

APPROVED

**Board of Selectmen
10 May 2010
Minutes**

6:00 pm - Chairman Betty Ann Abbott read “This meeting of the Selectmen of the Town of Gilmanton is now open, and the matters presented and discussed here shall be for the purpose of managing the prudential affairs of the town and to perform the duties by law prescribed.”

Present were Chairman Abbott, Selectmen Don Guarino and Rachel Hatch, Town Administrator Tim Warren and Clerk Lois Dionne.

After attendance, everyone stood for the “Pledge of Allegiance”.

6:02 pm - Enter into Non-Public Session as per RSA 91-A:3, II(c)

Selectman Hatch moved to Enter into Non-Public Session as per RSA 91-A:3, II(c) - Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee. Selectman Guarino seconded. Motion passed 3-0.

The Selectmen discussed a tax issue.

6:35 pm – Out of Non-Public Session

Selectman Guarino moved to come Out of Non-Public Session. Selectman Hatch seconded. Motion passed 3-0.

Dry Hydrants – Fire Chief Lockwood asked permission from the Selectmen to attach a dry hydrant to Nat’s Bridge on Crystal Lake Road; no permitting is necessary, and there is no impact to anything to do that. There was a brief discussion.

MOTION – Selectman Hatch moved to grant permission for the Gilmanton Fire Department to attach a dry hydrant to Nat’s Bridge. Selectman Guarino seconded. Motion passed 3-0.

Training – Chief Lockwood stated that he has been working with the York, Maine fire department, who is going to burn an eighty-eight-unit motel, one unit at a time. The Gilmanton fire department has been invited to participate in the burn. The only thing

they would have to do is bring one fire engine to the burn. Chief Lockwood felt this would be a tremendous learning opportunity, and asked permission to take six firefighters and an engine to York to participate in the burn. There was a brief discussion of the proposed burn, after which, the Selectmen granted Chief Lockwood's request.

Safety Building Site Update – Chairman Abbott stated that the grubbing and stumping at the safety-building site would be continuing this week. She said she had met the site manager, Guy Picard, and they are hoping to begin the foundation on the 24th, depending on the weather.

Chairman Abbott said there had been a change order for \$5,338.00 for the additional fill that was recommended by the geo-tech engineer. She said they are waiting to hear from the Co-Op so we can give them an easement to put an electrical pole up, and get power to the site.

Chairman Abbott stated that there are three big pine trees near the driveway that will be taken down.

FYIs & Other Business

Household Energy Meeting – Tim had a flier from the Belknap County Conservation District informing the Selectmen of a Household Energy Meeting to be held on May 19th. The meeting is on solar hot water systems, and solar panel installations. The flier will be forwarded to the Energy Committee.

Tonnage – Tim reported that we had sent 86.77 tons to Penacook in April, down from 102.6 tons last year. Year-to-date tonnage of 443.54 tons is also down from 471.70 tons last year.

Crystal Lake Newsletter – Tim informed the Selectmen that we had received the annual newsletter from the Crystal Lake Association.

Bond Closing Date – Tim reminded the Selectmen that they had to set a date for the bond closing for the public safety building. A date of May 14th was set.

Public Input - Chairman Betty Ann Abbott read “ Public input is reserved to allow residents, without prior notice, to bring forward new information on matters of interest to the Town. Existing cases or applications shall not be heard in public input. The Selectmen reserve the right to end testimony during public input at their sole discretion. No vote will be taken on any matter brought in through public input unless a dire emergency requires such action. Residents with existing cases or applications shall use the channels established for appeal or submission of new information in their cases.

Wilkens Building Permit – Claire Wilkens stated that there is still no stop-work order on the Joanne Wilkens property, but there has been activity on the property the last two to three weeks.

Recycling Questions – Andrew Stockwell, member of the recycling committee stated that at a previous meeting it had been stated that the tonnage for the month of March had been up, and the question was asked if the recycling had also been up. He asked if they had ever gotten the answer to that. Tim replied that he didn't have that information on hand, but repeated the information he had just given the Selectmen for April. Andrew asked if Tim could get the information on the recycling for March, for the year to date and last year's total for tomorrow night's meeting of the recycling committee. Tim will ask Justin if he can have the information ready for the committee.

FYIs

Sign – Safety Building – Tim said he had received a phone call from Dan Adel of Adel Signs asking about the sign we were going to have for the public safety building when it is done. The Selectmen agreed that they would wait to make a decision on a sign until time for landscaping.

