

**Board of Selectmen
26 November 2012
Minutes**

6:00 pm - Chairman Rachel Hatch called the meeting to order. Present were Chairman Hatch, Selectmen Ralph Lavin and Brett Currier, Town Administrator Tim Warren and Clerk Lois Dionne.

After attendance everyone stood for the “Pledge of Allegiance”.

Senator Ayotte Representative – Simon Thomson, a representative from Senator Ayotte’s office, was present. . He said he has been meeting with Selectmen in the various towns to let them know that Senator Ayotte or members of her staff are always available to them, and asked if the Selectmen had any questions or concerns that they would like him to bring to Senator Ayotte’s attention.

There was a brief discussion with Mr. Thomson. The Selectmen had no issues to address, but Chairman Hatch asked him to inform Senator Ayotte that, personally, she feels that Senator Ayotte is doing a good job, and she has a lot of respect for her.

6:13 pm – Selectman Lavin moved to enter into Non-Public Session per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Currier seconded. Motion passed 3-0. – Chairman Hatch-yes, Selectman Lavin-yes, Selectman Currier-yes.

The Selectmen discussed a personnel issue with Chief Collins.

6:47 pm – Selectman Lavin moved to come out of Non-Public Session. Selectman Currier seconded. Motion passed 3-0. – Chairman Hatch-yes, Selectman Lavin-yes, Selectman Currier-yes.

In non-public session, a motion was made by Selectman Lavin to promote Senior Patrolman Matthew Currier to the position of Sergeant effective November 26, 2012. Motion was seconded by Chairman Hatch. Motion passed 2-0. – Chairman Hatch-yes, Selectman Lavin-yes.

Selectman Brett Currier recused himself, and had no part in the discussion and did not vote on Officer Matt Currier's promotion.

Officer Currier will be sworn in as Sergeant, Monday, December 10th at 6:00 pm.

Police Department Budget- The Selectmen briefly discussed the police department budget with Chief Collins. Chief Collins said he would like to get back on the previously established schedule of getting a new cruiser two years in a row and then wait one year before getting another.

Fire Chief Hempel – Chief Hempel presented the Selectmen with copies of the completed updated Emergency Operation Plan requesting that the Selectmen sign the proclamation page.

Fire Department Budget – Chief Hempel was concerned with the cut in the change the Selectmen had made last week to the vehicle repair line in his budget.

After considerable discussion, the Chief and the Selectmen came to a compromise on the amount.

Previously, the Selectmen had said they would not support a warrant article for a new fire engine this year. Tonight, Chief Hempel had another draft warrant article that he asked the Selectmen to support. He said he had applied for a grant for a replacement for engine one. If he receives the grant, it would cover 95% of the cost of a new vehicle. The warrant would be for the remaining 5% of the cost of the engine. The Selectmen said they would support the article conditional on the award of the grant.

7:05 pm- Selectman Lavin moved to enter into Non-Public Session per RSA 91-A:3,

II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Currier seconded. Motion passed 3-0. – Chairman Hatch-yes, Selectman Lavin-yes, Selectman Currier-yes.

The Selectmen discussed a personnel issue.

7:28 pm – Selectman Lavin moved to come out of Non-Public Session. Selectman Currier seconded. Motion passed 3-0. – Chairman Hatch-yes, Selectman Lavin-yes, Selectman Currier-yes.

Approval of Minutes

MOTION- Selectman Lavin moved to accept the minutes of November 19, 2011 as written. Selectman Currier seconded. Motion passed 3-0. – Chairman Hatch-yes, Selectman Lavin-yes, Selectman Currier-yes.

7:45 pm – Break

7:50 pm – Back in Session

Warrant Articles

There was discussion of drafting a warrant article to set term limits for all boards, including the Selectmen.

Capital Reserve Warrant Articles – The Selectmen reviewed the capital reserve warrant articles, and after discussion and determining the current balance in the accounts decided not to put forth the majority of the capital reserve articles this year.

Non-Capital Reserve Articles – After review of the warrants for non-capital reserve accounts, it was the consensus to put forth all but one of the proposed warrant articles for non-capital reserves.

Christmas – Tim stated that the question had been brought before the Selectmen previously about closing the Selectmen's Office the day before Christmas. The Selectmen had said the employees could take a vacation day or a day off without pay, but the office would be open. Tim said the Town Clerk's office would be closed, and asked if they would reconsider closing the Selectmen's office. After discussion, the Selectmen reiterated that employees could take a vacation day or a day without pay. They did agree to close the office early, at 3:00 pm.

