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APPROVED

BOARD OF SELECTMEN  
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**Board of Selectmen**  
**08 April 2013**  
**Minutes**

**6:00pm** - Chairman Ralph Lavin called the meeting to order. Present were Chairman Lavin, Selectman Brett Currier and Selectman Don Guarino, Town Accountant Jen Correia and Tom Scribner. Recorder Stephanie Fogg.

Chairman Lavin took attendance of those present and voting and led the Pledge of Allegiance.

**6:03pm – John Dickey and Tom Howe Update on Land Trust** - Gilmanton's Greatest Views for Everyone Forever! John Dickey gave an overview of the conservation and history of the George Twigg III properties. Four tracts, total 86 acres, which includes Frisky Hill View Point South, Meeting House Pond Tract with Barn, Frisky Hill (coming down the hill towards pond the field on the left hand side), and Loon Pond Road Field at junction of Griffin Road. George Twigg made much of this possible as a donation, by accepting less than full value for the land. The Land Trust put about a year and a half of effort into raising the remaining funds. There was a tremendous response by many, including: residents here in Gilmanton, federal grants and state funded grants. The total amount of the purchase including easements, appraisals, legal, real estate transaction cost and fundraising was \$1.2 million. The goal was successfully reached in 2012.

Two of the properties (Frisky Hill View Point South and the Meeting House Pond Tract) will be deeded to the Town of Gilmanton and the Land Trust will make provisions that there will be no loss of tax revenue to the Town. They will give \$20,000 in a trust fund to the Town to cover the taxes, the principle to remain and interest to pay the tax.

The other two tracts will be sold by the Land Trust to private owners, subject to the conservation easements. Selectmen Guarino asked if the money raised by the sale of these two parcels was in any way contingent on the closing of the deed on the other two parcels to the Town. Tom Howe explained that the money from the sale would likely be used to purchase other conservation parcels and was not a factor in the transfer of the deed. Easements will be held by the Five Rivers Conservation Trust, who currently hold other conservation easements in Gilmanton. There is still ongoing work to be completed,

John and Tom will continue to update the Board of Selectmen on this project. They handed out an overview for the record, of the current official obligations of the Town. Chairman Lavin thanked John Dickey and Tom Howe for their efforts for The Town of Gilmanton and the conservation of these properties.

**6:45 pm- John Dickey Regarding Window Restoration at The Academy.**

John Dickey has been acting as the volunteer project manager for the window restoration project. Almost complete, he has done a punch list walk through with the contractor. The basement windows were not originally part of the restoration, but he believes that they should be replaced also. There should still be funds from the original grant to cover the basement window replacement.

**6:47 pm – Transfer Station -** Jen Correia stated that the Transfer Station needs coverage for personnel for two Wednesdays, April 17<sup>th</sup> and April 24<sup>th</sup>. Selectmen Guarino suggested that we meet the need by taking a current employee of the Town to cover. Selectmen Guarino will speak with Paul Perkins of the Highway Department and Ron Nason at the Transfer Station to secure coverage.

**6:52 pm Security System** – Jen Correia reported that she had a quote from Mango regarding the portable security units. There currently is only one mobile unit and it is shared at this time.

**6:54 pm – Doors on Second Floor at The Academy** – Jen reported on a quote from J.R. Stockwell to repair the hinges for doors to be opened completely. The quote was \$250 for labor and material. Selectman Guarino will speak with Mr. Stockwell to make sure the repair will resolve the current problem with the doors.

**6:58 pm – Chairman Ralph Lavin Called for a Short Recess.**

**7:00 pm – Back from Recess, Opened Meeting - Public Input**

Present also at this time were Tom Scribner, Tom and Paula Farley.

**Piano at the Academy** - Tom Scribner would like to start work on the piano in the Academy if there are no objections. Chairman Lavin and Selectman Currier agreed that Mr. Scribner could begin work on the piano.

**Glass Crusher at the Transfer Station** - Tom Scribner also brought up conversation about the glass crusher at the Transfer Station. He said before extensive crushing happens, the crusher needs to be thoroughly cleaned. It has not been maintained in a long time and as they are not fully staffed there is not time to maintain the machine. Tom suggested volunteers with equipment that might be donated for a period of time until there is a final set up to help at the Transfer Station. Chairman Lavin was concerned about the liability for the Town. Selectman Currier inquired as to the type of equipment

he was talking about. Mr. Scribner replied that it would be equipment to help re-pile the glass.

