



APPROVED

## Board of Selectmen Town of Gilmanton, New Hampshire

6 Meeting  
7 October 7, 2013  
8 6:00 pm. – Gilmanton Academy  
9

10 Present: Chairman Ralph Lavin, Selectmen Brett Currier, Town Administrator Arthur Capello,  
11 Administrative Assistant Stephanie Fogg, Town Clerk/Tax Collector Debra Cornett, Fire Chief  
12 Paul J. Hempel, Trustees of Cemeteries Candace Daigle, Transfer Station Department Head Ed  
13 Lang, Brenda Currier, Chair for Planning Board Wayne Ogni, Roads Committee Mickey Daigle,  
14 Corner Village District Steven Latici, Planning Administrator Desiree Tumas, Welfare Director  
15 Robin McGlone.

16  
17 **6:00 pm:** Selectmen Lavin opened the meeting, took attendance of those present and voting and  
18 led the Pledge of Allegiance.  
19

20 **Fire Department:** Arthur Capello said that the Board of Selectmen had requested that Chief  
21 Hempel attend this meeting to address information regarding dispatch services. Chief Hempel  
22 did send an e-mail to the Town Administrator and the Selectmen with information about the  
23 services. Chairman Lavin said the e-mail did address the questions he had regarding dispatch.  
24

25 Selectman Currier asked Chief Hempel, to address the discussion about not staffing the Corner  
26 Station. Chief Hempel said that discussions were only about how to staff best. As it has been in  
27 the past, Corners and Iron Works Stations have been staffed on a rotational basis. The Iron  
28 Works, for years, was the base Station for the Fire Department. Looking at the best way to staff,  
29 getting the most for the money spent, it comes up in conversation. There are no plans to not staff  
30 the Corner Station at this time. If there were, certainly that discussion would be held with the  
31 Board of Selectmen's involvement.  
32

### 33 **Dispatch:**

34 Selectman Currier brought the conversation back to dispatch. Chief Hempel handed out a packet  
35 of information about the numbers for dispatch for the upcoming Budget 2014. Our assessment  
36 has always been part of the Belknap County Budget, so we really haven't seen the expense other  
37 than in our County Taxes. It has never been part of an operating budget before. The County  
38 bills us and we pay it. Belknap County factors in their formula different than Lakes Region  
39 Mutual Fire Aid. Some Towns within Belknap County are receiver Towns or Donor Towns,  
40 some of the larger towns paid more according to the Belknap County Formula. With the new  
41 formula we will be seeing about a \$6,000 increase, to a total of \$31,000 annually for the fiscal  
42 year coming, 2014. That would be on a Warrant Article, because we are SB2, if it doesn't pass  
43 we would not have dispatch. Next year it would be part of the operating budget for the Fire  
44 Department. Chief Hempel, said the delegation, County Commission will see a decrease  
45 \$554,000 from their budget, so in a proper world we should see a reduction in our assessment for  
46 2014, the \$26,000 that we would normally pay. No one from the Belknap County Commission  
47 is stating yet that we should expect to see that reduction. Selectman Currier asked if other

1 Towns could join together to address this with the County? Arthur Capello said the Warrant  
2 Article will be for \$32, 917.00 for the full amount. Selectman Currier asked if there would be  
3 any way to negotiate with the dispatch center? Chief Hempel said he was not sure, but each  
4 Town has to follow the same formula. We can certainly ask. Selectman Currier asked, What  
5 will stop Lakes Region Mutual Fire Aid from escalating the amount owed each year? Chief  
6 Hempel said that the Fire Chief from each Town is on the Board of Directors and the Town's  
7 representative. The Board of Directors try to be a prudent as possible. Chief Hempel said he  
8 will certainly keep them informed, so the Selectmen are aware of what the impact and benefits  
9 might be. The Lakes Region Mutual Fire Aid has been around for over 40 years, it has been a  
10 solid organization. Chief Hempel does not believe there are other dispatch options, for the level  
11 of service we receive as a Town, 24 hrs/day, 7 days a week. We know what the number was  
12 going to be based on the formula, valuation and population of each Town. Selectman Currier  
13 said he thought the formula would be based on the call volume, the more calls, the more you use  
14 the dispatch service. Chief Hempel said the availability of the service is there for everyone at all  
15 times. Selectman Currier said that looking at Gilmanton with roughly 400 calls/year, we are  
16 going from \$64 per call to \$79 per call. Chief Hempel said that we need to send a message to  
17 Belknap County that we expect to see a reduction in our County appropriations.

