

APPROVED

**Board of Selectmen
27 September 2010
Minutes**

6:00 pm- Chairman Betty Ann Abbott read “This meeting of the Selectmen of the Town of Gilmanton is now open, and the matters presented and discussed here shall be for the purpose of managing the prudential affairs of the town and to perform the duties by law prescribed.”

Present were Chairman Abbott, Selectmen Don Guarino and Rachel Hatch, Town Administrator Tim Warren and Clerk Lois Dionne. Also in attendance was Fire Chief KG Lockwood.

After attendance, everyone stood for the “Pledge of Allegiance”.

6:03 pm – Selectman Hatch moved to Enter into Non-Public Session as per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Guarino seconded. Motion passed 3-0.

The Selectmen discussed a personnel issue with Chief Lockwood.

6:08 pm – Chief Lockwood left the meeting.

6:10 pm – Selectman Hatch moved to come Out of Non-Public Session. Selectman Guarino seconded. Motion passed 3-0.

Chief Lockwood rejoined the meeting.

MOTION – Selectman Guarino moved to accept the letter of retirement that Chief Lockwood presented to the Selectmen with a retirement date of December 4, 2010. Selectman Hatch seconded. Motion passed 3-0.

6:12 pm – Selectman Hatch moved to Enter into Non-Public Session as per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a

meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Guarino seconded. Motion passed 3-0.

The Selectmen discussed a personnel issue with Chief Lockwood.

6:28 pm – Selectman Guarino moved to come Out of Non-Public Session. Selectman Hatch seconded. Motion passed 3-0.

MOTION – Selectman Hatch moved to permanently seal the minutes of the above non-public session due to the nature of the discussion. Selectman Guarino seconded. Motion passed 3-0.

Safety Building Update

Grant - Chairman Abbott stated that consideration of our grant application for the safety building has been moved up to October 6th, so we should know by October 8th if we will receive the \$57,000 grant. Once we get the results of the grant application, the departments can start moving things into the building that weekend.

Landscaping - Chairman Abbott informed the board that on Sunday, she, Nate Abbott, Susan and Richard Barr and Carolyn Dickey had been to the safety-building site, and had planted day lilies that the Barrs and Dickeys had donated. She said a contingent of firefighters had also been there, and had cleared out the brush; they are going to have a little bonfire at the open house and burn the brush.

Driveway Issues – Selectman Guarino is concerned about the height of the shoulders on the access road at the safety-building site. He felt the shoulders are higher than the road. Don said he spoke with the excavating contractor on Saturday; the operator said he would speak with his boss. Don said he spoke directly with John Ricci, and John will have Guy Picard meet with Don at the site on Thursday to discuss the situation. Tim Warren will attend the meeting. Don said he would also call Bill Hurst and get his opinion.

Stone Wall - Chairman Abbott stated that Firefighter Dana Middleton told her tonight that they are going to get an excavator to the site to redo the stonewall; John Lyman is donating the excavator to do the work. If the radio tower base gets poured this week, Dana will backfill around the base.

Conference Table – Selectman Hatch informed the Board that the conference table that the school offered to donate to the building would be delivered the first day this week that it isn't raining; it will fit nicely into the space.

Rebate – Tim reported that he had spoken with Mr. Snow, and we should get for the \$3,100.00 energy rebate for the safety building some time this week.

CPR Class - Tim informed the Board that last Tuesday, Lt. Beaudoin had given a CPR Class to office employees. Everyone was impressed with the way he taught the class; they couldn't ask for a better instructor.

Landscaping Safety Building Site – Tim informed the Selectmen that he had received a call from Kim Hook who works for Noyse Fiber. Noyse Fiber is going to donate a red maple to replace the one we lost in front of the Academy Building. He had Kim get in touch with Betty Ann to discuss shrubs for the safety-building site.

