

APPROVED

Board of Selectmen Town of Gilmanton, New Hampshire

Meeting

December 2, 2014

5:00 pm. – Gilmanton Academy

Present: Chairman Brett Currier, Selectmen Donald Guarino and Stephen McCormack, Town Administrator Arthur Capello, Administrative Assistant Stephanie Fogg. Also present Craig Gardener and Wayne Ogni.

5:00 pm Chairman Currier opened the meeting, took attendance of those present and voting and led the Pledge of Allegiance.

Budget – Arthur said he would like to have the Selectmen approve the Warrant Articles this evening.

See attached Warrant Articles.

Fire Department -

Article for portable radios for the Fire Department. Arthur Capello will check with the Fire Chief to see if that the number of radios listed is required. The Selectmen would like to also have a cost for each of the radios. The Board is not denying the need for radios, but would like clarification on amount of radios and cost. (The cost over a 4 – 5 year plan was \$14,500/year as requested). Selectman Guarino and Chairman Currier said that they have not seen this large of a dollar amount on a non-capital reserve, should be a capital reserve.

Road Ditching - \$50,000 to contract out ditching of roads. The Selectman were in agreement about this Warrant Article.

Selectman McCormack said his goal for the future would be to get a bond for the roads in Town to take care of them all at once.

Road Agent - The Warrant Article to have the Road Agent as an appointed position as opposed to the current elected position was discussed. Selectman Guarino does not support it, because there will be an elected Road Agent, serving one year into his elected three year term. Arthur Capello said he will speak with Town Counsel regarding the proper wording of this Warrant Article. Chairman Currier said there is no opportune time to begin this. There is a lot of talk about having an appointed Road Agent. Selectman McCormack said we need to know how the Town feels. Arthur Capello called for a formal vote from the Selectmen.

1 **MOTION:** On a motion to put forward a Warrant Article as follows, "To see if the Town will
2 authorize the Selectmen to appoint the Road Agent, instead of the present method of filling that
3 position by election. If approved, this article will be effective as of the date of the 2016 Town
4 Meeting." All those in favor? (2-1, Chairman Currier – yes, Selectman Guarino – no, Selectman
5 McCormack – yes).

6
7 **Highway Department 6 Wheeler -** The Selectmen will look at the truck at the Highway
8 Department and talk to Paul Perkins about it, before they recommend it as a Warrant Article or
9 not.

10
11 **Employee Raises –** The Selectmen agreed to a 1.5% increase raise for the Warrant Article for
12 the employees.

13
14 **SB2 Schedule -**

15 Deliberative Session – January 31, 2014

16 Super Saturday – January 17, 2014

17
18 Arthur Capello will let Debra Cornett Town Clerk know that the date has been set for the
19 Deliberative Session.

20
21 **Building Use Request for the Old Town Hall –** A request for the use of The Old Town Hall for
22 a Dog Obedience Class was brought before the Selectmen. The Selectmen by consensus said no
23 to the request because of possible damage to the floors and did not consider it the best use for the
24 building.

25
26 **Approval of Minutes -**

27 **MOTION:** On a Motion by Selectman Guarino and seconded by Selectman McCormack it was
28 voted unanimously to approve the minutes of November 6, 2014 as written. (3-0)

29
30 **MOTION:** On a Motion by Selectman Guarino and seconded by Selectman McCormack it was
31 voted unanimously to approve the minutes of October 22, 2014 and October 28, 2014 as written.
32 (3-0).

33
34 **6:30 pm Chairman Currier opened Public-Input –**

35
36 Craig Gardener introduced himself to the Selectmen. He is interested in possibly applying to the
37 **Planning Board as a member.** He is looking forward to being part of the community.

38
39 Wayne Ogni spoke about **the Lakes Region Planning Commission.** The current cost of
40 membership for the Town of Gilmanton to the LRPC is \$3,400.00/year. The membership gives
41 the Town access to statistics, breakdowns of Towns and Cities and a good source of information
42 about our community. Mr. Ogni said that we need to look into the membership to decide it
43 continues to be beneficial for the Town.

