



APPROVED

Board of Selectmen Town of Gilmanton, New Hampshire

Meeting

April 15, 2013

5:45p.m. – Gilmanton Academy

Present: Chairman Ralph Lavin, Selectmen Brett Currier and Donald Guarino; Recorder Stephanie Fogg. Also present Tom Scribner.

5:45pm – Selectman Lavin opened the meeting, took attendance of those present and voting and led the Pledge of Allegiance.

5:48pm - The Selectmen attended the ceremony for two new employees for the Town of Gilmanton. Full-Time Police Officer, Tyler F. Hackett and Full-Time Firefighter, Randy R. Danforth, were sworn in by Debra Cornett, Town Clerk/Tax Collector with the Town of Gilmanton Oath of Office. Also present were Police Chief Joe Collins, Fire Chief Joe Hempel, members of both departments and family members. Refreshments were served.

6:10 pm – The Selectmen reconvened in the meeting room.

Old Town Hall Curtains and Fire Code – Chairman Ralph Lavin spoke about the curtains at the Old Town Hall. In a previous meeting it was asked if the curtains could be taken down. Chairman Lavin went to the Town Hall, but was unsure which curtains were to be taken down. Leona Jean also asked Chairman Lavin if the building was within fire code. Chairman Lavin spoke with Fire Chief Hempel who responded that the building is currently compliant with Fire Code, as long as it is being used in the way it is being used now. (The number of people and frequency of use could make a difference).

Fishing Derby- The Community Church has a Fishing Derby here at the pond behind the Academy, they started it a few years ago with a big turnout and the community have really enjoyed it. There are Birch trees that have branches hanging over and they would like to have them cut down or do it themselves. The fishing lines for the kids get tangled in the trees. Chairman Lavin will be the person trimming the branches. Selectman Guarino and Selectman Currier agreed that it would be beneficial for Chairman Lavin to go ahead with the trimming of the small branches.

Flag Pole at The Academy - Selectman Currier spoke with Courtney Kelley. Mr. Kelley has a boom truck available to repair the pole. The mechanics of the pole are not currently working and need to be changed. The rope also needs to be changed. He quoted he would do the work for \$100. Selectman Guarino and Chairman Lavin agreed that was more than fair.

Emergency and Security System in Office - Selectman Guarino spoke with Rodney Marston, who is in the security business, he will come and take a look at what we currently have.

Selectman Guarino also left a message regarding the keypad entry codes for the back door.

Granite Posts - Selectman Guarino spoke about the granite posts at the corner of Meadow Pond Road and Loon Pond Road. Tom Scribner mentioned Steve Chmielecki of All Stone Masonry may be able to mend the posts. Chairman Lavin also suggested that he knows a mason in town that could look at the posts to see if they could be repaired. Selectman Currier wants to be sure that the owners of the post will be happy with mending it. Selectman Guarino will contact the owner to find out if the post can be repaired. Chairman Lavin agreed that the owner needs to be consulted. Chairman Lavin to follow-up with masons regarding repair once Selectman Guarino has spoken with the owner.

Street Flags- Selectman Guarino gave a brief history regarding the Gilmanton Boy Scouts involvement with the flags in town. There is no longer an active troop in town.

Church in Academy - Selectman Currier brought up a concern about the Church that is holding services in the Academy and the separation of church and taxpayer dollars paying for the building. Selectman Lavin asked if they pay a fee. Selectman Guarino stated that Church does pay for an insurance policy to cover the activity in the building. Selectman Guarino will call LGC to see if there is a problem with the Church being in the building.

Water Heater at The Academy - Chairman Lavin said he had spoken with Jen Correia regarding the water heater. She was concerned that it could fail in the near future. Chairman Currier suggested the quote received was to fix the water heater and oil tanks. Selectman Guarino recommended that the part of the quote that covered changing of filters and ordinary maintenance could be covered by Glen Lines, our Maintenance Man. Chairman Lavin suggested that some of the tools to work with the heater may be specific. Selectman Currier said the heater and oil tank repair has to be addressed right away. Selectman Guarino mentioned replacing the heater in the quote with a Marathon Heater that is more efficient. Selectman Guarino will contact the company that gave the quote to discuss details.