18  
19 **Antique Fire Truck:** Chief Hempel stated that the 1935 Fire Truck has been owned by the  
20 Association since 1935 and has been housed in both the Iron Works and the Corner Station. The  
21 Fire Truck currently resides in the open bay at the Public Safety Building. Selectman Guarino  
22 said the original paperwork transferring the truck dated April 3, 1935 was notable, it was sold to  
23 the Gilmanton Hills Improvement Association, Inc., locally known as the Fire Department.  
24 Selectman Guarino asked for the copy of the original document to be attached to the minutes.

25  
26 **Deliberative Session:** Arthur Capello said that a date needs to be set for the first deliberative  
27 session. It has to take place during the week of February 1, 2014 and February 8, 2014.  
28 Monday, February 3, 2014 was chosen as the meeting date, with a snow date of February 4,  
29 2014.

30  
31 **Budgets:**

32 Arthur Capello stated that he did budget a 3% merit increase for staff, based on anniversary  
33 dates. Strictly based on merit, ultimately the Board of Selectmen have the final say of what that  
34 percentage is, it goes anywhere from 0% to 3%. In order to make sure all the numbers worked,  
35 Arthur Capello budgeted for the highest percentage rate.

36  
37 Ralph Lavin suggested that the employees would be more interested in a Warrant Article for a  
38 3% increase, because then it is not a line item and they will get the increase if it passes.

39  
40 A 10% increase was budgeted for dental and health insurance. All the other operating numbers  
41 are numbers acquired after review with the department heads.

42  
43 **Solid Waste Department Head, Ed Lang:** The Solid Waste Budget is down 3% from last  
44 year's budget. Arthur Capello said there is one line item that needs to be addressed, it is a new  
45 container. Does the Board want to take it out of the Capital Reserve Fund, rather than out of  
46 taxation? There is a Capital Reserve Fund of \$32,000. Selectman Guarino asked, "What is the  
47 cost of the container?" It is an open top container, Ed Lang, stated that the two we have need to be  
48 repaired or they will no longer haul them. Arthur Capello said that the number to replace them is

1 budgeted at \$4,500. Selectman Guarino asked if one of the containers should be worked on now,  
2 knowing the condition of the container. Ed Lang stated that he can weld the container, using a  
3 panel from Cohen Steel. It is a fairly easy repair and Ed Lang said he can double the life of the  
4 box. The container cost will come out of the Capital Reserve. Repair of the Bobcat has been  
5 kept up with the manufacturer's specs, and there is a \$1,300 line item for that. The Selectmen  
6 acknowledged that Ed Lang, and employees of the Transfer Station, are doing a good job, and  
7 have been keeping up with cleaning the outside of the gate of the Transfer Station.

8  
9 7:34 pm Chairman Lavin called for a short recess.

10  
11 7:38 pm Chairman Lavin called the meeting back to order.

12  
13 **Town Employee Raises as Part of the Budget:** The Selectmen and Town Administrator  
14 discussed raises, considering a flat % for each employee as a Warrant Article, or as part of a  
15 merit increase, based on evaluation. You would budget the maximum amount to cover the  
16 possible raise. Arthur Capello will back out the raises on the current budget and present a  
17 separate line item. There will be a Warrant Article for increases, the policy will need to be  
18 worked out. Selectman Currier said that the tax implication will need to be spelled out on the  
19 Warrant Article.

