

Board of Selectmen Town of Gilmanton, New Hampshire

6 Meeting

7 September 3, 2013

8 6:00pm. – Gilmanton Academy

9

10 Present: Chairman Ralph Lavin, Selectman Donald Guarino, Town Administrator Arthur
11 Capello, Administrative Assistant Stephanie Fogg. Also present Police Chief Joseph Collins,
12 Maxwell Hodgdon, and Peter Mulcahy.

13

14

15 6:00pm Selectmen Lavin opened the meeting, took attendance of those present and voting and
16 led the Pledge of Allegiance.

17

18 **Non-Public Session – RSA 91-A:3, II B -**

19 **MOTION:** On a motion by Selectman Guarino, seconded by Chairman Lavin it was voted
20 unanimously to enter Non-Public Session per RSA 91-A:3, II (B) Consideration of the hiring of
21 an Officer.(2-0 Voice Vote – Chairman Lavin – yes, Selectman Guarino – yes)

22

23 The meeting room was closed to the public. Present during the Non-Public Session were
24 Chairman Lavin, Selectman Guarino, Town Administrator Arthur Capello, Administrative
25 Assistant Stephanie Fogg, Chief of Police Joseph Collins, Police Officer Applicant Maxwell
26 Hodgdon.

27

28 Police Chief Joseph Collins introduced candidate Maxwell Hodgdon to Chairman Lavin,
29 Seletman Guarino and Town Administrator Arthur Capello.

30

31 The Board of Selectmen interviewed and discussed qualifications with the applicant and Chief
32 Collins.

33

34 **MOTION:** On a motion by Selectman Guarino, seconded by Chairman Lavin it was voted to
35 hire Maxwell Hodgdon as a Field Training Officer, continue through the Police Academy
36 according to the Gilmanton Police Department Training Agreement. It was voted unanimously
37 to hire Maxwell Hodgdon. (2-0, Voice Vote, Chairman Lavin – yes, Selectman Guarino – yes)

38

39 **MOTION:** On a motion by Selectman Guarino, seconded by Chairman Lavin it was voted
40 unanimously to come out of Non-Public Session at 6:25 pm.(2-0)

41

42 The meeting room was opened to the public. The Board noted the Non-Public Session minutes
43 were not sealed.

44

45

46

47

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48

6:28 pm - Non-Public Session – RSA 91-A:3, II C -

MOTION: On a motion by Selectman Guarino, seconded by Chairman Lavin it was voted unanimously to enter Non-Public Session per RSA 91-A:3, II (C). Matters which, if discussed in public, would likely affect adversely the reputation of any person. (2-0 Voice Vote – Chairman Lavin – yes, Selectman Guarino – yes)

The meeting room was closed to the public. Present during the Non-Public Session were Chairman Lavin, Selectman Guarino, Town Administrator Arthur Capello, Administrative Assistant Stephanie Fogg.

The Selectmen reviewed a tax agreement.

MOTION: On a motion by Selectman Guarino, seconded by Chairman Lavin it was voted unanimously to come out of Non-Public Session at 6:30 pm. (2-0).

The meeting room was opened to the public. The Board noted the Non-Public Session minutes were not sealed.

Snow Removal Contract - The Selectmen reviewed the contract that Arthur Capello brought forward. Arthur Capello will look back in records as to the billing price per truck and type of truck used by the vendor.

Center Church Gilmanton Corners - Chairman Lavin brought to the Board's attention information about the granite wall in the back of the Church. The granite wall was damaged during snow plowing and the Church was inquiring as to the repair of the wall. Arthur Capello and Selectman Guarino will inspect the wall. The parking lot is a shared lot with the Church and the Town.

Sand Bids – The sand bids have all gone out, Arthur Capello requested a sample of sand from each bidder. Paul Perkins, Highway Department Head, was concerned about the quality of the sand that will be bought, so Arthur asked that samples come in with the bids. The bids will be opened on September 16, 2013. Arthur Capello sent out the request for bids, per Paul's recommendations, to eight bidders.

Meeting Minutes:

MOTION: On a motion by Chairman Lavin, seconded by Selectman Guarino, the minutes of August 19, 2013, were approved as written. (2-0)

Budget Calendar – Arthur Capello will wait to schedule meetings with the Department Heads, when Selectman Currier is present. He has not received any Department Head Budgets, but he has told them to sharpen their pencils. Operating budgets need to be real numbers to present to the Selectmen.

