

APPROVED

**Board of Selectmen
16 July 2012
Minutes**

6:00 pm - Chairman Rachel Hatch called the meeting to order. Present were Chairman Hatch, Selectman Brett Currier, Town Administrator Tim Warren and Clerk Lois Dionne. Selectman Lavin was not in attendance.

After attendance everyone stood for the “Pledge of Allegiance”.

Approval of Minutes – MOTION – Selectman Currier moved to approve the minutes of July 2, 2012 as written. Chairman Hatch seconded. Motion passed 2-0. Chairman Hatch-Yes, Selectman Currier-Yes.

Intent to Cut – At the last Selectmen’s meeting there was a discussion of an intent-to-cut on Parsonage Hill Road. Selectman Currier said he would be willing to flag the road for the logger so he would know where he could cut brush and some small trees to enable him to get his trucks to the property.

Selectman Currier reported that he and Mickey Daigle had flagged the area, and then he had met with the broker and explained to him that he had to stay within the flags, and to clean up the brush and stumps and grade the road when he was finished. Anything other than brush, will be cut to 4” lengths and left on the side of the road it was cut from. He said the broker appreciated that the area had been flagged. Selectman Currier stated that one of the abutters, Mr. McWhinnie, had been present while he was speaking with the broker and he was satisfied with what the Selectmen had approved. Tim said one of the abutters would be coming in to discuss the issue at public input. Selectman Currier didn’t feel there would be an issue with the cut.

Culvert – Place Property – Chairman Hatch reported that she had received a call from Linda Place who wants a culvert fixed because it is affecting her property. Chairman Hatch said she has no history of the problem, but Ms. Place had indicated that when Mr. Clairmont had been a selectman, he had told her he would fix it. Ms. Place said her lawn is moldy and wet. Selectman Currier said he had gone with Cindy Bedford to look at the problem; Ms. Place had requested that a selectman look at it. He said culvert comes across the road and into an open trench; there is no mold, but there is moss, and the only way to fix it would be to dig a catch basin on her property. Ms. Place has put a no trespassing sign on her property since Selectman Currier and Cindy were out there.

During discussion it was mentioned that the culvert is an existing culvert that had been there when Ms. Place built her house, so the Selectmen didn't feel it is a Selectmen's issue.

Public Safety Building Drains – Chairman Hatch said she had spoken with former selectman Betty Ann Abbott about the drainage issue at the public safety building. Chairman Hatch said she (Rachel) remembered emails between Betty Ann, John Ricci and Paul Darbyshire in which Paul Darbyshire had indicated that there was no need for catch basins. She felt this information might be helpful when meeting with John Ricci later tonight.

Interviews for Police Chief – Chairman Hatch said she had gotten a call from Gale Auber regarding the GEA agreement, and had also asked about the status of the hiring a police chief. Selectman Hatch said she told her that she hoped the Selectmen would be making a decision Thursday night. During discussion it was stated that we hoped to have a new police chief by the middle of August.

I W Town Hall Painting – Chairman Hatch asked the status of the Iron Works Town Hall painting. Tim replied that that he had not gotten hold of the person who is going to paint the recycling center; he is due to start this month. Tim has been trying to get hold of him for an estimate on the painting at the Old Town Hall, but the individual hasn't gotten back to him yet.

There was a brief discussion of what would be involved in the painting and if we should send out a new RFP for the project.

Grape Avenue – Chairman Hatch asked the status of the issue on Grape Avenue. Tim said that Town Counsel is sending a letter to the Sawyer Lake Village District telling them that the wood is their problem as it is not a town road. Tim said he was asked if there was still garbage around, so he (Tim) had driven by, pulled over by the wood and looked through the pathway, and there was no garbage in the front yard that he could see. He said Town Counsel's suggestion was to have the building inspector knock on the door, and ask if there is a septic system and if there is running water in the building.

SB2 – Chairman Hatch asked if Tim had gotten a schedule for SB2 yet. Tim replied that DRA has no schedule set up yet.

Fire Engine – Chairman Hatch stated that she is going to meet with Fire Chief Hempel tomorrow at the Iron Works station, and he is going to show her the fire engine that he wants to get replaced.