44
45 **Solicitation Ordinance –** The Selectmen discussed the recent article in the Laconia Daily Sun
46 regarding the Solicitation Ordinance and the Boot Drive. Arthur Capello said he did follow up
47 with the Fireman's Association via e-mail. Arthur Capello said that the Fireman's Association

1 President cancelled attendance at the Board of Selectmen's Meeting last week, so Arthur Capello
2 had not spoken with him directly.

3
4 **6:40 pm Recycling Center** – Chairman Currier said that the fuel at the dump is currently over
5 budget because other departments are using the fuel at the dump. The locks should be changed
6 and only the dump personnel will have the key to the fuel. Arthur Capello will remind the other
7 departments of the State fuel cards.

8
9 Selectman McCormack also said that Ed Lang needs to resubmit budget estimates for the tipping
10 fees at the dump.

11
12 **Fire Department** – Chairman Currier and Selectman Guarino asked Arthur Capello to check
13 with Chief Hempel on the amount of overtime for one of the Fire Department employees.

14
15 **(A)Non-Public Session per RSA 91-A:3, II (c):**

16 **MOTION:** On a Motion by Selectman Guarino, and seconded by Selectman McCormack it was
17 voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c) at 6:46 pm. (3-0 Voice
18 Vote – Chairman Currier-yes, Selectman Guarino– yes, Selectman McCormack– yes).

19
20 The meeting room was closed to the public. Present during the Non-Public Session were
21 Chairman Currier, Selectmen Guarino and McCormack. Town Administrator Arthur Capello,
22 Administrative Assistant Stephanie Fogg.

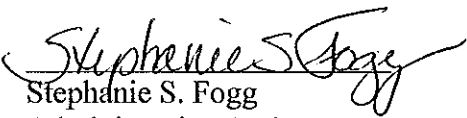
23
24 The Selectmen discussed an issue with the Selectmen's Office staff.

25
26 **MOTION:** On a Motion by Selectman Guarino and seconded by Selectman McCormack it was
27 voted unanimously to come out of Non-Public Session at 6:58 pm. (3-0 Voice Vote – Chairman
28 Currier -yes, Selectman Guarino – yes, Selectman McCormack – yes).

29
30 The meeting room was opened to the public. The Board noted the Non-Public Session minutes
31 were sealed until resolved.

32
33
34 **Adjournment:** On a Motion by Selectmen Guarino, seconded by Selectman McCormack it was
35 voted unanimously to adjourn at 7:00 pm. (3-0)

36
37 Respectfully Submitted,

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41 Stephanie S. Fogg
42 Administrative Assistant
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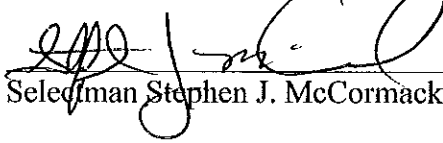
1 **Approved by the Board of Selectmen**

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4 Chairman Brett A. Currier

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7 Selectman Donald J. Guarino

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10 Selectman Stephen J. McCormack

Balance as of 9-30-14

Article #XX: "Shall the Town of Gilmanton raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with in the warrant or as amended by vote of the first session, for the purpose set forth therein totaling Three Million Three Hundred Eleven Thousand Nine Hundred Fifty Eight Dollars (\$3,311,958)? Should this article be defeated, the default budget shall be Three Million Three Hundred Twenty One Thousand Six Hundred Thirty Thousand (\$3,321,630), which is the same as last year, with certain adjustments required by previous action of the (Town) or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only."

Tax Impact about:

Article #XX: To see if the Town to establish a non-capital reserve fund called Fire Portable Radio Replacement Non-Capital Reserve Fund and to appoint the Board of Selectman as agents to expend and to further see if the town will vote to raise and appropriate the sum of Fourteen Thousand Five Hundred (\$14,500) from general taxation to fund the Fire Portable Radio Replacement Non-Capital Reserve Fund.
Current balance: \$0.00 Tax Impact about: .03

~~**Article #XX:** To see if the Town will vote to raise and appropriate the sum of Forty Seven Thousand (\$47,000) to replace the corners Forestry/utility truck. And to further fund this appropriation the withdrawal of Forty Seven Thousand (\$47,000) from the Capital Reserve Forestry Vehicle Fund.
Current balance: \$47,541.15 Tax Impact about: none~~