20  
21 **6:36 pm Town Clerk/Tax Collector, Debra Cornett-** Debra Cornett stated that her actual  
22 budget would be \$162,704.00 for 2014, level funded. There may be a slight difference in the  
23 bottom line as calculations need to be made for retirement increase for 6 months of the year.

24  
25 Selectman Currier asked about mileage expense versus keeping the cruiser for travel. How much  
26 mileage does the whole Town use. Would it benefit the Town to purchase a car, ie. Prius, that  
27 gets great gas mileage? Arthur Capello said he did not believe it would benefit the Town to buy  
28 a car. He said the overall mileage for the Town is under \$5,000 per year. Debra Cornett said  
29 that after going through the couple of vehicles that were used, the Accountant said it was more  
30 expensive than just mileage reimbursement, because of the insurance, gas and maintenance. The  
31 other situation is that with just one car, it is not always available for those who might need it.  
32 Chairman Lavin asked if Jen Correia has given this information to Arthur Capello. Arthur said  
33 yes, she had. Debra discussed minimum amounts of deposits mandated, that have to be made,  
34 using mileage daily. Selectman Currier said if the cruiser is not going to be used than it needs to  
35 be sold at auction. Selectman Currier would still like a review of the numbers regarding the idea  
36 of a new vehicle, over a period of 10 years, that is approximately \$50,000. A new car would last  
37 10 years or more. Again, Debra Cornett mentioned that it was more expensive to use the car  
38 because of insurance, gas and maintenance and that more than one person may need the car at  
39 the same time. Arthur Capello will look at the numbers Jen Correia provided one more time.

40  
41 Selectman Currier proposed a Warrant Article for a non-capital reserve line item for office  
42 equipment in the amount of \$1,300 for replacement of a computer, so that Debra Cornett would  
43 have the money available to her and it would not be spent on something else if not used each  
44 year. If it is not used each year, then it will not have to be appropriated again. Selectman  
45 Currier said that it is better that the Selectmen are not able to spend that money if it is left over,  
46 but that it would be left in the Tax Collectors Department, appropriated for repair/replacement of  
47 equipment alone. Arthur Capello said what is the Boards desire? There will be \$1 left in the line

1 item to leave it open and there will be a Warrant Article for the \$1,300 for replacement/repair to  
2 computer equipment.

3  
4 **7:00 pm Corner Village District:** Mr. Steven Latici came before the Board to present a  
5 donation to the Town in the amount of \$2,576.66. The funds were left over from the sale of the  
6 lights. As the Corner Village District has dissolved, they voted to give the funds to the Town and  
7 would like the funds to be used expressly for the maintenance of the Academy Building.  
8 Chairman Lavin thanked Mr. Latici for the donation.  
9

10 **7:06 pm Planning Budget:** Desiree Tumas, Planning Administrator, said she noticed that Mark  
11 Fougere's salary was not in the budget, she explained that it would be important for the Town to  
12 keep Mark Fougere on for the minimal amount the Town has had to use him, and the minimal  
13 amount of applications, however, he has been very helpful with site plan regulation updates, and  
14 the subdivision regulation updates. Desiree also said the Planning Board will be getting started  
15 with the Master Plan next year. Arthur Capello said where there were increases in the Planning  
16 Budget, there were decreases to offset the numbers. Desiree also said that they have increased  
17 the training budget by \$300 but have reduced printing down to \$50. There was an adjustment to  
18 Office Supplies to help offset the training increase. Desiree Tumas said, that for the first time  
19 the Planning Board members will all be attending the annual conference. (Five members will be  
20 attending in November). They see the value in educating themselves, where the laws have  
21 changed and liability can come down on the Planning Board Members themselves.  
22

23 Selectman Currier questioned the total on the printing line. Desiree Tumas said that anything  
24 that is printed, she can print and bind right in office. She has a spiral binder and all of those  
25 costs have been saved for the site plan regulations, zoning regulations, she prints and binds here.  
26 The Selectmen were in agreement with the budget presented for the Planning Board. Thank you  
27 to Desiree, Planning Administrator and Wayne Ogni, Chairman of the Planning Board. Total  
28 Budget for the Planning Board recommended by the Planning Board and the Selectmen for 2014  
29 is \$27,227.00  
30

