

**APPROVED**

**Board of Selectmen  
12 July 2012  
Minutes**

**6:00 pm** – Chairman Rachel Hatch called the meeting to order. Present were Chairman Hatch, Selectmen Ralph Lavin and Brett Currier, Town Administrator Tim Warren and Clerk Lois Dionne.

Also in attendance were Road Committee members, Mickey Daigle, Bill Smith and Road Agent Paul Perkins.

After attendance everyone stood for the “Pledge of Allegiance”.

**Road Committee Report** – Committee Chair Mickey Daigle reported that the committee had met three times, and had decided that the worst spot on the roads was a muddy section of Loon Pond Road. The committee wanted to get something done right away to get it done by August or September while it is dry. Rather than put it out to general bid, the committee selected five contractors that they know and trust and would like to send an invitation to bid. There would be a mandatory site walk at which time the contractors would be given the scope of work and terms. It was put out in three parts. This was done because they aren’t sure just how much money will be available from the roads betterment budget they can spend. The Road Agent will oversee the project.

A draft of the invitation to bid and the scope of work were presented to the selectmen for their approval. It was stated that there would be a mandatory site walk on Wednesday, July 18<sup>th</sup> at 9:00 am with all bidders for the project, at which time the bidders will be given the scope of the project and terms of payment. When noted that didn’t give much time to get the information to the invited bidders, Mr. Smith said he had already spoken with each bidder, and they were aware that the site walk would be required, if the selectmen approve the project.

There was a brief discussion of the project and terms of payment.

**MOTION** – Selectman Lavin moved to allow the road committee to put the project out to bid and hold a mandatory site walk on July 18, 2012 for the repairs to be done on Loon Pond Road with bids to be in before 4:00 pm on July 27, 2012. Selectman Currier seconded. Motion passed 3-0.

The bids are to be returned to the Selectmen's office prior to Friday, July 27<sup>th</sup> at 4:00 pm, at which time the Selectmen will meet to open the bids.

It was agreed that the roads committee would continue after this project, and would meet with the road agent before budget season to identify and prioritize problem areas and present projects to the budget committee.

**6:27 pm – Selectman Lavin moved to enter into Non-Public Session per RSA 91-A:3,**

**II(a)** - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Currier seconded. Motion passed 3-0. – Chairman Hatch-Yes, Selectman Lavin-Yes, Selectman Currier-Yes.

The Selectmen discussed a personnel issue.

**6:30 pm – Selectman Lavin moved to come out of Non-Public Session.** Selectman Currier seconded. Motion passed 3-0. – Chairman Hatch-Yes, Selectman Lavin-Yes, Selectman Currier-Yes.

**MOTION – Selectman Currier moved to allow the road agent, Paul Perkins to hire Bryon McSharry as a part-time interim employee for the highway department at a rate of \$15.84 until he can fill the vacant position in the department. Selectman Lavin seconded. Motion passed 3-0.**

**6:32 pm – Selectman Lavin moved to enter into Non-Public Session per RSA 91-A:3,**

**II(a)** - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Currier seconded. Motion passed 3-0. – Chairman Hatch-Yes, Selectman Lavin-Yes, Selectman Currier-Yes.

The Selectmen discussed a personnel issue.

**6:40 pm – Selectman Lavin moved to come out of Non-Public Session.** Selectman Currier seconded. Motion passed 3-0. – Chairman Hatch-Yes, Selectman Lavin-Yes, Selectman Currier-Yes.

**6:40 pm – Selectman Lavin moved to enter into Non-Public Session per RSA 91-A:3,**

**II(b)** – Consideration of the hiring of a public employee. Selectman Currier seconded. Motion passed 3-0. – Chairman Hatch-Yes, Selectman Lavin-Yes, Selectman Currier-Yes.

The Selectmen discussed the upcoming police chief interviews.

**6:50 pm – Selectman Lavin moved to come out of Non-Public Session.** Selectman Currier seconded. Motion passed 3-0. – Chairman Hatch-Yes, Selectman Lavin-Yes, Selectman Currier-Yes.

**Recycling Center Position** - Tim stated that there is a vacant position at the recycling center, and noted that there is an individual interested in filling the position. Selectman Lavin asked if we really need another employee at the center; there have been complaints that the employees often stand around doing nothing. Tim said we used to have a part-time person from May 1<sup>st</sup> through September. Brett felt three people should be able to run the center. It was agreed to stay with three employees for now, and Justin would not call in a fourth person unless needed.