Commendation Letters – Tim read letters of commendation (copies attached) into the minutes. One letter was from Fire Captain Boyajian commending Police Officer Currier

for his actions at a fire scene before the fire personnel had arrived and for his assistance after they had arrived.

The second letter was from Chief Robarge to the Selectmen in response to the Fire Chief's letter commending Officer Currier for his performance at the fire, and to show an example of the level of cooperation and professionalism between the police and fire department.

Alternate Library Trustee – Tim had a letter from Martha Levesque requesting to be appointed as an alternate library trustee.

MOTION – Selectman Currier moved to appoint Martha Levesque as an alternate to the Corner's Library. Chairman Hatch seconded. Motion passed 2-0. – Chairman Hatch-Yes, Selectman Currier-Yes.

Boot Drive - Tim said Fire Chief Hempel had informed him that the boot drive had gone well last weekend; there were no incidents, and they had collected approximately \$2,500.

GAT – Gilmanton sent 646.75 tons of trash to Penacook in June 2012, down from 680.36 tons in June 2011.

Chargeable Items at the recycling center brought in \$1,209 in June.

Recycling Items have brought in \$13,665 year-to-date.

Bingham Road - Tim reminded the Selectmen that we had sent a letter to Mr. Thomasian giving him until July 15th to respond with a written contractual commitment, with a completion date of September 15th for the paving of Bingham Road. On the eleventh Heidi Walton brought a letter from Mr. Thomasian saying he couldn't put out the money at this time and wait for reimbursement from the Town, so he asked that the Town use the money from the bond we are holding to pave the road.

During a brief discussion, it was agreed that Tim should contact Jimmy Hurst to get an estimate for paving the road.

Public Input

Dead Trees – John Funk asked if the Selectmen had a chance to look at the trees along the property line between his property and the Academy Building. Tim said Selectman Lavin was going to look at it, but he isn't present tonight.

John said there are a couple of dead trees that should be tended to. Because of no adequate boundary, he was unsure whose property the trees were on. If the trees are on the boundary, he asked if the Town would share the expense of having the trees removed.

The Selectmen will look at the trees after tonight's meeting.

Parsonage Hill Road Logging – James Borowy of Meeting House Road had questions about what the Selectmen were going to allow the logger to do to Parsonage Hill Road for his logging operation. He said he had no problem with the logging, but was concerned about what would be done to the road. Selectman Currier explained that he had gone out and flagged the road, had spoken with the logger about what the restrictions were. He said the logger could cut brush within the flagged area, and could put down gravel in a couple of places to fill in some holes. He explained the restrictions that had been put on the logger; these were discussed earlier in the meeting. When the logger is done, he will smooth the road out.

Mr. Borowy was satisfied with the explanations; Selectman Currier said Mr. Borowy could call him any time if he had any problems during the logging operation.

Safety Building Parking Lot – The Selectmen have been trying to get answers as to why the parking lot at the Safety Building has heaved. They had requested to meet with the contractor (John Ricci) who had built the building; they had previously met with the site design engineer.

Chairman Hatch said it is her understanding that on the original plan, there were two catch basins. She asked if the catch basins were there, and if so, why aren't they working? If they aren't there, was there a change order?

Mr. Ricci said there had been a meeting with Paul Darbyshire, Jeff Byrd, himself, and agreed that the Town would be paying for around \$5,000 worth of drainage that was unnecessary, so the drains were eliminated.

Chairman Hatch asked what it would take to rectify the problem.

Mr. Ricci felt the issue is ground water related because the pavement isn't cracking and the building has not shifted. He reviewed the original plans and made suggestions for a possible fix. Selectman Currier agreed with Mr. Ricci's suggestions, but said he wanted to know who had made the mistake originally, because he doesn't feel the Town should have to pay for the repairs.

There was considerable discussion of the problem, how to go about fixing it, and how to determine who should bear the responsibility. The Town wants the issue fixed by fall. Mr. Ricci suggested that the Selectmen have a meeting with everyone involved in the plans for the building and site work at the same time. Tim will try to set up a meeting.

Selectman Currier will also ask the Roads Committee to look at it.

7:58 pm – Selectman Currier moved to enter into Non-Public Session per RSA 91-A:3, II(c) - Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee. Chairman Hatch seconded. Motion passed 2-0. – Chairman Hatch-Yes, Selectman Currier-Yes.