31 **7:11 pm Welfare:** Robin McGlone, Welfare Director and Desiree Tumas, Welfare Assistant  
32 presented the information. Since March of 2013, there has been 4 hours per week appropriated  
33 for Welfare. There is an increase, because there was no contractual services budgeted for last  
34 year. Arthur Capello said he is proposing to have up to 6 hours per week to allow for trainings,  
35 and gaining different resources that are available to applicants. Arthur said, that in the long run,  
36 we are going to see a savings in the amount of Welfare given out. We have already seen a  
37 savings that in the first three months of 2013 the Town gave out about \$20,000.00, and in the last  
38 seven months about \$20,000.00. Desiree Tumas asked if there will be an add for the clerical,  
39 where she handles the "intake" of information from people applying for Welfare. Desiree stated  
40 that the State requires someone to be available to assist people who wish to apply. Arthur  
41 Capello stated that we are looking at a \$3,000 increase, the \$11,444.00 would be in the Fall  
42 budget, because it didn't show up in the 2013 budget, as there was no contract. 2013 Budget was  
43 \$50,150.00. The \$11,444.00 comes from the current contract that we have with MRI for the 2014  
44 budget. Selectman Currier asked where did that money come from for this year? Arthur Capello  
45 said we are finding savings elsewhere in the budget. Selectman Currier said, so basically it is a  
46 big increase over last year. Arthur Capello stated that it is one of those areas that the Town does  
47 not have a choice about, the Federal Government requires the Town to provide services. Robin  
48 McGlone said that last year \$69,000.00 was spent in General Assistance. Robin said that she

1 does not anticipate that amount being spent this year. In Welfare, we can never say we do not  
2 have the money, we have to come up with the money. Selectman Guarino asked how was the  
3 Town able to handle the distribution of funds without having a contract with MRI for staff?  
4 Arthur Capello stated that is why there was \$69,000.00 given out last year. Desiree stated that  
5 there were no guidelines for the Town to give out assistance, until the Guidelines were adopted  
6 this year. It used to be that if you brought in a bill, it was paid without question, now with Robin  
7 and Desiree handling applications there are rules and guidelines to prevent abuse of the funds.  
8 Selectman Currier asked, how long do we go with a contracted service that someone else would  
9 know how to do it? Arthur Capello stated that it is the time involved with processing a request.  
10 Robin McGlone said that it takes her an hour per application, she has been doing this for a long  
11 time and is familiar with the process. That also does not take into account the "foot work" that  
12 Desiree will have completed before each interview. Not only to make sure that needs are being  
13 met, but as far as tax payer dollars, we try to refer people to other resources that may be available  
14 to them. The goal is to help them to become self-sufficient, to be able to meet their needs,  
15 whether it be on their own or with other resources.

16  
17 Selectman Guarino asked Robin McGlone about having paperwork for the Town to be in a  
18 position to collect, when a home was sold by someone who received assistance from the Town in  
19 the past. Robin McGlone said the case they were talking about, they discovered that a lien was  
20 not placed on the property until a year later. Now Robin is trying to recover that money from the  
21 lien and current sale of the property. Now that guidelines are in place, not only can they place a  
22 lien on property but if someone has a law suit, the Town can place a lien on the law suit. Robin  
23 McGlone said she has done that as well. She is trying really hard to gain those kind of  
24 recoupments back to the Town.

25  
26 Selectman Guarino said that where there is the line item for Clerk for Welfare, we need to place  
27 an amount under that? Arthur and Desiree confirmed. Selectman Currier said he did not want to  
28 see the hours increased from four to six hours per week for the Welfare Director. He  
29 commended Robin McGlone for the good job she has done for the Town. Selectman Currier  
30 does not want to see the increase from nothing in last year's budget to \$17,000 this year. That is  
31 a big jump in one year and Selectman Currier is willing to go with the four hours, but we need to  
32 hold the line somewhere. Arthur Capello said that ultimately he believes the increase in salary  
33 will be a wash as the assistance line decreases because of Robin's work and the guidelines now  
34 in place. Selectman Currier and Selectman Guarino recommended the four hours at \$11,440.00  
35 for the Welfare Director. Total budget of \$56,790.00, plus Desiree's time for assistance.

