry J Clairmont for the construction of the salt/sand shed in the Iron Works according to his proposal. Selectman Guarino seconded. Motion passed 3-0.**

Paul said the highway department would dig the foundation and would do a lot of the grading and prep work for the shed.

**Culvert – Shellcamp** – Selectman Guarino and Paul Perkins reiterated what Selectman Guarino had reported to the Selectmen regarding the culvert in Shellcamp. Paul felt that having a higher berm might help prevent this from happening again. Paul didn't feel it would be a big job to fix, and agreed that Don should call DES and ask to have it fixed as an emergency situation.

**Culvert Loon Pond Road** – Paul said he had received the permit to fix the culvert on Loon Pond Road; he will put the job out to bid.

Paul said he would be starting to sweep the roads soon.

**22<sup>nd</sup> Annual Mountain of Demos** – The Selectmen received a notice of the 22<sup>nd</sup> Annual Mountain of Demonstrations put on by the NH Road Agents Association to take place Thursday, May 28th at Gunstock Mountain. This includes demonstrations on Asphalt Repair, Infrared Pavement Reconstruction, Mowing, Drilling, Bridge Breaking Contest, as well as hands-on equipment trials and safety training. Don expressed an interest in attending, and asked that Paul register him when he registers his employees.

### **6:45 p.m. – Enter into Non-Public Session as per RSA 91-A:3, II(a)**

Selectman Abbott moved to Enter into Non-Public Session as per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Guarino seconded. Motion passed 3-0.

The Selectmen discussed a recycling personnel issue with Justin Leavitt.

### **7:00 p.m. – Out of Non-Public Session**

Selectman Abbott moved to come Out of Non-Public Session. Selectman Guarino seconded. Motion passed 3-0.

**7:00 p.m. – Public Input** – No one was present for public input at this time.

**Recycling Center Issues** - Justin Leavitt had a list of things he hopes to accomplish at the recycling center this year that he started to review with the Selectmen.

**04-13-09 BOS**

**Andrew Hook – Culvert Shellcamp** – Andrew Hook had been in to the Selectmen's meeting last week to find out if Don had gone to see the culvert at Shellcamp beach, and what could be done about it. Don wasn't present last week, so Mr. Hook came tonight to see what had been done.

Selectman Guarino and Road Agent Paul Perkins explained what they felt had happened, and that Don is going to contact DES to try to get permission to do emergency repair to the culvert. They will keep Mr. Hook informed.

**Recycling Issues** – Justin continued to review his list with the Selectmen, which includes cleaning up the area, painting and other maintenance. He hoped to get the building resided, and to get a cement pad under the steel pile. He said the cement pad is a State and Federal law. These are items the Selectmen felt should be put on warrant articles next year.

**Signs** – Justin stated that since they are getting new fencing, he would like to get a new sign for the gate. He said that every year NRRA and N H the Beautiful award facility points. He said we had received 60 points that could be used to order signs, and the one he would like is 60 points; if we don't use the points, we lose them.

Justin had a book of signs available, and pointed out signs he would like to get in the future. There is a sign that DES feels we should have regarding the disposal of mercury batteries, fluorescent lights and other hazardous materials. The sign is \$120, and Justin didn't feel he had it in his budget to get at this time. Lois was asked to find out from Tim if there is money available for the sign.

**Pump-** Justin informed the Selectmen that the replacement pump for the compactor that they had authorized him to order had been delivered today.

**Equipment Maintenance** – Justin reported that the bailer had been completely serviced, and is fine. The bobcat had been completely serviced, and there were only minor issues. The glass crusher needs to be fixed, but he is waiting for good weather to fix it.

**7:35 p.m. - Enter into Non-Public Session as per RSA 91-A:3, II(c)**

Selectman Abbott moved to Enter into Non-Public Session as per RSA 91-A:3, II(c) – Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee. Selectman Guarino seconded. Motion passed 3-0.

The Selectmen discussed a tax issue.

## **04-13-09 BOS**

### **7:54 p.m. – Out of Non-Public Session**

Selectman Abbott moved to come Out of Non-Public Session. Selectman Guarino seconded. Motion passed 3-0.

### **7:55 p.m. - Enter into Non-Public Session as per RSA 91-A:3, II(c)**

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Selectman Guarino seconded. Motion passed 3-0.

The Selectmen discussed tax-deeding issues with Tax Collector Deb Cornett.

### **8:04 p.m. – Out of Non-Public Session**

Selectman Abbott moved to come Out of Non-Public Session. Selectman Guarino seconded. Motion passed 3-0.