**Bee Hive** – Paula Farley mentioned that there was a large bee hive at the entry of the Academy Building that needed to be taken care of. Selectman Guarino suggested that the new maintenance man be informed and to take care of it.

**Transfer Station** – Chairman Lavin spoke of paper and trash that has been blown into the woods at the Transfer Station. Considering the amount of staff currently at the Transfer Station, there is not enough time to keep up with the blown trash. When there is more staff, it could be picked up. Tom Scribner suggested the possibility of volunteers helping with the blown trash.

**7:15 pm – General Business** – Selectman Guarino spoke of the door lock system for security for the back door. Jen reported, with the new system people would get a code for that day only to enter the building and reduce the amount of keys that are currently handed out. Selectman Guarino will get proposals.

**Fourth of July** - Selectman Guarino (also President of the 4<sup>th</sup> of July Committee) announced the date is set for the fireworks. They will be the Saturday after the fourth, which is July 6<sup>th</sup> 2013 at Crystal Lake Park.

**7:25 pm – Close Public Input** – Chairman Lavin closed the public session.

**7:26 pm – Brian Forst, Budget Committee Chair – 2014** – Suggestions for budget season. As the re-elected Chair to the Budget Committee, Mr. Forst was asked by the Budget Committee to meet with the Board of Selectman and the School Board to see if there could be a joint effort in budgets regarding employee benefits. Mr. Forst said that Rich Bakos, who is currently on the Budget Committee would like to speak to someone with forward thinking in this area. Selectman Currier suggested that the school employees are part of a union and the Town is not. Rich Bakos is passionate about this because of the skyrocketing rates and the increased percentage that every employee will have to pay. Jen Correia will check with LGC to see what combining would do. Selectmen Currier would like to see that it is fair across the board. Chairman Lavin agrees that whatever helps the taxpayer.

Brian Forst said the mission is to find cost savings to the Town. He will visit with the School Board next week. Chairman Lavin will sit on the Budget Committee as Selectmen's Representative.

**7:42 pm – Non-Public Session – RSA 91-A:3,II(c)**

**MOTION:** On a motion by Chairman Lavin, seconded by Selectman Currier it was voted unanimously to enter Non-Public Session per RSA 91-A:3,II(c). (3-0 Voice Vote – Chairman Lavin-yes, Selectman Currier-yes, Selectman Guarino-yes)

The meeting room was closed to the public. Present during the Non-Public Session were Chairman Lavin, Selectman Currier and Selectman Guarino, Town Accountant Jen Correia, Recorder Stephanie Fogg.

**MOTION:** On a motion by Selectman Guarino, seconded by Selectman Currier, it was voted unanimously to come out of Non-Public Session at 8:30 pm. (3-0 Voice Vote, Chairman Lavin-yes, Selectman Currier-yes, Selectman Guarino-yes)

**8:32 pm – Building Use and Liability–**

It has been brought to the Selectmen's attention regarding building use at the Academy and Old Town Hall, and the liability to the Town as the buildings are being used by the public. Selectman Guarino will contact LGC and report back with his findings about insurance coverage that the Town already has in place.

**8:40 pm – Debra Cornett (Town Clerk/Tax Collector) to Swear in the 2013 – 2014 Selectmen to the Town of Gilmanton**

Chairman Ralph Lavin, Selectman Brett Currier and Selectman Donald Guarino

**8:44 pm – Approval of Minutes:**

**MOTION:** Selectman Guarino motioned to amend the minutes of the March 26, 2013 meeting and to approve the minutes of April 3, 2013. Motion seconded by Selectman Currier. (2-0 Voice Vote, Chairman Lavin-yes, Selectman Guarino-yes, and Selectman Currier-yes)

**Adjournment:**

**MOTION:** On a motion to adjourn by Chairman Lavin, seconded by Selectman Currier it was voted unanimously to adjourn at 8:46 pm. (3-0)

Respectfully submitted,

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Stephanie S. Fogg  
Recording Clerk