36  
37 **7:30 pm Trustees of Cemeteries:** Arthur Capello stated that the budget for 2014 will increase  
38 by \$500.00 for maintenance. Trustee Candace Daigle stated that as you may remember we do not  
39 expend all of our money every year because any money that we have left goes into an  
40 Expendable Trust Fund. After a couple of years, that is built up enough so that we can do one  
41 larger project, like this last year we did one wall of the Beech Grove Cemetery and took \$5,000  
42 out of that Expendable Trust Fund. What we are looking at in the next couple of years is a few  
43 projects, we are starting to get brush that is growing down over the stone walls in the cemeteries.  
44 That is a much larger project than just normal maintenance. We are starting to see a lot of stones  
45 that are starting to tip. That is a significant liability for the Town. These are two projects that  
46 are going to be upcoming and they are both larger than could be expended in one year. In 2006,  
47 the Town created the Expendable Trust Fund, and any money left over each year goes into that

1 for these types of projects. \$8,500.00 Budget for 2014. Selectmen are in agreement for the 2014  
2 Budget for the Trustees of Cemeteries.

3  
4 **7:34 pm Insurance:** Arthur Capello said that he is getting other quotes on the Liability, but has  
5 not received them as yet to help reduce the cost. Selectman Guarino asked if there were ways  
6 with seminars to help lower workman's compensation. Arthur Capello said we are participating  
7 in seminars already.

8  
9 **7:36 pm Road Committee:** Mickey Daigle, Chairman of the Roads Committee, stated that on  
10 the 2<sup>nd</sup> of October the Roads Committee met, with five members present, plus the Town  
11 Administrator. We talked about the project on Loon Pond Road again. There was a consensus  
12 of the Board of the Road Committee, with the prices from Nutter, (which were submitted as a bid  
13 process before and accepted), which would be kept the same for this project as the original price  
14 submitted. A few differences would be to add gravel and fabric to the top of the road as some of  
15 the gravel is "contaminated" with mud, and on the last hill on the project there was supposed to  
16 be under drain, but they hit ledge. Everyone got together and decided to put down fabric and six  
17 inches of gravel, Nutter did that for the same price as the under drain. It worked great on that  
18 part of the road. On Loon Pond Road from the Marriott home to Griffin Road, has always been a  
19 real bad area, the mud gets two or three feet deep there every year. This year we would put the  
20 under drain in there, widen it and put fabric and gravel down through that section. So the gravel  
21 is a plus to that original bid that was accepted last year. Selectman Currier said we would like to  
22 use the funds already set aside to improve the road before the weather changes. Mickey Daigle  
23 said that Nutter could begin the project in three to four weeks. Selectman Currier said that the  
24 plan is to complete this project with money already allocated in the Road Agents Budget and  
25 then the other two sections need to be done. When that is done, it would be ready to connect the  
26 asphalt to asphalt sections. We would like to pave that section to prevent the continuous  
27 maintenance with gravel there. By consensus of the Board of Selectmen the road project will  
28 resume on Loon Pond Road. (Stone Road and North Road are other roads that have been  
29 discussed with the Road Committee. It is an ongoing project.) Paul Perkins, Road Agent agreed  
30 to supply the pipe and the fabric.

31  
32  
33 **8:46 pm Executive Budget:** Arthur Capello stated that right now the \$19,200.00 budgeted for  
34 2014 for computers, will encompass all computer maintenance of server, for hardware, etc. for  
35 all Departments. The Selectmen would like a total for all Departments spent in 2013 for hourly  
36 maintenance and service for the computers to compare. Arthur Capello has already asked for  
37 those numbers and will bring them before the Selectmen when he receives them.

