

APPROVED AS AMENDED

Board of Selectmen Town of Gilmanton, New Hampshire

Meeting

September 7, 2016

6:00 p.m. – Gilmanton Academy

Present: Chairman Stephen McWhinnie, Vice Chair-Selectman Michael Jean, Selectman Marshall Bishop, Town Administrator Paul Branscombe, Assistant Town Administrator-Heidi Jackson-Rhine and Recording Secretary Heather Carpenter.

Also present please see attached sign in sheet.

6:00 p.m. Chairman McWhinnie opened the meeting, took attendance of those present and voting (Chairman McWhinnie, Selectman Jean, and Selectman Bishop) and led the Pledge of Allegiance.

Approval of Minutes –

MOTION: On a Motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted unanimously to approve the minutes of August 31, 2016 (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Jean-yes, Selectman Bishop– yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted to approve the minutes of August 22, 2016 (2-0 Voice Vote –Chairman McWhinnie- yes, Selectman Jean-abstain, Selectman Bishop– yes, Selectman Jean-was absent for the 08-22-16 meeting- abstaining from the vote).

Non-public Approval of Minutes-

MOTION: On a Motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted unanimously to approve the Non-public minutes of August 29, 2016. (3-0 Voice Vote – Selectman Jean- yes, Chairman McWhinnie-yes, Selectman Bishop-yes).

MOTION: On a Motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted unanimously to approve the Non-public SEALED minutes of August 31, 2016. (3-0 Voice Vote –Selectman Jean- yes, Chairman McWhinnie-yes, Selectman Bishop– yes).

MOTION: On a Motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted unanimously to approve the Non-public(A) minutes of August 01, 2016. (3-0 Voice Vote – Selectman Jean- yes, Chairman McWhinnie-yes, Selectman Bishop-yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Bishop, it was voted unanimously to approve the Non-public minutes of August 22, 2016. (3-0 Voice Vote – Chairman McWhinnie- yes, Selectman Bishop-yes, Selectman Jean-abstain).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Bishop, it was voted to approve the Non-public SEALED minutes of August 22, 2016. (3-0 Voice Vote – Chairman McWhinnie- yes, Selectman Bishop-yes, Selectman Jean-abstain).

MOTION: On a Motion by Selectman Jean, and seconded by Chairman McWhinnie, it was voted unanimously to approve the Non-public (B) SEALED minutes of August 01, 2016. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, Selectman Jean-yes).

MOTION: On a Motion by Selectman Jean, and seconded by Chairman McWhinnie, it was voted unanimously to approve the Non-public (A)SEALED minutes of August 08, 2016. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, Selectman Jean-yes).

Discussion of errors on August 1, 2016 Approved minutes. The first issue is on page 4, under Trailer Permit refund request, line 182. It reads as follows (3-0 Voice Vote- Chairman McWhinnie- yes, Selectman Bishop- yes, Selectman Jean recuses himself from the decision). The second issue that was brought up by Selectman Jean and a resident was on page 5, line 193. The resident and Selectman Jean believe it to be inaccurate because Selectman Bishop had to be asked to recuse himself of the vote by Selectman Jean. The Recording Secretary explained that the vote in the minutes is written accurately because it states that Selectman Bishop recused himself and it is written as a 2-0 vote but if the Select Board wants to have it written differently they would need to do so through a motion to amend. Consensus of the Board was to amend the error on page 4, line 182. The line will read as follows, (2-0 Voice Vote Chairman McWhinnie-yes, Selectman Bishop- yes, Selectman Jean abstains himself from the decision).

Signature File

Overpayment, refund request- Map 132/017

The Select Board signs the refund request due to an overpayment for Map 132/ Lot 017 in the amount of \$369.20.

Event Form-

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Jean it was voted unanimously to allow the Chairman be the sole signature on the event permit for the Scriven Art Colony and to approve the event date of September 24, 2016. (3-0 Voice Vote – Chairman McWhinnie- yes, Selectman Bishop-yes, Selectman Jean-yes).

Old Business

Trash Compactor- Discussion tabled, further quotes are needed, along with Selectmen's Office will need to follow up with Town Electrician to see if there is enough power from the Free to the concrete pad at the Transfer Station.

Selectman Bishop discusses what he sees is the problem with money intake at the Transfer Station and traffic flow. He believes the pricing needs to be consistent, his recommendation is to have one person that takes the money in.

Selectman Jean also saw the pricing being inconsistent and he does not want to see residents in the loading bay.

Chairman McWhinnie also thinks that consistency on pricing is very important. The discussion moved on to dump sticker needing to be checked, ordering the new ones and the details of expiration, and color.

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to order Blue Transfer Station/Dump stickers for a two-year time period. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, Selectman Jean-yes).

Town Administrator discuss the extra hours needed to clean up the Transfer Station. The hours that have been requested by the facility manager is one day per week for four weeks. The extra day will need to be when the facility is closed to the public so that the four employees can get the most work completed. The Select Board stipulates that a plan/schedule needs to be set up, dumpsters are in place and the time is utilized to its full potential.

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to approve one extra work day per week for 4 weeks to allow for cleanup of the transfer station. Work dates to be determined when a cleanup schedule is provided along with the dumpsters that will be needed. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, Selectman Jean-yes).

Highway Garage Ventilation System-

Discussion tabled, Selectmen would like to see more instillation prices for the system that was picked up from Hillsborough.