### **8:05 p.m. - Enter into Non-Public Session as per RSA 91-A:3, II(a)**

Selectman Abbott moved to Enter into Non-Public Session as per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Guarino seconded. Motion passed 3-0.

The Selectmen discussed a personnel issue.

### **8:12 p.m. – Out of Non-Public Session**

Selectman Abbott moved to come Out of Non-Public Session. Selectman Guarino seconded. Motion passed 3-0.

### **8:13 p.m. - Enter into Non-Public Session as per RSA 91-A:3, II(a)**

Selectman Abbott moved to Enter into Non-Public Session as per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Guarino seconded. Motion passed 3-0.

The Selectmen discussed a personnel issue.

### **8:35 p.m. – Out of Non-Public Session**

Selectman Abbott moved to come Out of Non-Public Session. Selectman Guarino seconded. Motion passed 3-0.

**04-13-09 BOS**

**MOTION – Selectman Abbott moved to seal the minutes of the last non-public session. Selectman Guarino seconded. Motion passed 3-0.**

**K G Lockwood – Fire Department** – Chief Lockwood told the Selectmen that the crews from Gilmanton were heroic in their actions last night at the fire in Alton at the Christian Conference Center that destroyed forty-five buildings. He said the two crews led by Joe Hempel and Frank McClary were exemplary. Chief Lockwood said they had trained down there last year, but nothing they did could prepare them for this fire. He said it was nothing that could have been anticipated. He said that Engine 3 (Joe Hempel) was the first truck at the Christian Conference Center, and saved a lot of houses in there. Engine 2 (Frank McClary) had put out the fire at the JP China Restaurant, then went to the house in back of there, and continued to the marina. Chief Lockwood noted that the crews were working on their own, as were all of the other departments, because there was no other help available. He said most of them took today to help clean up, and then had to respond to the traffic accident on Route 106.

Chief Lockwood praised all of the fire departments from all the towns that responded to the fire and to the accident. He said they had done a tremendous job. He wanted the Selectmen to know that they should be very proud of the Gilmanton firefighters. Chief Lockwood was told that the Selectmen were very proud of him and his department.

**Approval of Minutes** – The Selectmen reviewed the minutes of their last two meetings.

**MOTION – Selectman Guarino moved to accept the minutes of March 30, 2009 as presented. Chairman Hatch seconded. Motion passed 2-0. Selectman Abbott did not vote, as she was not present at the meeting.**

**MOTION – Selectman Abbott moved to accept the minutes of April 6, 2009 as presented. Chairman Hatch seconded. Motion passed 2-0. Selectman Guarino did not vote, as he had not been present at the meeting.**

**HDC** – Chairman Hatch stated that the Historic District Commission has been working on revamping their guidelines. She said that when they are finished doing that, they are considering the possibility of charging fees for non-compliance; this is something that will be coming up before the Selectmen.

**Cleaning List** – Chairman Hatch explained to Selectman that since we are going to be getting a new carpet in the Selectmen's office, and the importance of keeping it cleaned and vacuumed was stressed by the carpet company, she had asked Lois to have the employees make a list of areas where the cleaning, in general, needed improvement. Lois gave her the list tonight. Rachel asked for ideas on how to address this before we get the new carpet. She wondered if it would be better for the board to meet with the cleaners, or if we should write them a letter, or how it should be handled.

## **04-13-09 BOS**

After a brief discussion, it was decided that Chairman Hatch would speak with the cleaners.

**Flag Program – Boy Scouts** – We received a letter from Dave Nagel, who had initiated the flag program in the Corners and the Iron Works, and his recommendations as to how to settle ownership of the flags. There has been much disagreement the past couple of years as to who owns the flags, and is responsible for the liability of the project. The Selectmen each received a copy of Mr. Nagel's letter, which included a history of the flag project. They will consider his recommendations and discuss it further.

**Energy Audit – Jordan Institute** – Lois reminded the Selectmen that they were going to discuss the energy audit for the Town buildings from the Jordan Institute. There is a cost of \$6,000 to go to the next step. The Selectmen agreed that since no money had been appropriated for this, they should not go forward, but Chairman Hatch said the audit had been forwarded to the Energy Committee, and they would try to get a grant for it.

**9:16 p.m. – MOTION – Selectman Abbott moved to adjourn the meeting. Selectman Guarino seconded. Motion passed 3-0.**

Respectfully Submitted,

Lois Dionne  
Recording Clerk