The Selectmen discussed a tax issue.

8:00 pm – Selectman Currier moved to come out of Non-Public Session. Chairman Hatch seconded. Motion passed 2-0. – Chairman Hatch – Yes, Selectman Currier-Yes.

8:00 pm – Selectman Currier moved to enter into Non-Public Session per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Chairman Hatch seconded. Motion passed 2-0. – Chairman Hatch-Yes, Selectman Guarino-Yes.

The selectmen discussed a personnel issue.

8:12 pm – Selectman Currier moved to come out of Non-Public Session. Chairman Hatch seconded. Motion passed 2-0. – Chairman Hatch-Yes, Selectman Currier-Yes.

8:12 pm – Selectman Currier moved to enter into Non-Public Session per RSA 91-A:3, II(c) - Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee. Chairman Hatch seconded. Motion passed 2-0 – Chairman Hatch-Yes, Selectman Currier-Yes.

The Selectmen discussed a code issue.

8:17 pm – Selectman Currier moved to come out of Non-Public Session. Chairman Hatch seconded. Motion passed 2-0 – Chairman Hatch-yes, Selectman Currier-Yes.

8:18 pm –MOTION- Selectman Currier moved to adjourn the meeting. Chairman Hatch seconded. Motion passed 2-0.

Respectfully submitted,

Lois Dionne

Recording Clerk

Gilmanton Fire Department

P.O. Box 128
1824 NH Route # 140
Gilmanton Iron Works, New Hampshire 03837-0128
Phone 603-364-2500 FAX 603-364-2501

Dear Selectmen,

One evening, late last year, The Gilmanton Fire Department responded to a reported chimney fire at a residence on Lou Lane. Although all fire department personnel performed flawlessly that night, and through precise coordinated efforts were able to mitigate this situation quickly and efficiently, the reason I write to you is to acknowledge the extraordinary efforts of another individual that night.

I was the first Fire Department officer to arrive on scene. As I approached, I was greeted with heavy black smoke throughout the area. Officer Matt Currier had already arrived. With his police cruiser lit up and marking the driveway, Officer Currier had already made his way down the 400 +/- foot driveway and confirmed that all occupants were safely out of the building and were in a safe area. Due to the advanced stage of the fire in the chimney and the heavy smoke, the first arriving engine companies laid a 4" supply line down the driveway. This provides a secure water supply to the attack engine; however it also renders the driveway impassable. Fearing that we may need the assistance of Alton's aerial ladder which was already in route, Officer Currier took it upon himself, without being asked, to move the heavy supply line to the side of the driveway so additional apparatus could access the home.

As with most emergency incidents in town, initial manpower is always something we struggle with. This night was no different. With only 3 firefighters working the building, myself in command, and the two pump operators, we just didn't have enough help at first. Matt stayed in close proximity to me, and while monitoring our fireground channel, repeatedly made trips back and forth from the apparatus to the front door of the home shuttling equipment. No sooner did an interior crew request something, Matt made sure they had it.

Although we have always enjoyed a close working relationship with our police department, and all of the officers always assist in any way they can, on that night, Matt Currier's action went well beyond the normal call of duty. Time and time again, from motor vehicle accidents to medical emergencies, his actions have surpassed what is expected, and have been nothing less than greatly appreciated. Not only by his fellow responders, but by the citizens he is sworn to protect.

Respectfully,
Captain Bryan Boyajian
Gilmanton Fire Department



MEMORANDUM

TO: Timothy Warren, Town Administrator
FROM: William Robarge, Acting Chief of Police
DATE: July 13, 2012
RE: Commendation Letter

Enclosed you will find a letter that was written by Captain Bryan Boyajian of the Gilmanton Fire Department. The letter was written to commend Officer Matthew Currier for his performance in assisting the fire department with a past fire emergency. I wanted to forward a copy of this letter to the Board of Selectmen to allow them to not only see the performance of Officer Currier, but to also show an example of the level of cooperation and professionalism between the police and fire departments.

Since my arrival to perform the administrative duties at the police department, I have witnessed numerous displays of camaraderie, cooperation, and support between the police and fire personnel. Once again I am very proud to see it, very proud to be a part of it, and very proud to report it.

I would respectfully ask that you forward this information to the members of the Board of Selectmen. Thank you.

WLR 