6:45 pm – David Naigle – American Flag Donations - _ Mr. Naigle has not been involved for a few years with the flags in town. He proposes getting the flags from a company in Concord, he said he could cover the cost this year. We could come up with some type of fundraising that the Town could be involved with in the future. Mr. Naigle would ask that someone in the Town put the flags up.

Selectman Guarino suggested that as President of the 4th of July Committee he could put a donation box out for the flags on the 4th of July, that is specifically for the flags.

7:40 pm – Chairman Lavin called for a Short Recess

7:43pm – Public Input – Present for public input Tom Scribner, John Funk, Betty Ann Abbott and Rachel Hatch.

Chairman Lavin opened the public input session by stating that they are not here to debate a subject, we are happy to hear your concerns and comments. Mr. Funk commented on the opening statement by Chairman Lavin, he said the Board of Selectmen are responsible to the

1 Town, and the Board of Selectmen are responsible for giving an explanation for its conduct. Mr.
2 Funk had comments to the Board of Selectmen regarding a Planning Board member and policy
3 for Board Appointments. Chairman Ralph Lavin stated that the Board of Selectmen cannot
4 discuss publicly specific people, he welcomed those present to schedule a non-public meeting
5 with the Board of Selectmen to discuss their concerns. Mr. Funk stated that the Board had not
6 handled the appointments according to what has historically been done before. Chairman Lavin
7 stated that he had been a Selectman the last three years and had not consulted with other Boards
8 before appointments.

9
10 Chairman Lavin asked if others present might have comment for public input. If not we could
11 rejoin the comments by Mr. Funk.

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13 Ms. Abbott suggested there might be a difference of philosophy that the Planning Board has
14 from the Board of Selectmen, she asked for help in understanding what has disappointed them as
15 a group about the way the Planning Board has conducted itself.

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17 Selectman Currier stated that five people applied to the Planning Board. Ms. Abbott asked if the
18 vacancies were posted. Selectman Currier said that the Town Report lists the terms for each
19 Board.

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21 Chairman Lavin again offered a non-public meeting to Ms. Abbott and to Mr. Funk to address
22 their concerns in more detail.

23
24 Chairman Lavin asked if others present had comment for public input at this time.

25
26 **New Hampshire Preservation Alliance –** Rachel Hatch received an e-mail from The New
27 Hampshire Preservation Alliance, they wanted to congratulate The Town of Gilmanton for
28 receiving the Preservation Merit Award for Stewardship of The Academy Building. The
29 ceremony is Tuesday May 7, 2013 at the Concord City Auditorium at 4:30pm. They are
30 recognizing The Town of Gilmanton regarding the Cupola and Building Committee, also with
31 Fifield Restoration and Winn Mountain Restoration. She wanted to let the Board of Selectmen
32 know that the award is forthcoming and she had spoken with John Dickey. She will be
33 attending, but as Ms. Hatch is no longer a Selectman, she is asking the Board to allow John
34 Dickey to accept the award on the Towns' behalf. She is recommending John Dickey because he
35 was instrumental in the writing of the grant. The Board of Selectmen unanimously agreed that
36 John Dickey should accept the award on behalf of the Town. Rachel Hatch will respond with
37 those attending: John Dickey, Steve Bedard and Chairman Lavin and Rachel Hatch will be
38 attending. They have asked for a short description of the project along with before and after
39 pictures.

40
41 **Old Town Hall Curtains -** Rachel Hatch was concerned that there was a recommendation to
42 remove the curtain at the Old Town Hall. Ms. Hatch said the curtain is very old and still helps
43 with the acoustics in the hall; she understands that it would not be cost effective to repair them.
44 She recommends that it stay up and be pulled back. Chairman Lavin agreed to leave the curtain
45 up.

