

APPROVED

**Board of Selectmen
8 November 2010
Minutes**

6:00 pm - Chairman Betty Ann Abbott read “This meeting of the Selectmen of the Town of Gilmanton is now open, and the matters presented and discussed here shall be for the purpose of managing the prudential affairs of the town and to perform the duties by law prescribed.”

Present were Chairman Abbott, Selectmen Don Guarino and Rachel Hatch, Town Administrator Tim Warren and Clerk Lois Dionne.

FYIs & Other Business

Hydrant Installation - A dry hydrant has been installed on Nat’s Bridge on Crystal Lake Road and three additional hydrants were installed in other parts of town last week.

Guard Rail – We received an estimate to install a guardrail to protect the generator and gas tanks at the Public Safety Building. Tim will get another estimate.

LGC Proposal – We received a proposal from LGC (Local Government Center) to do the assessment of the fire department and to recruit a new fire chief. Tim will find out if having only the assessment done at this time, and then decide on the recruitment of a new chief, will affect the cost.

LGC Contract – After considerable discussion, the Selectmen approved the renewal of a three-year contract with LGC for our Property Liability and Workers Comp Insurances.

Property Owner Unknown – The owner of a small parcel of property between the GYO on Allens Mill Road and the property behind it is unknown. There was a suggestion for the town to take the property and possibly do a boundary-line adjustment with the abutting landowner. After reviewing the map, it was decided that Don would walk the property before a decision is made.

Road Bond – Loggers – Tim reported that some loggers have been complaining about the road bond they are required to post before logging off Town roads; they feel they are being singled out. After considerable discussion, it was decided to continue requiring the bond from loggers.

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Plowing – Safety Building – Tim said the Road Agent didn't feel the highway department would be able to plow the parking lot at the safety building and keep it cleared as it should be. After discussion, it was decided to put the plowing for the safety building out to bid.

Public Input – No one was present for public input.

Furniture – Safety Building - Chairman Abbott said we had a quote on modular furniture for the safety building; she is waiting to get a list of the furniture and items needed for the safety complex so she can send in the grant application.

Lights – Academy Building – Tim said we are waiting for the agreement to be signed between the Town and the Co-Op in order to go ahead with the lighting at the Academy Building.

Buildings Winterization - There was a brief discussion about what needs to be done to winterize the Old Town Hall and Corners fire station now that the fire and police departments are mostly moved into the safety complex.

Corners Fire Station – Tim said it is not going to be as easy as had previously been thought for the ownership of the property on which the corners fire station is located to revert to the previous owners (Owens). The Owens own the land, but the Town owns the building. Tim will arrange a meeting for Town Counsel and the Owens to meet with the Selectmen to discuss the issue.

Hazard Mitigation Plan – Update – It is the goal of The Hazard Mitigation Plan Update Committee to have the plan completed by December.

LCHIP Grant – A decision on the LCHIP Grant for the cupola will be made next Thursday.

Tax Rate - The new tax rate for Gilmanton has been set at \$21.95 per thousand. \$416,800.00 was used from the undesignated fund balance to keep the tax rate down. There is still a balance of \$700,000 left in the fund. The Selectmen didn't want to use more money from the fund because of concern of the continuing economic conditions. Selectman Hatch noted that the tax rate had remained the same for two years.

Approval of Minutes – The Selectmen reviewed the minutes of the last meeting.

MOTION – Selectman Hatch moved to accept the minutes of October 25, 2010 as drafted. Selectman Guarino seconded. Motion passed 2-0. Selectman Abbott was not present at that meeting.

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HDC Meeting – Due to the election last week, the HDC and Recycling Committee will meet on the same night. Since Don is Selectmen's rep on both committees, Chairman Abbott will represent him at the HDC meeting.

Budget

Capital Improvement Plan - Tim distributed copies of the new capital improvement plan.

The Selectmen carefully reviewed the plan item by item and noted that two new columns had been added to the 20-year outlook chart for easier planning.

Non-Capital Reserve Accounts - The Selectmen also reviewed, discussed and made changes to the non-capital reserve accounts.

Preliminary Budget – The Selectmen reviewed the preliminary budget, making a few adjustments and also a list of things to be considered to include in the budget such as insulating the windows, getting a sprinkler system, repairing and erecting the cupola at the Academy Building. Other items of discussion were the topcoat of paving and a water filtration system at the safety building. Employee salaries were also discussed, a one-step increase was approved.

Culvert – Donovan Road - The Selectmen discussed an email from Bill Donovan requesting clarification about a culvert the Morrills are/aren't to replace on Donovan Road. Selectman Guarino stated that the culvert closest to Mr. Donovan's driveway will not be installed because of the impact it would cause to the Donovan property, and the Road Agent had said it was not necessary. The culvert that is halfway to the Donovan's driveway, and is listed in the specifications, will be installed according to the agreement. Chairman Abbott stated that originally both culverts were in the agreement, but the Selectmen agreed that the one closest to the Donovan's driveway was not necessary. She said the Selectmen are satisfied that the Morrills are on track with the agreement they had reached, and with the amendment that had been made regarding one of the culverts. Chairman Abbott added that the culvert that is going in should reduce the problem Mr. Donovan is anticipating at the corner.

9:35 pm – Selectman Guarino moved to Enter into Non-Public Session as per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Hatch seconded. Motion passed 3-0.

The Selectmen discussed a personnel issue.

9:40 pm – Selectman Guarino moved to come Out of Non-Public Session. Selectman Hatch seconded. Motion passed 3-0.

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**9:42 pm – MOTION – Selectman Guarino moved to adjourn the meeting.
Selectman Hatch seconded. Motion passed 3-0.**

Respectfully submitted,

Lois Dionne
Recording Clerk