Chairman Abbott stated that on Friday morning, she, Mary Alice McCulloch and Ella Jo Regan had met with Jim Coffee, who has a landscaping and stonework company, and has done a lot of work for several residents. Mr. Coffee created a design for the foundation planting at the safety-building site, which included three Arborvitae, 4 Hicks Yews and 2 Potentillas. She said she received a call Friday afternoon from Kim Hook who told her that the parent company of Noyse Fiber is intent on getting 900,000 trees and shrubs planted this year, which is why they had called Tim. Some of the things offered were potentilla, lilacs, crab apple trees, spirea, Nigra Yews and red maple. Betty Ann asked how many plants we were allowed; Kim will get back to her tomorrow, but we could at least get the potentilla. Chairman Abbott said Sue Barr had offered Nigra Yews from her field, which are about the same thing as Hicks Yews, so the only thing she is looking for now is three arborvitae; you can get three for about \$150.00.

Dredging of Fire Pond – Tim informed the Selectmen that they would start dredging the fire pond in back of the Academy Building tomorrow.

Back Door – Academy Building – Tim said he had talked with Bill Booth about replacing the back entrance door to the Academy Building. We have been having trouble with the arm pulling the hinges from the frame when the handicap button is used. Bill will get a price for a new door and frame.

Powder House Lane – Tim said he had received a letter from DOT. Because the Amarals are looking to do a boundary-line adjustment on Powder House Lane, the State had gotten involved because it comes out onto the highway. He said Powder House Lane has never been approved by the State as a roadway, so Mr. Amaral has to file an application for a driveway permit. The State was asking for the Selectmen's input and comment.

The Selectmen had a private-road hearing for the Amarals, and had granted them permission to apply for a building permit on the road. The Amarals have signed a waiver of municipal liability, and it has been recorded with the Registry of Deeds.

Tim will send a letter to the State informing them that the Town has no problem with a driveway permit being issued.

7:00 pm – Public Input – No one was present for public input.

FYI's

Conservation Easement Violation – Tim had a copy of a letter Nanci Mitchell said the Conservation Commission is sending to Ryan Smith who has violated a Conservation Easement. They had wanted the Selectmen to be aware of the issue.

Paint Horse Club – Tim had a notice that the New England Paint Horse Club would be holding their fall trail ride on Saturday, October 9, 2010 from 8:00 am to 3:00 pm. Roads that will be traveled are Places Mill Rd., Crystal Lake Rd., Gale Rd., Donovan/Perkins Rd., crossing Rte 140, Middle Rte, Howard Rd., Sawtooth Rd. and Guinea Ridge Rd. All riders will be registered with the club and have a number.

Vacation Time - Tim stated that according to the personnel policy, if an employee has time on the books they are going to lose at the end of the year that because they can carry only half of their accrued time into the next year, they are allowed to be paid for a week's vacation; this is normally done in December. He said he had an employee ask if he could get his week's pay earlier.

There was a brief discussion during which the Selectmen denied the request, agreeing the employee should wait, as they didn't want to set precedent.

October 4th Selectmen's Meeting – Tim reminded the Selectmen that on October 4th, the planning and zoning board chairs, and clerks were to have met with the Selectmen. One of the clerks can't make the meeting. He asked if the Selectmen wanted to change the date of their meeting. The Selectmen agreed to change the date. Tim will try to arrange a meeting for Thursday, October 7th at 7:00 pm.

Operating Budget – Tim stated that last week Chairman Abbott and Selectman Guarino had voted to have the operating budget increase limited to 1.5%. He said after going over the numbers, he felt the increase was too low. There was a brief discussion of the upcoming budget.

MOTION – Selectman Hatch moved to charge Department Heads to increase their operating budget request not more than 2%. Chairman Abbott seconded the motion. Motion passed 2-1. Chairman Abbott - Yes, Selectman Hatch – Yes, Selectman Guarino – No.

Approval of Minutes – The Selectmen reviewed the minutes of last week's minutes.

MOTION – Selectman Guarino moved to accept the minutes of September 20, 2010 as amended. Chairman Abbott seconded. Motion passed 2-0. Selectman Hatch did not vote, as she had not been present at the meeting.

Closed Legal Files – Chairman Abbott asked if the closed legal files that we were going to be getting back from Town Counsel would be sealed. Tim didn't know. The Selectmen agreed that they want the files stored in sealed boxes in the vault.

Old Police Vehicle – Don reported that we could get the old police vehicle delivered to the White Farm in Concord for auction for \$85. He was asked to make the arrangements.