38  
39 Capital Outlay, office equipment has increased because we have to replace some of the  
40 computers. As of April 1, 2014 Microsoft will no longer support Windows XP, which means  
41 they will not be conducting any security patches and some of our systems will become obsolete,  
42 because they are too old.

43  
44 **Supervisors of the Checklist:** Arthur Capello said that the Supervisors of the Checklist is up a  
45 bit because of elections. Selectman Guarino asked for a print out of 2012 Election Costs to  
46 compare. Arthur Capello will get that print out for the Selectmen. Debra Cornett requested new  
47 voting booths. Arthur Capello said that the request of \$2,800 was for the voting booths and  
48 software for the voting machine. Arthur stated that the budget is up by \$60.00 over last year.

1 Selectman Guarino asked if the Supervisors of the Checklist submitted this budget, Arthur  
2 Capello said yes.

3  
4 Arthur Capello moved the Repair and Maintenance line of \$5,200.00 from the Finance  
5 Department to the Academy Building Repair and Maintenance line. It is all maintenance for the  
6 Academy Building.

7  
8 Selectman Currier asked that all of the salary raises be backed out of the budget. Arthur Capello  
9 said yes, and adjust all of the FICA and retirement as well. Raises to be put into a Warrant  
10 Article.

11  
12 **Town Treasurer:** Arthur Capello said that the Town Treasurer budget is level funded. It is  
13 actually down a little bit.

14  
15 **Trustees of the Trust Fund:** Arthur Capello said that the Trustees of the Trust Fund budget is  
16 down as well from last year.

17  
18 **Budgeting:** Arthur Capello reported that as level funded as well.

19  
20 **Assessing Department:** Arthur Capello stated that there again the Capital Outlay for \$1,685.00  
21 is for a new computer for Assessing. It has to be upgraded.

22  
23 Selectman Currier asked how many computers do we have currently? Arthur Capello stated that  
24 the Highway Department has one, Police and Fire for Safety Building have three, Iron Works  
25 Fire Department has two and the Town Clerk/Tax Collector and Executive Offices have eleven,  
26 plus three servers.

27  
28 **Contractor Assessing:** Arthur Capello stated that George Hildum's budget is level funded.

29  
30 **Legal Fees :** Level funded.

31  
32 **Zoning Board of Adjustment:** Budget for ZBA is up slightly, increase in training.

33  
34 **Repairs and Maintenance:** There is an increase in this budget as items from other areas have  
35 been moved into this line item. Arthur Capello furnished the Selectmen with a list of proposed  
36 repairs and maintenance for the Academy Building. There are proposed maintenance and regular  
37 contracted maintenance. Total number is \$23,000 for 2014.

38  
39 Selectman Guarino and Mickey Daigle looked at the drainage/leaking of foundation. It was  
40 decided that a rubber membrane brought up higher on the stone would work to prevent the  
41 leakage. We would purchase membrane for approximately \$250.00. The labor will be donated.  
42 Mickey Daigle stated that we should also have Glen point up the foundation with hydraulic  
43 cement.

44  
45 Corner Library, the Selectmen discussed the budget and suggested \$4,500.00 as a  
46 maintenance/repair number to carry for the Library as they did not use the total amount this year.

1 **Building Inspector:** Level funded. Next year the State will adopt an updated code, so we will  
2 need to purchase a new code book then.

3  
4 **Emergency Management :** Will be under budget by \$800.00 this year.

5  
6 **Animal Control:** Level funded.

7  
8 **Outside Agencies:** Arthur Capello level funded the outside agencies, but there were several  
9 requests for increase in support. Arthur wanted to be sure the Board did not want to increase  
10 those budgets. The Selectmen agree to hold the line on this budget.

11  
12 **Parks and Recreation:** Level funded, there were no requests for fireworks.

13  
14 **Corner Library:** Level funded at \$3,700, at their request.

15  
16 **4<sup>th</sup> of July :** Level funded at \$3,250, at their request.