Crystal Lake Farms – Tim said it had been brought to his attention that Kurt Rague is working on his road for Crystal Lake Farms, off Crystal Lake Road, without any approvals. After a brief discussion, it was agreed that Don would check into the matter before any action is taken.

Refrigerators & Air Conditioners – Tim reported that Justin Leavitt had found a company that would take our refrigerators and air conditioning units at no charge. He said Justin had checked the company with DES and NRRA, and was informed that many towns in the State use this company.

Agenda Issue – Tim informed the Selectmen that a gentleman had requested to be put on the agenda next week to discuss the US Census people who didn't have the credentials the gentleman thought they should have. The gentleman has contacted the police department. After a brief discussion, it was agreed that this is not something for the Selectmen to handle; this is something under federal control.

Fines – Illegal Dumping – Tim stated that at the 1989 Town meeting, Article 16 voted to adopt regulations relating to the town dump. 1. Only refuse generated within the town may be placed, left or deposited at the town dump. 2. Only residents, persons or entities owning property within the town may use the dump except by special permit. 3. Violation of this bylaw shall be punishable by a fine of up to \$1,000 per offense. Tim asked who issues the fine.

There was a brief discussion during which it was stated that RSA 149-M:13 covers illegal dumping and fines. This will be covered in the recycling ordinance, which is in the process of being updated.

NH Municipal Energy Assistance Program (MEAP) – Brittany Phelps and members of the Gilmanton Energy Committee had previously been before the Board of Selectmen to discuss an energy audit on town buildings. The Town applied to receive the energy inventory, and was selected to receive a baseline energy report. Ms. Phelps reviewed all the utility, heating bills, and vehicle fuel expense for the town.

Tonight Ms. Phelps had a report on Municipal Greenhouse Gas and Energy Use Baseline for Gilmanton. The report was a collaborative project of MEAP, Clean Air-Cool Planet, Jeffrey H Taylor & Associates, the SDES Group, the Sustainable Energy Resource Group, Vital Communities and Carbon Solutions New England and funded by the Regional Greenhouse Gas Initiative.

Ms. Phelps reviewed the report, which is a summary of greenhouse gas emissions and energy use for Gilmanton, with the Selectmen and Nate Abbott, member of the Gilmanton Energy Committee, who was also present.

Ms. Phelps pointed out where we are losing money and using the most energy. She stated that Gilmanton's numbers are better than the New Hampshire average, but we have a lot of room to save money. The Academy Building, the Iron Works Fire Station and the dump used the most energy and emitted the most carbon dioxide. A copy of the report was given to the Energy Committee for their review. They will work with MEAP to get recommendations on how the town should proceed to apply for grants and other ways to help with the reduction of energy costs.

Darbyshire Update – Paul Darbyshire told the Selectmen that he had sold his business to Tim Bernier, whom he introduced to the Selectmen. He said Tim has an office in Concord, is a licensed surveyor and has been in the business about twenty years. Paul said he would be working for Mr. Bernier for a couple of months, and Mr. Bernier would have all of Paul's plans and records, so would have any information that might be needed for any of the projects that Paul has done for the Town.

Paul stated that his work on the safety-building site was almost completed, and he should have the final stamped set of plans for the safety building by Wednesday. There was a brief discussion on the site plans for the safety building.

Town Vehicle - Tim informed the Selectman that the town vehicle that was to have been taken to the White Farm in Concord last week for the auction hadn't made it to the auction because the truck that had been going to take the vehicle to Concord on Friday had broken down. He asked if the Selectmen wanted to hold the vehicle and send it to

the auction in the fall, or if they wanted to sell it. The Selectmen will decide whether the vehicle should be sold or sent to the fall auction.

Dark Bags – Recycling Center – Recycling Manager Justin Leavitt stated that something had to be done about illegal items being put into the compactor. He said many items such as fluorescent bulbs, TVs, microwaves, etc are being disposed of in black bags in the compactor. He asked permission to no longer allow black bags to be disposed of into the compactor.

There was considerable discussion about the use of black or dark colored bags in the compactor, and the need for additional people at the compactor to go through the bags. The Selectmen gave Justin permission to implement the rule to no longer accept black or dark colored bags as of June 1st. A notice will go in the papers, Ralph Goodwin will be notified that his customers can no longer use the dark bags, and a notice will also be put up at the recycling center.

Earth Day Cleanup – Tim reported that we did not have the participation in the earth day cleanup this year that we have had in previous years. Although there was a lot of trash picked up, the number of bags was down from last year.