**Timber Cut** – Tim reported that we had an intent-to-cut filed on Parsonage Hill Road. The original intent-to-cut had been filed in 2009, but never acted upon. The broker for the property owner came in last Thursday and said a skidder had been brought in, and then he realized that he didn't have an intent-to-cut, but should receive it that day. When bringing the skidder in, the logger had been stopped by a couple of abutters who asked what he was doing. He explained what he was doing, and that they were going to fix the road to get the logging trucks in and out. The abutters said they had a letter from the Selectmen saying they could do only certain things, so the abutters had called the police department, who allowed the skidder to be brought in and sit. Tim told the broker that he couldn't legally do anything until the intent-to-cut had been signed; the Selectmen have thirty days in which to sign the intent. Tim said we received the intent-to-cut, but it was the original one signed in 2009. We contacted the landowners who faxed us a form with new signatures and dates, so it is current. He said the question is what the landowner can do to the Class VI Road because they need the Town's permission to make any improvements to a Class VI Road.

Tim said he had driven out there, and the road, from one end, is rough and there will be some small trees that would need to be cut to get a logging truck in there, and there are some areas where gravel will need to be put in. He said he went in from the other end of the road and you get to the top of the hill, then there is a "Muck hole" which he didn't go through; he doesn't know how far from the landing this is, so wasn't sure which would be the best way for them to go.

Selectman Currier said had also driven out there. If you come in from "Don Guarino's side", there is no issue, other than cutting a few trees and putting down some gravel. He said he was in favor of signing the intent-to-cut, but not to cut big trees. He would request that when they grub the road and stumps, no walls be disturbed and no mess be left behind. Selectman Currier said he would be willing to oversee and flag the project; there would be no ill effects to the road. He said they should allow a reasonable width to the road, but not access from the meetinghouse, or clear huge trees. Selectman Lavin said if there would be no additional maintenance cost to the town, he would approve the intent.

The Selectmen signed the intent-to-cut, but they will flag the road and make conditions; the loggers will have to access from “Don Guarino’s side”.

**Property Measuring & Listing** – Tim said the RFP for the measuring and listing of properties had come in from the assessor. Town Counsel has reviewed it, and it has been posted on the NH Association of Assessing website, which all assessing contractors have access to.

**Parking Lot – Safety Building** – Chairman Hatch asked if the Selectmen should fix the parking lot now, and go after who is responsible later. Selectman Currier asked it would be a good idea to have the roads committee look at it. It was agreed that the parking lot should be fixed before fall, and it would be a good idea to have the roads committee look at it.

**Shooting Range – Geddes Road** – Selectman Lavin said he had brought up before the issue a woman had brought to him about shooting on Geddes Road, and that they are shooting towards the road with no backstop. During a brief discussion it was decided that the woman should call the police department and the fish and game department.

**Dog Replacement** – A few weeks ago the Selectmen had been informed that a Gilmanton police officer had hit and killed a dog that ran into the road while responding as backup to the Belmont police department. Tim said that Chief Robarge would like to replace the dog at a cost of about \$250. There was a brief discussion of the issue. Selectman Lavin said he would support paying the money, but felt, since we were responding to a Belmont call, and it was in Belmont, we should send a letter asking Belmont if they wished to assist.

**MOTION – Selectman Lavin moved to pay \$250 to replace the dog that was hit by a Gilmanton police officer. Selectman Currier seconded. Motion passed 3-0.**

**Dead Trees** – Tim reported that he had received a message on his voice mail from John Funk who was inquiring if the Town wanted to split the cost in removing a couple of dead trees from the boundary line between his property and the Town’s.

Tim said there are two dead trees, but he felt they are both on Mr. Funk’s property. The consensus was that if the trees are on Mr. Funk’s property, even if they are on the property line, the Town should not pay toward their removal. Selectman Lavin said he would like to look at the trees.

**Gilmanton Land Trust** asked permission to hand out pamphlets at the dump on this weekend. The Selectmen agreed that it would be no problem if the pamphlets were handed out outside the gate.

**07-12-12 BOS**

**APPROVED**

**7:30 pm – MOTION – Selectman Lavin moved to adjourn the meeting. Selectman Currier seconded. Motion passed 3-0. – Chairman Hatch-Yes, Selectman Lavin-Yes, Selectman Currier-Yes.**

Respectfully submitted,

Lois Dionne  
Recording Clerk