

**Board of Selectmen
6 April 2009
Minutes**

6:00 pm. - Chairman Rachel Hatch called the meeting to order. Present were Chairman Hatch, Selectman Betty Ann Abbott and Clerk Lois Dionne. Selectman Guarino was not in attendance. Town Administrator Timothy J. Warren is out on medical leave.

After Attendance, everyone stood for the Pledge of Allegiance.

Parks & Rec - Interview – Becky Plourde – Becky Plourde had sent a letter of interest to serve on the Parks and Rec Committee. Becky said she has served on the GYO Committee for years, and they work with the Parks & Rec Committee quite a bit, and she wants to become more involved with things. Becky has three boys in school, and also volunteers at the school on Monday mornings.

There was a brief discussion on the responsibilities of the Parks & Rec Department.

MOTION – Selectman Abbott moved to appoint Becky Plourde as a full member of the Parks & Recreation Committee. Chairman Hatch seconded. Motion passed 2-0.

The Selectmen signed the appointment letter, and Town Clerk Deb Cornett swore Becky in as a member of the Parks & Rec Committee.

HDC Appointments – George Roberts sent a letter requesting to be appointed to the Historic District Commission, as a voting member from the Smith Meeting House District. He listed his expertise in New Hampshire, his involvement in the restoration of historic buildings, and his membership in a variety of organizations dedicated to historic preservation.

During a brief discussion, it was stated that George had been a member of the Historic District Commission for a number of years, but he could not be reappointed last year because of term limits on the Commission. Perry Onion's term expires this year, and he cannot be reappointed. Chairman Hatch said that Mr. Roberts had attended almost every HDC meeting, and she felt he should be appointed. It was stated that alternates are moved up to full members, and new applicants are appointed as alternates, and as Ella Jo Regan is an alternate she should be moved up to a full member.

04-06-09 BOS

MOTION – Selectman Abbott moved to appoint Ella Jo Regan as a full member to the Historic District Commission and to appoint George Roberts as an alternate member to the Historic District Commission. Chairman Hatch seconded. Motion passed 2-0.

We had several letter from members of different committees asking to be reappointed. Not all of them could be reached in time to set up interviews for tonight. Since the weather is so bad tonight, and the Selectmen know all of the applicants, and we had received no new letters of interest, it was decided that there was no need to have them come in to be interviewed. Lois called to cancel interviews with the applicants, with the exception of Dan Hudson, who has to be sworn in before the Planning Board Meeting on Thursday.

Board Appointments

MOTION – Selectman Abbott moved to appoint Sue Hale-deSeve as an alternate on the Conservation Commission. Chairman Hatch seconded. Motion passed 2-0.

MOTION – Selectman Abbott moved to appoint Ron Labelle, Israel Willard, Elizabeth Hackett and Paul Levesque as full members to the Zoning Board of Adjustment. Chairman Hatch seconded. Motion passed 2-0.

MOTION – Selectman Abbott moved to appoint Dan Hudson as a full member to the Planning Board. Chairman Hatch seconded. Motion passed 2-0.

Federation of Fire Mutual Aid Assoc. of NH – Rachel had a copy of a letter the fire chief had received from the Federation of Fire Mutual Aid Associations of NH informing him that the New Hampshire Department of Safety, Division of Fire Standards and Training and Emergency Medical Services, and other statewide Fire Service organizations would be hosting the First Annual Government Officials Day at the NH Fire Academy in Concord on May 2, 2009

This is a chance for the fire chief to educate a member of the Select Board, Town Administrator or Finance Committee regarding the dangers and inherent costs involved in the Fire/EMS Services.

The person going to the program would put through several real life scenarios on the drill ground at the Fire Academy. They will experience a “live burn”, have the ability to participate in Auto Extrication, learn about the value of residential sprinkler systems, and view several educational displays among the live workstations. The workstations will be highlighting what they do as emergency services providers.

It was decided that Chairman Hatch would attend.