17  
18 **Patriot Purposes:** Level funded. Mort Young uses these funds for the Flags at the Cemeteries.

19  
20 \$1,000.00 will be set up in a Capital Reserve with the Selectmen as Agents to Expend for the  
21 repair and maintenance of the flags with poles for the center of Town. Selectman Guarino will  
22 check with Mr. Nagel regarding the cost to maintain, replace those flags to give an idea of what  
23 funds are necessary.

24  
25 **Conservation Commission:** Arthur Capello stated that the budget is down for 2014.

26  
27 **Debt Services:** Arthur Capello stated that this number is one the Selectmen cannot change.

28  
29 **Capital Outlay:**

30  
31 Mill Foil - \$1,000.00, no request to date.

32 Document Restoration – \$4,000.00.

33 DWI and Speed Grant – will be Warrant Articles.

34 Assessing Revaluation - \$89,000 will be offset with a Warrant Article to withdraw \$89,000 from  
35 the Capital Reserve Fund.

36  
37 **Public Safety Building:** Selectman Currier brought up the Public Safety Building parking lot,  
38 funds of \$13,300 which will be encumbered to pave the lot in 2014. Arthur Capello said there  
39 will be a Warrant Article to withdraw money out of the Capital Reserves to pay for the rest of the  
40 paving so that it is not coming out of taxation.

41  
42 **8:30 pm Chairman Lavin Opened the Meeting to Public Input**

43  
44 **Highway Safety Grant –**

45 **MOTION:** On a Motion by Selectman Currier, seconded by Selectman Guarino it was voted  
46 unanimously to allow Chairman Ralph Lavin to sign the Highway Grants, as Chairman of the  
47 Board of Selectmen and as Chairman of the Highway Safety Committee at 8:34 pm (2-0)



1 **8:35 pm Purchase and Sales Agreement for Twigg Properties.** Chairman Lavin signed the  
2 Purchase and Sales Agreement for the purchase of property from the Gilmanton Land Trust.  
3 These parcels are known as the Twigg-Meetinghouse Pond Parcel and the Twigg-Frisky Hill  
4 Viewpoint-South Parcel.  
5

6 **8:36 pm Supervisor of the Checklist -** With regret, the Board of Selectmen accept the  
7 resignation of Nancy Stearns as one of the Supervisors of the Checklists. The Town has  
8 appreciated her service over the years and wish her well. The position will be posted to the  
9 website. Once applications have been received by the Supervisors of the Checklist, they will  
10 appoint a replacement for Nancy Stearns.  
11

12 **8:38 pm Parks and Recreation Committee -** The Board of Selectmen, accept with regret, the  
13 resignation of Judy Williams for the Parks and Recreation Committee. Her term would have  
14 expired in 2016. There will be an opening posted for that position as well.  
15

16 **8:40 pm Gilmanton Community Church -** Pastor Christopher Stevens has requested that the  
17 Town provide the Church with two recycling bins.  
18

19 **MOTION:** On a motion by Selectman Currier and seconded by Selectman Guarino, it was  
20 voted unanimously to provide the Gilmanton Community Church with two recycling bins at 8:42  
21 pm. (3-0)  
22

23 **Flag Pole -** Joe Laurendeau has requested the use of the flag pole for electricity during the  
24 week of Halloween and the week of Christmas. He has a business in Town called Family  
25 Entertainment. The request was denied. Arthur Capello will get more information from him  
26 regarding his request.  
27

28 **Assessing:** Selectman Guarino had a question from a citizen regarding appraisal of structures.  
29 The question was if something had wheels on it, would it be taxed, if it was being used as  
30 storage? Arthur Capello said yes it would. There is a court case that is used for assessing  
31 purposes. Arthur Capello will check with Bill Tobin, Code Enforcement Officer regarding the  
32 question. Selectman Guarino also stated, as the Assessors are in Town doing the re-evaluation,  
33 questions from the Towns people are coming up. One of the questions was about the taxation of  
34 tent structures. Arthur Capello said they require a building permit and with certain criteria, they  
35 are taxed. Arthur Capello will check with Bill Tobin regarding that information as well.  
36

