

APPROVED

**Board of Selectmen
12 July 2010
Minutes**

6:00 pm – Chairman Abbott read “This meeting of the Selectmen of the Town of Gilmanton is now open, and the matters presented and discussed here shall be for the purpose of managing the prudential affairs of the town and to perform the duties by law prescribed.”

Present were Chairman Abbott, Selectmen Don Guarino and Rachel Hatch, Town Administrator Tim Warren and Clerk Lois Dionne. Also in attendance were Fire Chief KG Lockwood and Corner Library Trustee Tom Scribner.

After attendance, everyone stood for the “Pledge of Allegiance”.

Fire Dept. Driving Policy – Chief Lockwood presented the Selectmen with a draft of a policy establishing guidelines and procedures for the operation and maintenance of fire vehicles for their approval. After a couple of recent incidents with fire vehicles, Chief Lockwood said he had worked with LGC and the police to come up with the policy.

This policy which addresses markings on vehicles, RSA 265:8 regarding emergency vehicles responding to emergencies, driver’s licenses, maintenance of vehicles and accidents involving department vehicles, will be discussed with fire department personnel at mandatory classes that will be starting Wednesday night.

Chief Lockwood reviewed the policy with the Selectmen. It was felt that it is a good policy, but should be reviewed by Town Counsel before it is implemented.

MOTION – Selectman Hatch moved to grant the adoption of the Vehicle Operations Policy for the Gilmanton Fire Department subject to condition of review and approval of the policy by Town Counsel. Selectman Guarino seconded. Motion passed 3-0.

Phone Installation – Corner Library – Tom Scribner, Corner Library Trustee, stated that when the phone was installed at the Library, the Town had agreed to pay for the installation. He said Tim had paid a bill that he thought was the installation cost, but apparently wasn’t, and three months later we received a bill for the installation. Mr. Scribner said the Library has paid the second bill, but would like to be reimbursed for it.

Tim had paid a bill for \$64 in December that he thought was for the installation; the new one is for \$235 for installation. Tim has been checking to find out what the first bill was for. The Selectmen approved reimbursing the library for the bill they paid, but Tim will continue to try to find out what the \$64 covered.

Building Committee – Mr. Scribner said the building committee had looked at the Corner Library last week. He had a couple of contracts for repairs at the library that the library trustees would like to get done. Mr. Scribner said this is something that estimates had been received before he had become a trustee, but nothing had ever been done on it, so he had asked for new estimates. He said it is just to give the Selectmen a “heads up” for what they might be looking at before fall if they could access building maintenance funds.

Mr. Scribner said the building committee had found that the library attic is not vented, but they are looking at a way of using the chimney, which is not used, to vent the attic. They also would like permission from the Selectmen to remove a couple of stones in the foundation to access the basement crawl space to be sure they have a strong foundation. It would be done at no cost, and the stones would be replaced with a door or vent; they would like to do that within a couple of weeks. The Selectmen will discuss the stone removal.

Mr. Scribner said the Building Committee would be looking at the Old Town Hall on Thursday.

There was also a brief discussion on the furnace in the Academy Building.

Alternate Library Trustee – It was determined that the RSA allows for an alternate library trustee. The Selectmen approved Deb Chase as Alternate Trustee for the Corner Library.

Approval of Minutes, Committee Reports & Other Business

GAT – Tim reported that the GAT sent to Penacook in June was 162.13 tons which is up from 116.42 tons in June last year. Year to date the tonnage in 2010 is 651.81 tons, which is down from 697.4 in 2009.

Cash Register – Tim informed the Selectmen that he had ordered a new cash register for the Recycling Center.

Code Issues – Tim informed the Board that Bob Flanders had met with Town Counsel regarding a couple of code issues. He had copies of letters that Town Counsel had sent to the individuals involved.

Kudos – Highway Dept. – Tim had an email from Brad Ford praising the Highway Department for the way they keep up the Town roads in all weather conditions, plowing in the winter, and calcium treatments to keep the dust down in the summer.

Recycling Issues

Revenues – Tim had information from Justin Leavitt on revenue at the recycling center. Total revenue through the end of June is \$13,479.45

Grant – Waste-Oil Furnace – Tim informed the Selectmen that we had received a notice that the State has approved us for a grant of \$2,500 for a waste-oil furnace.

Budget – Tim handed out copies of the budget through July 8th. He said that, overall, we had used 50.84% of our budget. The fire department has used 62%, but will be getting some reimbursements from the non-capital reserve accounts, which should bring it down to 52%.

Public Input - No one was present for public input.

Committee Reports

Planning Board – Selectman Hatch stated that the biosolid hearing at the Planning Board meeting had lasted 1½ hours. Although there was an individual who spoke in favor of the distribution of biosolids, the people in attendance were anti-sludge except for three people who have been using biosolids for years.

She said although the state does testing every year, water surfaces are not tested, and there was also concern about the inhaling of the smell. At next month's meeting, there will be a representative speaking against the usage of sludge.

ZBA Decision – Selectman Hatch stated that in the case the planning board had received after the fact, where the ZBA had granted a variance to make two conforming lots into one conforming and one non-conforming lot, the planning board granted all waivers needed, but with restrictions to avoid setting precedent.