Article #XX: To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) for the 2019 Statistical Update all properties to be deposited into the Revaluation Assessment Updated Capital Reserve. And to further fund this appropriation by general taxation.
Current balance: \$47,909.34 Tax impact about: 0.04

Article #XX: To see if the Town will vote to raise and appropriate the sum of fifty thousand (\$50,000) for the purpose of contracting out ditching of roads. And to further fund this appropriation by general taxation. **Tax impact about: 0.12**

Article #XX: To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand (\$25,000) for the purpose of repairing the parking lot at the Public Safety Building. And to further fund this appropriation by general taxation. **Tax impact about: 0.05**

Article #XX: To see if the Town will vote to raise and appropriate the sum of Fifty One Thousand Nine Hundred Sixty Four Dollars (\$51,964) to be deposited in the Capital Reserve Bridge Fund. And to further fund this appropriation by general taxation.
Current balance: \$202,368.69 Tax Impact about: .11

Balance as of 9-30-14

Article #XX: To see if the Town will vote to raise and appropriate the sum of Seventeen Thousand Five Hundred Dollars (\$17,500) to be deposited in the Capital Reserve Self Contained Breathing Apparatus Fund. And to further fund this appropriation by general taxation.

Current balance: \$56,101.42 \$Tax Impact about: 0.05

Article #XX: To see if the Town will vote to raise and appropriate the sum of Thirty Five Thousand (\$35,000) to purchase and equip and new police cruiser. And to further fund this appropriation by withdrawing Two Thousand Three Hundred Eight nine dollars (\$2,389) from the previously established Police Cruiser Replacement Capital Reserve Fund and further to raise and appropriate Thirty Two Thousand Six Hundred eleven dollars (\$32,611) by general taxation.

Current Balance: \$2,393.46 \$Tax impact about: 0.09

Article #XX: To see if the Town will vote to close the previously established Police Cruiser Replacement Capital Reserve Fund and to withdraw any remaining balance and deposit it into the general fund.

Article #XX: To see if the Town will vote to close the previously established Document Restoration Capital Reserve Fund and to withdraw any remaining balance and deposit it into the general fund.

Article #XX: To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for DWI Enforcement, said sum to be funded by New Hampshire Highway Safety grants for salaries and associated taxes and will not be expended unless the grants are received.

Tax Impact about: .00

Article #XX: To see if the Town will vote to raise and appropriate the sum Four Thousand Five Hundred (\$4,500) for Speed Enforcement, said sum to be funded by New Hampshire Highway Safety grants for salaries and associated taxes and will not be expended unless the grants are received.

Tax Impact about: .00

Article #XX: To see if the Town will vote to raise and appropriate the Three Thousand (\$3,000) to be deposited in the Health and Dental Cost Non Capital Reserve Fund. And to further fund this appropriation by general taxation.

Current Balance: \$7,000 Tax impact about .02

Article #XX: To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to fund milfoil treatment for the lakes if Gilmanton.

Tax Impact about: .01

Article #XX: To see if the Town will vote to raise and appropriate the sum of Two Thousand Eight Hundred Dollars (\$2,800) to be deposited in the Non-Capital Reserve Computer Replacement or Repairs for Town Clerk/Tax Collector Fund.

Current balance: \$2,520.00 Tax Impact about: 0.01

Balance as of 9-30-14

Article #XX: To see if the town will authorize the Selectmen to appoint the Road Agent, instead of the present method of filling that position by election. If approved, this article will be effective as of the date of the 2016 Town Meeting.

Article #XX: To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty Thousand dollars (\$150,000) to replace the blah blah blah. And to further fund this appropriation the withdrawal of One Hundred Fifty Thousand dollars (\$150,000) from the Capital Reserve Highway Equipment Fund.

Current balance: \$457,599.13 Tax Impact about: 0.00

Article #XX: To see if the Town will vote to raise and appropriate the sum of Seventeen Thousand Five Hundred Dollars (\$17,500) to fund cost of living increase and town associated cost of 1.5% for all Part time and Full time staff including the elected Road Agent and Town Clerk/Tax Collector staff. This does not include call fire fighters or elected officials except in named in this article. This will then become part of the default budget as of 2016.

Tax Impact about: .05