46
47 **John Funk –** Mr. Funk suggested that in the past the Planning Board and the Board of
48 Selectmen have had a productive relationship and they both serve the Town in the same way. In

1 the past the Planning Board has assisted the Selectmen in interviewing people that have been
2 candidates, it is up to the Selectmen to make the final call. Since the Planning Board is a very
3 important Board in Town and the functioning of the Planning Board is a very important aspect of
4 the ability to serve the Town; all while looking out for the Towns' best interest, it does help to
5 have a Board that is harmonious. Mr. Funk believes the Board of Selectmen would be mindful
6 to consult with the Planning Board with regard to appointments. He believes the Planning
7 Boards' observations would be useful to the Selectmen. The other thing he suggests is that the
8 Selectmen return to the old policies, when there are vacancies, they are advertised so people can
9 step forward. In Mr. Funk's opinion, his concern is that if there is a process where there is no
10 public notice and people can apply, that it is the Selectmen who are finding people and you have
11 no idea what the relationships are with the Selectmen and the people they are encouraging to
12 serve on the Planning Board.

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14 Ms. Abbott asked that the Selectmen revisit procedure/process so that there is no
15 misunderstanding in the future.

16
17 **Tom Scribner** – Floor in the Academy Building. There will be money spent on the refinishing
18 of the floor and he believes there should be rules/regulations for the use of the building regarding
19 the floors. Selectman Guarino suggested that if there is a proper topcoat applied it should take
20 the wear. Mr. Scribner doesn't believe the floor would hold up well with regular winter use.
21 The Selectmen will revisit the discussion when the floor has been refinished.

22
23 Chairman Lavin closed Public Input.

24 25 **MEETING MINUTES**

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27 **MOTION:** On a motion by Selectman Guarino, seconded by Selectman Currier, the minutes
28 of April 8, 2013, were approved as amended. (3-0)

29 30 **7:35pm – Non-Public Session – RSA 91-A:3,II(c)**

31 **MOTION:** On a motion by Selectman Guarino, seconded by Chairman Lavin, it was voted
32 unanimously to enter Non-Public Session per RSA 91-A:3,II(c). (3-0 Voice Vote
33 – Chairman Lavin–yes, Selectman Currier–yes, Selectman Guarino–yes)
34 The meeting room was closed to the public. Present during the Non-Public
35 Session were Chairman Lavin, Selectmen Currier and Guarino, and Recorder
36 Stephanie Fogg.

37
38 The Board reviewed property agreements.

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40 **MOTION:** On a motion by Chairman Lavin, seconded by Selectman Currier, it was voted
41 unanimously to come out of Non-Public Session at 8:30 pm. (3-0 Voice Vote –
42 Chairman Lavin–yes, Selectman Guarino–yes, Selectman Currier–yes)

43
44 The meeting room was opened to the public. The Board noted the non-public
45 session minutes not to be sealed.

8:32pm – Non-Public Session – RSA 91-A:3,II(c)

MOTION: On a motion by Selectman Guarino, seconded by Selectman Currier, it was voted unanimously to enter Non-Public Session per RSA 91-A:3,II(c). (3-0 Voice Vote – Chairman Lavin–yes, Selectman Currier–yes, Selectman Guarino–yes)

The meeting room was closed to the public. Present during the Non-Public Session were Chairman Lavin, Selectmen Currier and Guarino, Recorder Stephanie Fogg.

MOTION: On a motion by Chairman Lavin, seconded by Selectman Guarino, it was voted unanimously to come out of Non-Public Session at 8:45pm. (3-0 Voice Vote – Chairman Lavin–yes, Selectman Guarino–yes, Selectman Currier–yes)

The meeting room was opened to the public. The Board noted the non-public session minutes were sealed to avoid adversely affecting the reputation of a person other than a member of the Board.

Adjournment:

MOTION: On a motion by Chairman Lavin, seconded by Selectman Guarino, it was voted unanimously to adjourn at 8:46pm. (3-0)

Respectfully Submitted,

Stephanie S. Fogg, Recorder