New Business

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to accept the Fire Department FEMA grant of \$18,500 for new gear/equipment. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, Selectman Jean-yes).

Public Comment

Chairman McWhinnie opened the floor for public comment at 6:58 p.m.

Don Guarino speaks about the flow of the Transfer Station/Recycling Center and the past consideration of changing the traffic pattern within the facility. He stated that there had been approval for a gate in the past for a new traffic pattern but it was voted down by the Town. His recommendation would be to have more consistency for cubic feet and a load that enters for disposal. The consistency will come from the Facility Manager cross-training the employees so they all can take in money with a consistent fee, this will also not slow do the current traffic pattern.

Selectman Jean asked Mr. Guarino if we did get the approval for the lower gate, because he was under the impression that we did not receive an approval. The discussion continued about the amount of exits and entrances the State would allow for the approval of the lower gate.

Barbara Swanson would like to know the status of Rich Bakos request about the Budget, and if the deadline was met for the MS-535.

Chairman McWhinnie stated that the situation has been addressed and his question had been responded to via email.

Mrs. Swanson also gave accolades to the Recording Secretary for the minutes of August 1, 2016.

Brenda Currier requested that she be able to read a letter that she prepared that spoke on the topics as follows:

- Hanging her letters to the Daily Sun on the board at the Academy Building

- Town time and monies spent on her Right to Know requests

- Received request for tally of employee time spent on a Right to Know request

- Reiteration of request to the Planning Board under the Right to Know law, all documents regarding permitting/ application of the Gilmanton Winery Restaurant\

- Will one of Selectmen be present on the additional work days that have been approved for the Transfer Station

- Dump Sticker

- Public Safety ventilation system and a suggestion for the liability coverage through the company that will be used for the venting at the Highway Garage.

Selectman Bishop spoke to Mrs. Currier's statements pertaining to the Winery and how he feels that they are purposefully misleading. He went on to explain the process he has gone through with the Planning Board and he rejects her statements that isn't running the Winery under proper authority.

Chairman McWhinnie closes the public comment

New Business continued

Current Use-

Assistant Town Administrator speaks to the information received from the Assessor regarding the fact that he has been in touch with the head of the Current Use Board, who is also the Director at DRA. She believes, that due to an error in noticing Public Hearings by the Legislator the Current Use Board has not been able to meet to approve the 2016 Current Use Values. Their meeting is not until October which would be a problem for submission of the MS-1. The Select Board needs to choose to continue with the accepted current use values, which are the 2015 values and acknowledge that there could be a loss of revenue and that the proposed 2016 is nominally higher. She believes that the consensus is going with the already accepted rate is the most secure way to proceed.

Consensus of the Board is to stay with the 2015 rate.

Primex CAP-

MOTION: On a Motion by Selectman Jean, and seconded by Selectman Bishop it was voted unanimously to accept the offer extended by Primex for a cap for a two-year agreement on the worker's compensation not to exceed 10% and a three-year agreement for property and liability not to exceed 9%. (3-0 Voice Vote -Chairman McWhinnie- yes, Selectman Bishop-yes, Selectman Jean-yes).

Richard Kordas is getting quotes for a new system. The Board would like him to come in once he has the figures from the playground company.
Police Department. Detail Rate and Invoicing-

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to increase the Police Department detail rate to \$70, and have invoicing such as details remain in control of the Police Department Administrative Assistant with copies sent to the Finance Officer with an amendment to the detail policy stating such. (3-0 Voice Vote – Chairman McWhinnie- yes, Selectman Bishop-yes, Selectman Jean-yes).

Planet Aid-

MOTION: On a Motion by Selectman Jean, and seconded by Chairman McWhinnie, it was voted unanimously to get rid of the Planet Aid Clothing collection boxes at the Transfer Station. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, Selectman Jean-yes).


Select Board Items

Selectman Jean as three contract for scrap pile recycling, electronic recycling and scrap metal for Facility Manager review.

Select Board discussion on clean up, recycle and simplifying the process at the Transfer Station.

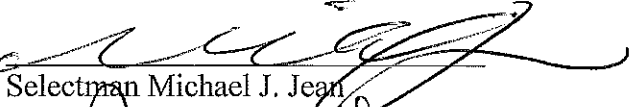
Adjournment: On a Motion by Chairman McWhinnie and seconded by Selectman Bishop it was voted unanimously to adjourn at 7:39 p.m. (3-0).

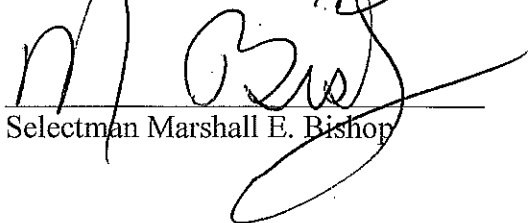
Respectfully Submitted,


Heather Carpenter
Recording Secretary

Approved by the Board of Selectmen


Chairman Stephen P. McWhinnie


Selectman Michael J. Jean


Selectman Marshall E. Bishop

{Audio recordings are available at the Selectmen's Office}



SELECTMEN'S OFFICE

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Please fill out when taking information in and out of the binder, thank you.

Date:

Signature:

9-7-16

Bernadette Galt T Bernadette Galt

9/7/16 Brenda Currier

9/7/16 DEN GUARDO

9/7/16 Jim Clark - The Citizen, LACONIA

9/7/16 Barbara Swanson

9/7/16 Leonard Swanson

9/7/16 Kristi Laurendeau

Sandi Curran