Recycling Facility Tour – Justin Leavitt informed the board that the sixth graders would be having a tour of the recycling facility on May 18th.

Recycling Ordinance - The Selectmen were given a draft copy of an updated recycling ordinance for their approval. There was a very brief review of the ordinance and the RSA pertaining to fines for illegal dumping. The Selectmen will review and discuss the ordinance next week.

Committee Reports

Recycling Committee – Selectman Hatch stated that the recycling committee hasn't met yet, but there had already been some members who have withdrawn from the committee. Chairman Abbott expressed her disappointment that Laurie Henderson was one of the members who had withdrawn because of all Laurie's talk about, and interest in educating the populace of her town.

Tim asked Justin if he could get the recycling reports that Andrew Stockwell had requested for the recycling committee meeting tomorrow night.

Cupola Committee – Selectman Hatch said the Cupola Committee had only had the one meeting, but since her last report, they have been in contact by email. She said Steve Bedard had spoken with Mr. Fifield who will be revising his estimate and break it down. Mr. Fifield will also make his recommendation on the order in which the cupola should be repaired. She said the committee wouldn't meet again until they get Mr. Fifield's

recommendation. Once they get the recommendation, they will bring it before the Board of Selectmen for their direction on how to proceed.

HDC – Selectman Guarino stated that the HDC had discussed utilizing the web site to get information to residents. He said they want to get digital pictures, and take the ones that are the best representation and are the most historically correct for the district. He said these would then be put on the web site to be used as examples.

Selectman Guarino said they had also discussed the stonewall on Meeting House Road that is still in violation of the HDC regulations. He said the property had been transferred before the stonewall had been corrected, and the current owner has no intention of making the repairs although money had been put into escrow for the correction. Don said the owner doesn't accept the registered letters that have been sent to him. There was a brief discussion that this was a code enforcement violation, and it should become a code enforcement issue. Don will bring the issue up at the next HDC meeting.

Approval of Minutes – The Selectmen reviewed the minutes of last week's meeting.

MOTION – Selectman Hatch moved to accept the minutes of May 3, 2010 as amended. Selectman Guarino seconded. Motion passed 3-0.

Compost – Justin Leavitt said there is a lot of compost at the recycling center and asked if we could rent a screen to screen it and use it at the safety-building site. He was asked to get an estimate to rent a screen. Chairman Abbott will ask if it can be used at the next meeting with the contractor.

9:03 pm - Enter into Non-Public Session as per RSA 91-A:3, II(c)

Selectman Hatch moved to Enter into Non-Public Session as per RSA 91-A:3, II(c) - Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee. Selectman Guarino seconded. Motion passed 3-0.

The Selectmen discussed a tax issue.

9:14 pm – Out of Non-Public Session

Selectman Guarino moved to come Out of Non-Public Session. Selectman Hatch seconded. Motion passed 3-0.

Dionne – Fire Pit – A couple of weeks ago, Paul Dionne had come before the Selectmen because the fire chief had denied him a permit for his fire pit on the grounds that it was too close to his neighbor's propane tank. Tim informed the Board that Chief Lockwood said Mr. Dionne had researched laws regarding fire pits. He said he had found that they

could be put 10 feet from a propane tank, so Mr. Dionne could keep the pit where it is, and his neighbor would not have to move his propane tank.

9:23 pm – Enter into Non-Public Session as per RSA 91-A:3, II(c)

Selectman Hatch moved to Enter into Non-Public Session as per RSA 91-A:3, II(c) – Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee. Selectman Guarino seconded. Motion passed 3-0.

The Selectmen discussed a code violation.

9:25 pm – Out of Non-Public Session

Selectman Guarino moved to come Out of Non-Public Session. Selectman Hatch seconded. Motion passed 3-0.

Safety Building Site – Selectman Guarino stated that there is a lot of loam at the safety-building site, and the parking area will take up a lot of area that won't be landscaped, so he felt there should be plenty of material to landscape, so we shouldn't need to have loam trucked in. He also was concerned about the change order for the additional fill that Chairman Abbott had informed them of. He said he had calculated the cost, and felt there might have been a mathematical error on the figures from Ricci. He asked Chairman Abbott to double check his math, and if it were correct to bring these issues to Ricci's attention at their next meeting.

9:27 pm – MOTION – Selectman Guarino moved to adjourn the meeting. Selectman Hatch seconded. Motion passed 3-0.

Respectfully submitted,

Lois Dionne
Recording Clerk