Belknap County Commissioners – Selectman Abbott asked what the deal was with the Belknap County Commissioners talking about setting up a health insurance cooperative. Tim replied that there is to be a meeting tomorrow afternoon at 2:00.

Donovan Road – Chairman Abbott said that last week Don had stated that he had asked the road agent to send a letter to the Selectmen with his recommendation regarding the culvert on Donovan Road. She asked if we had received anything yet. Don said he had spoken with Paul this morning, and he is going to send the letter; this is regarding the second culvert from the intersection.

Chairman Abbott said Don had said he and Paul were going to stake the right side of Donovan Road, and the Morrills were going to wait until it was staked to do any work. Don said he was surprised that the Morrills had done work before the road was staked. When asked when Don felt they could stake the road, he replied it should be able to be done this week.

Don stated that when he had met with the Morrills, they said they understood they had disturbed the right side of the road, but had not done it maliciously; they were trying to get water to move toward the culvert. Don said you could see that is what had been done, and about two thirds of what had been disturbed had not been frontage on the Donovan property; it is the Maltais property, and the Maltais had given the Morrills permission to work on the road in front of their property. Don said he had told the Morrills that we would need a letter from the Maltais giving their permission. Tonight, Don had a letter to the Morrills from Erin Maltais giving them permission to work on the roadway abutting their property (copy attached).

Don said the Morrills had said, since they had received the permission letter, they would like to make the first culvert from the intersection work by defining the ditch line so the water would travel toward the culvert. Don said he had discussed it with Paul Perkins, and since the Morrills have permission from the Maltais, it would improve stability of the road.

Tim said the right side of the road still has to be determined. Don said he and Paul would determine the right side of the road and discuss improvements on the ditching.

Don said he had received a call from the Donovans, who don't think the remediation of the banking is sufficient. He said he and Paul would look at it when they go out to determine the right side of the road.

Safety Building Driveway – Winter Prep – Chairman Abbott said she had talked with Bill and Jim Hurst, and they feel they can do the prep and shimming of the driveway at the safety building for under \$2,500.

Crack Sealing – Meeting House Road – Don said the cracks in Meeting House Road have been sealed. He said he was told that the hot tar flows downhill, so the filling is lower, but he feels the cracks are adequately sealed for the winter.

Thanksgiving Turkeys – Tim asked if the Selectmen were going to give the employees turkeys for Thanksgiving again this year. The employees will receive Thanksgiving turkeys.

7:50 pm – Selectman Hatch moved to enter into Enter into Non-Public Session as per RSA 91-A:3, II(a) – Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Guarino seconded. Motion passed 3-0.

The Selectmen discussed a personnel issue.

7:53 pm – Selectman Guarino moved to come Out of Non-Public Session. Selectman Hatch seconded. Motion passed 3-0.

MOTION – Selectman Hatch moved to seal the minutes of the above-non-public session. Selectman Guarino seconded. Motion passed 3-0.

7:54 pm – Selectman Guarino moved to Enter into Non-Public Session as per RSA 91-A:3, II(a) – Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Hatch seconded. Motion passed 3-0.

The Selectmen discussed a personnel issue.

7:56 pm – Selectman Guarino moved to come Out of Non-Public Session. Selectman Hatch seconded. Motion passed 3-0.

09-27-10 - BOS

APPROVED

7:57 pm – MOTION – Selectman Hatch moved to adjourn the meeting. Selectman Guarino seconded. Motion passed 3-0.

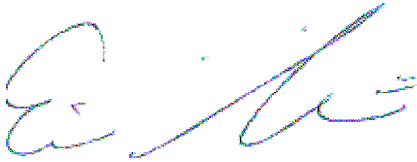
Respectfully submitted,

Lois Dionne
Recording Clerk

9/25/2010

Mr. and Mrs. Morrill,

I Erin Maltais give you permission to rework any road way abutting my property at 158 Gail Road, which continues around the corner onto Donovan road approximately 400ft, allowing any road work up to the stone walls. Any tree removal is to be preauthorized by myself or my husband Seth Maltais on a case by case basis. Any questions please do not hesitate to call us at home at 267-5194.



Erin Maltais