04-06-09 BOS

Dan Hudson – Planning Board – Dan Hudson arrived, and was told he had been reappointed to the Planning Board. Town Clerk Deb Cornett swore him in as a member so he will be able to attend the Planning Board meeting on Thursday. Selectman Hatch asked if Dan could try to get the Planning Board and Conservation Commission to get together to work on a Ground Water Extraction Policy. This is something that was to have been done for the Town Meeting in March, but because of the wording, the article had been withdrawn.

Approval of Minutes – Last week's minutes could not be approved tonight as Selectman Guarino was not in attendance, and Selectman Abbott had not been present at last week's meeting. The minutes will be approved next week.

Photo Copier – Chairman Hatch said she had spoken with Scott Febonio, a representative from Ikon, regarding a contract for a new copier for the Selectmen's Office. The contract on the present copier is up this month. Tonight Chairman Hatch had a copy of a proposed contract with two options. Chairman Hatch felt this particular copier would save money in the long run, as it could be wired up so that employees in the office could print directly to the copier, rather than using their printers all the time, it could do two sided copying, so we would use less paper, and we would also save on toners because the toner is included in the cost of the lease. One option allowed color copying at a slightly higher cost. After discussion of the proposals, it was decided that if the black and white copier could scan in color and be sent to the color printer in the planning board office, we would go for the less expensive option. Chairman Hatch will call Mr. Febonio tomorrow, and if we can scan in color without having to have the color copy option, she will authorize the black and white option.

Cleaning Company - Chairman Hatch stated that we would be getting a new carpet in the Selectmen's Office, and she was concerned about the level of cleaning in the office. She said having the new carpet brought that to light, and she felt there has to be a way to let the cleaning company know there are areas where they need to improve on. Selectman Abbott asked what her concerns were based on. She replied that it is the condition of the bathrooms, the dust and lack of attention to details. Rachel suggested asking the employees for a list of areas they felt needed improvement, and the Selectmen could discuss it later.

7:00 p.m. – Public Input

Culvert – Shellcamp – Andrew Hook of Shellcamp Association had been in last week to inform the Selectmen that the culvert at the Second Beach in Shellcamp had blown out, and to find out about getting it repaired. Selectman Guarino was supposed to have checked it and gotten back to Mr. Hook. Mr. Hook was here tonight because he said he had not heard from Don, and wondered what was happening in regards to the culvert. Chairman Hatch said she didn't know, but someone would get hold of Don to find out.

04-06-09 BOS

Jordan Institute – Energy Audit- Jordan Institute had done an energy audit of all the Town's Buildings. They felt an energy assessment would only be productive for the Academy Building, Iron Works Fire Station and Old Town Hall. We received a report on these buildings, a copy of which Selectmen Guarino had taken home to review last week. Tonight the Selectmen briefly reviewed the assessment. While reviewing the assessment, Selectman Abbott noted that there would be a minimum of \$6,000 to proceed with the next step. She said this had not been included in the budget for this year, and no money had been allocated for it, but felt they would like to review and discuss it more thoroughly next week with a full board present.

Request for Fuel Bids – Last week Lois had informed the Selectmen that she had received a call from Mike Dutile of Dutile & Sons regarding the price of heating fuel. He had said he would be able to lock in a price of \$2.15 a gallon for next year, but could guarantee it for a limited time. After a brief discussion, it was decided that the fuel should be put out to bid, as we always do. Lois was to call Mr. Dutile this week to inform him of their decision.

Lois said she had called Mr. Dutile, and he had suggested they put their requests for bids out before too long, as he felt prices would go up. She said she had checked the files, and the last two years we had sent out our request for fuel bids in August.

After a brief discussion, it was decided we could send out requests for bids, but we didn't need to lock anything in right now.

Lois will send out letters for request to bid to the fuel companies.

Local Energy Solutions Conference – Lois informed the Selectmen of an invitation to attend the first annual Local Energy Solutions Conference on Saturday, June 20th at the Grappone Center in Concord. The purpose of the conference is to assist NH communities working toward reducing energy use and green house gas emissions.

