

**APPROVED**

**Board of Selectmen  
19 April 2010  
Minutes**

**6:00 pm** - Chairman Betty Ann Abbott read “This meeting of the Selectmen of the Town of Gilmanton is now open, and the matters presented and discussed here shall be for the purpose of managing the prudential affairs of the town and to perform the duties by law prescribed.”

Present were Chairman Abbott, Selectmen Don Guarino and Rachel Hatch, Town Administrator Tim Warren and Clerk Lois Dionne.

After attendance, everyone stood for the “Pledge of Allegiance”.

**Genesis** – Tim informed the Selectmen that they had received an invitation from Genesis Behavioral Health to attend a seminar on May 10<sup>th</sup> to raise awareness on mental health.

**Recycling Concerns**

**Dress Code** – Justin Leavitt said he had complaints about the attire of one of his employees. There was a brief review and discussion of the dress code for recycling center employees. Justin was asked to speak with his employees.

**Smoking Area** – Tim said there have also been complaints about the employees smoking. The personnel policy stated that there is to be a designated smoking area, and smoking is to be done on authorized breaks.

**Time Clock** – Justin asked and after a brief discussion, was granted permission to have a time clock at the center, and require employees to punch in and out.

**Hopkinton & Webster Withdrawal from Co-Op** – Chairman Abbott asked Justin why Hopkinton and Webster had decided to withdraw from the Co-Op. He explained that the main reason was they didn’t want anything to do with single-stream recycling, which the co-op wants to introduce. It was stated that Gilmanton doesn’t want single-stream either. Justin said they would have had the option not to participate in single-stream recycling, but Hopkinton and Webster didn’t want to fund the operation.

There was a brief discussion about Hopkinton and Webster being bought out, and how they would save by withdrawing from the Co-Op.

**Recycling Committee – Selectmen’s Rep.** – Chairman Abbott stated that Selectman Hatch would like to be the Selectmen’s Representative on the recycling committee. The recycling committee is scheduled to meet with the Selectmen next Monday to meet the Selectmen and one another, at which time Rachel will have prepared a mission statement for the committee.

**#1-7 Plastics** – Tim reported that the market update from Northeast Resource Recovery Association (NRRA) stated that there is starting to be a market for the #1-7 plastics at eight cents a pound.

**NRRA Annual Conference** – Selectman Hatch informed the Board that the NRRA would be holding their annual two-day conference in June; one day is to be dedicated to school recycling. There was a brief discussion on whether they should pay for a couple of people on the recycling committee to attend. Rachel said she would speak with the Superintendent about having the recycling representative from the school attend.

**Thank You** - Tim informed the Selectmen that Justin had received thank-you cards from a mother and daughter who Justin had given a tour of the facility and educated them on recycling.

**2<sup>nd</sup> Entrance Reconfiguration at Recycling Center** – Selectman Hatch asked what was happening with the second entrance at the recycling center. Justin said he is still waiting for information to find out what would be the most cost effective way of doing it.

**Concrete Pad** – Justin said he is still working with DES on the concrete pad. Chairman Abbott asked if Mr. Jean had contacted Justin about putting a cover over the metal pile, rather than building a roof. Justin said he hadn’t heard from him yet.

**Tax-Deeded Properties** – Tim had a list of properties scheduled to go to tax deed; there are thirty-eight properties. He reminded the Selectmen that they have to view each property before tax-deeding date. Selectmen Guarino and Hatch will view the properties on May 15<sup>th</sup>.

**Bond Rate – Safety Building** – Chairman Abbott said she had received a letter of agreement from Laconia Savings Bank for a bond rate of 2.53%. The rate is good for thirty days. Chairman Abbott said she had called the Municipal Bond Bank. They won’t have their rate until June, and when she told Tammy St.Gelais the rate she had received from Laconia Savings, Tammy had told her we should probably go for that rate.

Tim said we would have to notify the attorney that we are going to go with Laconia Savings. Chairman Abbott said she would speak with Dean Ingram; we need to give them an origination fee of \$2,500 when we finalize the loan.

Chairman Abbott stated that core samples had been taken at the building site today; we should have the results by Wednesday. After we get the results, we can then set a date for the groundbreaking.

**Technical Appeals Board** – Chairman Abbott asked Tim to have the members of the technical appeal board come in to meet the Selectmen. She asked that he have Bob Flanders get code information together for them so they could have something for guidance.