Insurance Plans – Tim had been asked to look into insurance plans with higher deductibles and have the Town pay the deductible to save cost on the insurance premiums because not everybody would be using the deductible. He said some plans have regulations where the Town can't fund the deductibles. There were two plans where you could. One plan the Town would not get the money back that we didn't spend on deductibles. The other plan would reimburse the unspent money, but we would have to have a 3rd party administer the plan. That would cost between \$4 and \$7 per month. There would also be a set-up fee of \$70,000 for the first year, and a premium savings of \$50,000. After the first year, there would be lower premiums because we would save on the set-up fee.

Tim said he would get information from the IRS governing this type of insurance.

It was stated that it is too late to implement such a plan this year, but Tim was asked to look into it for next year.

Local Government Center (LGC) – Tim reported that several Towns that will be receiving the LGC Holiday Contribution for overpayment in insurance premiums for several years would be giving the credit to the employees this year, and asked how the Selectmen wanted to handle it. They agreed that the money should go to the employees, as they are the ones who overpaid. This would be for overpayments in 2011. The money the town receives in total settlement would not be in this money; that money is for overpayments from 2003 through 2010. LGC said self-pay retirees would not be covered in the suit.

Snow-Shoveling Bids – Only one bid was received for snow shoveling the walks and steps at the Academy Building, Library and Old Town Hall. The Bid was:

Bill Booth	- Academy Building & Library	\$80 per storm
	Old Town Hall	45 per storm

MOTION – Selectman Lavin moved to award the snow-shoveling contract for the Academy Building, Library and Old Town Hall to Bill Booth as per his proposal. Selectman Currier seconded. Motion passed 3-0. – Chairman Hatch-yes, Selectman Lavin-yes, Selectman Currier-yes.

Town Report Bids – We received three bids for the printing of the Town Report. Bids were as follows:

RC Brayshaw	\$3,453.00
Kase Printing	3,280.00
Country Press	1,869.00

There was a brief discussion of the bids.

MOTION – Selectman Currier moved to award the bid to print the 2012 Town Report to Country Press for the amount of \$1,869.00. Selectman Lavin seconded. Motion passed 3-0. – Chairman Hatch-yes, Selectman Lavin-yes, Selectman Currier-yes.

Inspections & C.O. – Tim said it has been discovered that a resident had done renovations to his property several years ago, but there were no inspections done nor was a Certificate of Occupancy (C.O.) issued. He asked if we should pursue it.

After discussion, it was the consensus to send the resident a letter informing him that no C.O. had been issued, and he would have to pay inspection fees to get inspections done before he could get a C.O.

Budget Committee Rep. – Selectman Lavin is currently the Selectmen’s representative on the budget committee. There was discussion about Chairman Hatch replacing him.

MOTION – Selectman Lavin moved that Chairman Rachel Hatch replace him as the Selectmen’s representative on the Budget Committee. Selectman Lavin will be the alternate representative, and will sit in when the school budget is being discussed. Selectman Currier seconded. Motion passed 3-0. – Chairman Hatch-yes, Selectman Lavin-yes, Selectman Currier-yes.

9:04 pm – Selectman Lavin moved to enter into Non-Public Session per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Currier seconded. Motion passed 3-0. – Chairman Hatch-yes, Selectman Lavin-yes, Selectman Currier-yes.

The Selectmen discussed a personnel issue.

9:10 pm – Selectman Lavin moved to come out of Non-Public Session. Selectman Currier seconded. Motion passed 3-0. – Chairman Hatch-yes, Selectman Lavin-yes, Selectman Currier-yes.

9:10 pm – Selectman Lavin moved to enter into Non-Public Session per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Currier seconded. Motion passed 3-0. – Chairman Hatch-yes, Selectman Lavin-yes, Selectman Currier-yes.

The Selectmen discussed a personnel issue.

9:16 pm – Selectman Lavin moved to come out of Non-Public Session. Selectman Currier seconded. Motion passed 3-0. – Chairman Hatch-yes, Selectman Lavin-yes, Selectman Currier-yes.

9:17 pm – MOTION – Selectman Currier moved to adjourn the meeting. Selectman Lavin seconded. Motion passed 3-0. – Chairman Hatch-yes, Selectman Lavin-yes, Selectman Currier-yes.

Respectfully submitted

Lois Dionne
Recording Clerk