A copy of the letter will be forwarded to the Energy Committee.

Silver Star Banner Day – The Selectmen received a request on behalf of Silver Star Families of American requesting that we proclaim May 1st as Silver Star Banner Day locally. It is a way to recognize our war heroes that have returned home wounded or ill from any war. They felt these veterans should be recognized within their local community through the media to show that they have not been forgotten and their personal sacrifice they have given in their countrymen's behalf is recognized. A sample proclamation was enclosed with the email.

Chairman Hatch will take care of getting the proclamation typed and returned.

04-06-09 BOS

7:23 p.m. - Enter into Non-Public Session as per RSA 91-A:3, II(a)

Selectman Abbott moved to Enter into Non-Public Session as per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Chairman Hatch seconded. Motion passed 2-0.

The Selectmen discussed a personnel issue.

7:30 p.m. – Out of Non-Public Session

Selectman Abbott moved to come Out of Non-Public Session. Chairman Hatch seconded. Motion passed 2-0.

MOTION – Selectman Abbott moved to seal the minutes of the above non-public session. Chairman Hatch seconded. Motion passed 2-0.

7:32 p.m. - Enter into Non-Public Session as per RSA 91-A:3, II(a)

Selectman Abbott moved to Enter into Non-Public Session as per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Chairman Hatch seconded. Motion passed 2-0.

The Selectmen discussed a recycling center personnel issue.

7:49 p.m. – Out of Non-Public Session

Selectman Abbott moved to come Out of Non-Public Session. Chairman Hatch seconded. Motion passed 2-0.

7:54 p.m. - Enter into Non-Public Session as per RSA 91-A:3, II(a)

Selectman Abbott moved to Enter into Non-Public Session as per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Chairman Hatch seconded. Motion passed 2-0.

The Selectmen discussed a personnel issue with the fire chief.

8:24 p.m. – Out of Non-Public Session

Selectman Abbott moved to come Out of Non-Public Session. Chairman Hatch seconded. Motion passed 2-0.

MOTION – Selectman Abbott moved to seal the minutes of the above non-public session. Chairman Hatch seconded. Motion passed 2-0.

04-06-09 BOS

Donovan Road – Fire Chief Lockwood informed the Selectmen that he had been asked by the Donovan's what he was doing about the bridge that is supposed to be part of the upgrade by the Morrills on Donovan Road. Chief Lockwood was unsure what he was supposed to be doing. Selectman Abbott explained that originally, the culvert was to have been replaced, but as part of the mediation, they had agreed that the fire chief would approve the bridge for width for emergency vehicles, and approve a turn around. An engineer is supposed to approve the bridge for the weight of the vehicles. If the chief and the engineer agree that the culvert is sufficient, then the culvert doesn't have to be replaced or widened, but they (Morrills) do have to put up guardrails. She said that Selectman Guarino had said if the engineering report on the culvert was good, but it wasn't wide enough, there was a way to widen the culvert with more granite blocks. Selectman Abbott felt the Morrills are supposed to contact Chief Lockwood when they are ready. He asked if the Morrills had to upgrade the road. Selectman Abbott replied that they do. Chief Lockwood will wait until he hears from the Morrills.

8:32 p.m. - Enter into Non-Public Session as per RSA 91-A:3, II(a)

Selectman Abbott moved to Enter into Non-Public Session as per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Chairman Hatch seconded. Motion passed 2-0.

The Selectmen discussed a personnel issue.

8:45 p.m. – Out of Non-Public Session

Selectman Abbott moved to come Out of Non-Public Session. Chairman Hatch seconded. Motion passed 2-0.

MOTION – Selectman Abbott moved to seal the minutes of the above non-public session. Chairman Hatch seconded. Motion passed 2-0.

8:50 p.m. – MOTION – Selectman Abbott moved to adjourn the meeting. Chairman Hatch seconded. Motion passed 2-0.

Respectfully submitted,

Lois Dionne
Recording Clerk