37 Chairman Lavin called for a short-recess.  
38

39 Chairman Lavin reopened the meeting.  
40  
41  
42

43 **Approval of Meeting Minutes:** On a Motion by Selectman Currier, seconded by Selectman  
44 Guarino, it was voted unanimously to approve the minutes of September 16, 2013, as amended  
45 9:10 pm (3-0).  
46  
47  
48

**9:11 pm Non-Public Session – RSA 91-A:3, II(a)-**

**MOTION:** On a Motion by Selectman Currier, seconded by Selectman Guarino it was voted unanimously to enter Non-Public Session per RSA 91-A:3, II (a). (3-0) Voice Vote – Chairman Lavin-yes, Selectman Guarino – yes, Selectman Currier- yes)

The meeting room was closed to the public. Present during the Non-Public Session were Chairman Lavin, Selectman Currier, Selectman Guarino, Town Administrator Arthur Capello, and Administrative Assistant Stephanie Fogg.

The Board of Selectmen discussed a personnel issue.

**Motion:** On a Motion by Selectman Guarino, seconded by Selectman Currier it was voted unanimously to seal the minutes 9:58 pm(3-0)

The meeting room was opened to the public. The Board noted the Non-Public minutes were sealed.

**10:00 pm Non-Public Session – RSA 91-A:3, II(a)-**

**MOTION:** On a Motion by Selectman Currier, seconded by Selectman Guarino it was voted unanimously to enter Non-Public Session per RSA 91-A:3, II (a). (3-0 Voice Vote – Chairman Lavin – yes, Selectman Currier – yes, Selectman Guarino – yes).

The meeting room was closed to the public. Present during the Non-Public Session were Chairman Lavin, Selectman Currier, Selectman Guarino, Town Administrator Arthur Capello, and Administrative Assistant Stephanie Fogg.

The Board of Selectmen discussed a personnel issue.

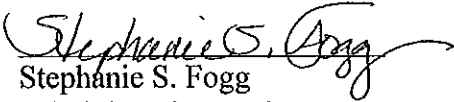
**Motion:** On a Motion by Selectman Guarino, seconded by Selectman Currier it was voted unanimously to seal the minutes 10:18 pm (3-0)

The meeting room was opened to the public. The Board noted the Non-Public minutes were sealed.

1  
2  
3 **Adjournment:**

4 **MOTION:** On a motion by Selectman Currier, seconded by Selectman Guarino, it was voted  
5 unanimously to adjourn at 10:20 pm. (3-0)  
6  
7  
8

9 Respectfully Submitted,  
10

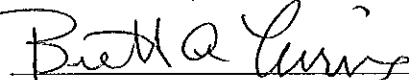
11  
12   
13 Stephanie S. Fogg

14 Administrative Assistant  
15  
16

17 **Approved by the Board of Selectmen**

18   
19

20 Chairman Ralph L. Lavin

21   
22

23 Selectman Brett A. Currier

24  
25  
26 Selectman Donald J. Guarino



Gilmanston Iron Works  
New Hampshire

\$300.00

April 3 1933

For value received, We the undersigned,  
individually and collectively, promise to pay  
Ernest H. Goodwin, or order, Eight Hundred Dollars  
with interest at 5 % annually, agreeably to the  
following conditions:

That the money is to be used by the Gilmanston  
Hills Improvement Association, Inc., locally known  
as the Fire Department, for the purchase of a new  
chassis and engine for the pumper truck, and equip  
it with a booster tank, and any other needed  
equipment. Also that two hundred (\$200) dollars  
a year can be paid on the face of this note until  
all is paid.

*A. L. Lamy*

*A. F. Johnson*

*M. S. Bennett*

*Roy C. Edgerly*

*Orville York*

*Alma S. L. Linsop*

*Florence C. Doreau*

*Edwin F. Nelson*

*James Farway*

*Rec'd payment in full to  
cancel note and interest*

*Ernest H. Goodwin*