Cupola Committee – Selectman Hatch said the cupola committee had met with the HDC on Tuesday, and had received approval for the repair and replacement of the cupola on the Academy Building.

Corner Library – The Selectmen discussed Tom Scribner's requests regarding the Corner Library. It was felt that the contract and estimate that Mr. Scribner presented tonight was something that should be included with recommendations that are presented by the Building Committee after they have had the opportunity to review all town

buildings, and will be evaluated in order of importance. It was also stated that the amount of the estimates require that we get at least three estimates.

There was a consensus that it would be okay to remove some stones at the library to be able to look underneath the building.

Logger – Selectman Guarino said the logger who would be logging off Old Meeting House Road would like to have permission to fill in a couple of huge holes in the road, because it isn't passable. He was told to have the logger write a letter to the Selectmen asking permission, and then they would address it.

Politicians in Parade – Chairman Abbott said she had received many complaints about the number of politicians who had been in the 4th of July parade with all their signs, and asked if there was any way of limiting the number who could be in the parade.

There was a brief discussion, but it wasn't felt they could be restricted. Don will discuss it with the 4th of July Committee.

Kim Ayers Award – Stan Bean informed the Selectmen that every year the Lakes Region Planning Commission presents the Kim Ayers Award to an individual for outstanding conservation leadership in the Lakes Region. This year the award was presented to former Gilmanton Conservation Commission Chair Nanci Mitchell. Nanci was presented with her award at a dinner, but the Town also receives a plaque to display for a year. Mr. Bean presented the plaque to the Selectmen; it will be displayed in the Academy Building for a year.

Lighting – Energy Audit – Chairman Abbott asked if Tim had heard anything about the energy audit for the lights from MEAP. Tim said the report was supposed to have been sent to the Energy Committee. He will check to see if it was sent to them.

Chairman Abbott said she would really like to get the lighting done before the next election. Tim said the Phase II Building Fund is a fund set up to do improvements to the Academy Building. There was a brief discussion of the Phase II account, and that Lois had spoken with Helene Roberts about what is being done with the account. Helene was going to speak with people involved with the fund, and said she would probably contact Chairman Abbott or maybe Nate Abbott about the possibility of using the money in the account for the lighting.

Tables – Selectman Hatch stated that some of the tables upstairs in the Academy Building are in need of replacement. Tim was asked to buy four new tables.

Librarian – Year-Round Library – Chairman Abbott informed the Board that Gary Mason had resigned as Librarian of the Year-Round Library, but has been replaced by Claudette Gill.

Morrill Agreement – Chairman Abbott asked about the Morrill Agreement. Tim said they had been waiting to get information from DES regarding the size of the culvert. It has been settled; the agreement was updated to include the culvert size, sent to the Morrills. They need to sign it, and return it to us.

Approval of Minutes – The Selectmen reviewed the minutes of the last two meetings.

MOTION – Selectman Guarino moved to approve the minutes of June 21, 2010 as amended. Selectman Hatch seconded. Motion passed 3-0.

MOTION – Selectman Hatch moved to accept the minutes of July 8, 2010 as presented. Chairman Hatch seconded. Motion passed 2-0. Selectman Guarino did not vote, as he had not been present at the meeting.

Joint Selectmen's Meeting – Selectman Hatch said Jim Barnard of Barnstead had asked her about having a joint meeting of the Gilmanton and Barnstead Selectmen to discuss consolidation of police department services. She asked if he had spoken with Chief O'Brien. He hadn't. Rachel said he had reminded her that it is time for perambulation of the Barnstead/Gilmanton town line.

There was a brief discussion, and it was decided that the Selectmen would have to speak with Chief O'Brien before a decision could be made about a joint selectmen's meeting. It was also decided that the person in Barnstead interested in doing the perambulation should be asked to get in touch with Dave Nagel, as he is the one who has been doing the perambulations for Gilmanton.

7:58 pm - Enter into Non-Public Session as per RSA 91-A:3, II(c)

Selectman Hatch moved to Enter into Non-Public Session as per RSA 91-A:3, II(c) – Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee. Selectman Guarino seconded. Motion passed 3-0.

The Selectmen updated Selectman Guarino on the Sealed Non-Public session held last week.

8:02 pm – Out of Non-Public Session

Selectman Guarino moved to come Out of Non-Public Session. Selectman Hatch seconded. Motion passed 3-0.

8:03 pm - Enter into Non-Public Session as per RSA 91-A:3, II(c)

Selectman Hatch moved to Enter into Non-Public Session as per RSA 91-A:3, II(c) – Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to

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protect a person who is a member of your Board, Committee or Subcommittee. Motion passed 3-0.

The Selectmen discussed an issue that could affect an individual's reputation.

8:16 pm – Out of Non-Public Session

Selectman Hatch moved to come Out of Non-Public Session. Selectman Guarino seconded. Motion passed 3-0.

8:17 pm – MOTION – Selectman Hatch moved to adjourn the meeting. Selectman Guarino seconded. Motion passed 3-0.

Respectfully submitted,

Lois Dionne
Recording Clerk