**Public Input** – Chairman Abbott read “Public input is reserved to allow residents, without prior notice, to bring forward new information on matters of interest to the Town. Existing cases or applications shall not be heard in public input. The Selectmen reserve the right to end testimony during public input at their sole discretion. No vote will be taken on any matter brought in through public input unless a dire emergency requires such action. Residents with existing cases or applications shall use the channels established for appeal or submission of new information in their cases.”

**Cupola Committee** – Steve Bedard asked where they stood with the Cupola Committee. He was told that members had been appointed. Tim will get Steve a list of the members. Selectman Hatch stated that she had submitted the “Moose Plate” Grant, and that there was a mandatory meeting before they could apply for the LCHIP Grant. Selectman Hatch, Steve Bedard and John Dickey will attend the meeting. Steve informed Rachel that they had changed forms, and he had filled out an updated application today.

There was a brief discussion about the structural work that might have to be done on the roof before the cupola is put back. There was also discussion of the specifications, and the need to get proposals for the project, possibly having the job done in two phases, depending on whether or not we receive a grant.

Chairman Abbott stated that Selectman Hatch would be chairman of the cupola committee, and they would work with her. A meeting was set for May 5<sup>th</sup> at 6:00 pm. Steve asked for, and received permission to do an exploratory examination of the roof before the meeting.

**Wilkens Building Permit** – Claire Wilkens asked if a building permit had been issued for the Joanne Wilkens property. She said there is no longer a stop-work order on the property. Claire was told that the stop-work order is still in effect, and someone must have removed it; Bob Flanders will be notified.

**Approval of Minutes** – The Selectmen reviewed the minutes of last week’s meeting.

**MOTION – Selectman Hatch moved to accept the minutes of April 12, 2010 as amended. Selectman Guarino seconded. Motion passed 3-0.**

**ZBA Decision** – Tim reported that it had been brought to his attention that the ZBA had made a decision to grant a variance that would bind the planning board to grant a boundary-line adjustment that would turn two conforming lots into one conforming lot, and one non-conforming lot. The planning clerk called LGC, and the only ones who could appeal that decision are the Selectmen. There was considerable discussion, and Tim was asked to bring it to Town Counsel's attention before the Selectmen speak with the Zoning Board.

**Capital Improvement Plan** – There was a brief discussion of things that need to be decided before the Selectmen get their information for the Capital Improvement Plan. Use of the Old Town Hall is a major consideration. The building is used for meetings and functions. Selectman Guarino said he had spoken with both Bob Flanders and Chief Lockwood, and if there were no change in the use of the building, there would be no improvement needed. He said he felt people in the Iron Works appreciate the way the building is now being used.

Rachel stated that the planning board would meet with each department head to get information for the Capital Improvement Plan.

**8:06 pm - Enter into Non-Public Session as per RSA 91-A:3, II(c)**

Selectman Guarino moved to Enter into Non-Public Session as per RSA 91-A:3, II(c) - Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee. Selectman Hatch seconded. Motion passed 3-0.

The Selectmen discussed a code issue.

**8:14 pm – Out of Non-Public Session**

Selectman Guarino moved to come Out of Non-Public Session. Selectman Hatch seconded. Motion passed 3-0.

**8:15 pm - Enter into Non-Public Session as per RSA 91-A:3, II(c)**

Selectman Guarino moved to Enter into Non-Public Session as per RSA 91-A:3, II(c) - Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee. Selectman Hatch seconded. Motion passed 3-0.

The Selectmen discussed a code enforcement issue.

**8:19 pm – Out of Non-Public Session**

Selectman Guarino moved to come Out of Non-Public Session. Selectman Hatch seconded. Motion passed 3-0.

**8:20 pm - Enter into Non-Public Session as per RSA 91-A:3, II(c)**

Selectman Guarino moved to Enter into Non-Public Session as per RSA 91-A:3, II(c) - Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee. Selectman Hatch seconded. Motion passed 3-0.

The Selectmen discussed an allegation that could harm a person's reputation.

**8:21 pm – Out of Non-Public Session**

Selectman Guarino moved to come Out of Non-Public Session. Selectman Hatch seconded. Motion passed 3-0.

**8:22 pm – MOTION – Selectman Guarino moved to adjourn the meeting. Selectman Hatch seconded. Motion passed 3-0.**

Respectfully submitted,

Lois Dionne  
Recording Clerk