Year Round Library - Chairman Lavin has spoken with several people involved with the Year Round Library. He believes there will be another Warrant Article regarding the

1 financial support of the Library. They would like to receive the support of the
2 Board. Town Administrator and the Selectmen will have to get through the
3 budget before any numbers can be discussed.
4

5 **Lakes Region Mutual Aid Dispatch** - Selectman Guarino stated that the County
6 Commissioners are going to take dispatch out of their budget and the
7 responsibility would fall back onto each Town. We may have an increase of over
8 \$6,000 for the budget for dispatch.
9

10 **Public Input**

11
12 **Shellcamp** - Arthur Capello received a call regarding Conservation Land on Valley Shore. He
13 stated that the property that had the trees cut on it previously, is now being used as an access trail
14 with ATV's. Selectman Guarino recommended closing the property to the ATV's. The use
15 would be walking only on the Conservation Land. After discussion, the Selectmen would like
16 input from the Conservation Commission as to the specific use of the property and they will
17 revisit the discussion next meeting. Arthur will send a letter to the person using the path, to stop
18 using the ATV's on Conservation Land as access to his property.
19

20 **Correspondence** -

21
22 **Lakes Region Planning Commission** - The dates for the upcoming meetings were distributed
23 to the Selectmen. Also the position for a Representative from Gilmanton to the Lakes Region
24 Planning Commission was posted to the Gilmanton Website, at the Academy and the Post
25 Offices in Town.
26

27 **Capital and Non-Capital Reserve Fund** - Arthur Capello gave a list of the Capital and Non-
28 Capital Reserve Fund accounts that the Town has, the date they were set up and whether the
29 Selectmen are agents to expend or not, to the Selectmen. Arthur Capello had a question
30 regarding the Capital Reserve Fund for Highway Equipment. Selectmen Guarino said that he
31 believed the Town was saving for a road grader and/or the rubber tired backhoe with that fund.
32 Arthur Capello will research that and speak with Paul Perkins about it as well.
33

34 **Vendor Payment Policy** - The policy will give the Town 30 days to pay vendors. Arthur
35 Capello said that we will do our best to pay it earlier, typically it is about a two week turn around
36 on accounts payable for the Town.
37

38 **MOTION:** On a motion by Selectman Guarino, seconded by Chairman Lavin it was voted
39 unanimously to approve the new Vendor Payment Policy at 7:00 pm. (2-0)
40

41 **RECESS** - Short recess to review information.
42

43 **Close Public -Input**

44
45 **7:05 pm - Non-Public Session - RSA 91-A:3, II(a) -**

46 **MOTION:** On a motion by Selectman Guarino, seconded by Chairman Lavin it was voted
47 unanimously to enter Non-Public Session per RSA 91-A:3, II (a) Dismissal, promotion or setting

1 compensation for public employees. (2-0 Voice Vote – Chairman Lavin – yes, Selectman
2 Guarino – yes)

3
4 The Selectmen discussed Town employees and responsibilities relating to upcoming budget
5 season.

6
7 **MOTION:** On a motion by Selectman Guarino, seconded by Chairman Lavin it was voted
8 unanimously to seal the minutes. (2-0)


9
10 **MOTION:** On a motion by Selectman Guarino, seconded by Chairman Lavin it was voted
11 unanimously to come out of Non-Public Session at 7:20 pm. (Chairman Lavin – yes, Selectman
12 Guarino – yes). (2-0)

13
14 The meeting room was opened to the public. The Board noted the Non-Public Session minutes
15 were sealed.

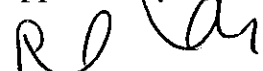
16
17 **Adjournment:**

18 **MOTION:** On a motion by Selectman Guarino, seconded by Chairman Lavin it was voted
19 unanimously to adjourn at 7:30pm. (2-0)

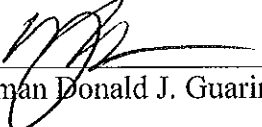
20
21 Respectfully Submitted,

22
23
24 
25 Stephanie S. Fogg
26 Administrative Assistant

27
28
29 **Approved by the Board of Selectmen**

30
31 
32 _____
33 Chairman Ralph L. Lavin

34
35 _____
36 Selectman Brett A. Carrier

37
38 
39 _____
40 Selectman Donald J. Guarino

41
42