



APPROVED

Board of Selectmen Town of Gilmanton, New Hampshire

Budget Workshop
November 1, 2016
4:00 p.m. – Gilmanton Academy

Present: Chairman Stephen McWhinnie, Selectman Marshall Bishop, Town Administrator Paul Branscombe, Assistant Town Administrator- Heidi Duval, Finance Administrator- Brenda Paquette, Administrative Assistant- Heather Carpenter, Fire Chief- Fire Chief- Paul Hempel III
Absent- Vice Chair-Selectman Michael Jean

4:05 p.m. Chairman McWhinnie opened the meeting, took attendance of those present. (Chairman McWhinnie, and Selectman Bishop)..

Fire-

Warrant Article -Forestry Truck and Skid unit
Warrant Article - Breathing Apparatus Fund
Warrant Article - Ambulance Billing Fund

Consensus of the Board to move forward with formulating the language for Warrant Article - Ambulance Fund.

Fire Department Budget-

Discussion of the Fire Department individual lines and overall budget of three and half percent and of that increase one and a half percent is due to forced increases and salary. Total budget amount- \$637,416.00

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Bishop, it was voted to approve as amended the Fire Department budget moving forward to the Budget Committee. (2-0 Voice Vote- Chairman McWhinnie-yes, and Selectman Bishop-yes)

Welfare-

The 2017 budget is staying as it was in 2016. Total budget amount- \$24,809.00

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Bishop, it was voted to approve the Welfare budget moving forward to the Budget Committee. (2-0 Voice Vote- Chairman McWhinnie-yes, and Selectman Bishop-yes)

Finance-

Discussion on the Finance Department individual lines and the overall increase of approximately four percent increase to the total budget. Total budget amount- \$108,214.00

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Bishop, it was voted to approve the Finance budget moving forward to the Budget Committee. (2-0 Voice Vote- Chairman McWhinnie-yes, and Selectman Bishop-yes)

Assessing-

Discussion on the Assessing Department individual lines, amendment to the insurance line which should read \$5,000 and a decrease in total budget because of insurance. Total budget amount-\$112,858.00

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Bishop, it was voted to approve as amended the Assessing budget moving forward to the Budget Committee. (2-0 Voice Vote- Chairman McWhinnie-yes, and Selectman Bishop-yes)

Legal- Total budget amount- \$35,000.00

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Bishop, it was voted to approve the Legal budget of \$35,000 moving forward to the Budget Committee. (2-0 Voice Vote- Chairman McWhinnie-yes, and Selectman Bishop-yes)

General Government Buildings- Total budget amount- \$73,700.00

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Bishop, it was voted to approve the General Government Building budget moving forward to the Budget Committee. (2-0 Voice Vote- Chairman McWhinnie-yes, and Selectman Bishop-yes)

Insurance- Total budget amount- \$88,871.00

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Bishop, it was voted to approve the Insurance budget moving forward to the Budget Committee. (2-0 Voice Vote- Chairman McWhinnie-yes, and Selectman Bishop-yes)

Debt Services- Total budget amount- \$ 124,854.00

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Bishop, it was voted to approve the Debt Services budget moving forward to the Budget Committee. (2-0 Voice Vote- Chairman McWhinnie-yes, and Selectman Bishop-yes)

Capital Reserve- *There will be an additional warrant article for the Ambulance Billing Fund after the language has been formulated.*

Warrant Articles-

-To see if the Town will raise and appropriate the sum of forty-eight thousand seven hundred and fifty dollars (\$48,750.00) to purchase and equip a new Forestry Truck vehicle and Fire Pump Skid Unit and further this appropriation by withdrawing forty-eight thousand seven hundred fifty dollars (\$48,750) from the previously established Fire Department Forestry Vehicle Replacement Capital Reserve Fund.

-To see if the Town will raise and appropriate the sum of seventeen thousand, five hundred dollars (\$17,500) to be deposited in the Self Contained Breathing Apparatus Capital Reserve Fund.

-To see if the Town will raise and appropriate the sum of eight thousand dollars (\$8,000) to be deposited in the Fire Radio Capital Reserve Fund established in 2015.

-To see if the Town will raise and appropriate the sum of forty-two thousand, five hundred dollars (\$42,500.00) to purchase and equip a new Police Cruiser.

-To see if the Town will raise and appropriate the sum of sixty thousand dollars (\$60,000) to be deposited in the Highway Equipment Capital Reserve Fund.

-To see if the Town will raise and appropriate the sum of fifteen thousand dollars (\$ 15,000) to be deposited in the Computer Replacement Non-Capital Reserve Fund.

-To see if the Town will vote to authorize the Board of Selectmen to establish or amend fees, as provided in RSA 41:9-a. (Majority Vote Required)

-To see if the Town will raise and appropriate the sum of fifty thousand dollars (\$50,000) to be deposited in the Bridge Capital Reserve Fund.

-To see if the Town will raise and appropriate the sum of forty thousand dollars (\$40,000) to remove and replace the Playground at Crystal Lake Park in order to conform to safety and liability standards.

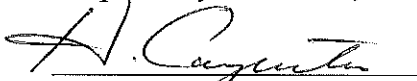
-To see if the Town will raise and appropriate the sum of twenty-four thousand dollars (\$24,000) for the 2019 Statistical Update of all properties to be deposited into the Revaluation Assessment Update Capital Reserve Fund.

Finance Officer – Brenda Paquette discuss the wage scale and steps. She requests that the Board of Selectmen decided to formulate a policy for the wage scale so that as Departments request these increases the overall scale is not thrown out of place. If there is no policy that will be formulated at this point she highly recommends that moving forward the Board pay close attention to requests for increase that way, the employees overall stay within the scale that has been created because it was created to be utilized.

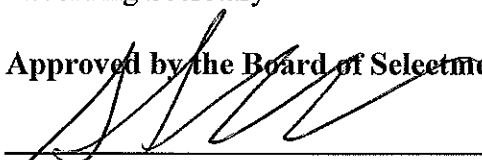
MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Bishop, it was voted to approve the Warrant Articles with amendments as discussed. (2-0 Voice Vote- Chairman McWhinnie-yes, and Selectman Bishop-yes)

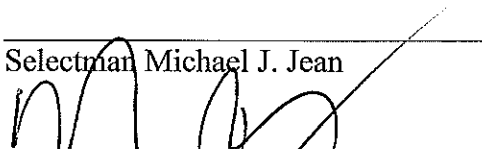
Adjournment: On a Motion by Chairman McWhinnie and seconded by Selectman Bishop it was voted unanimously to adjourn at 6:05 p.m. (2-0).

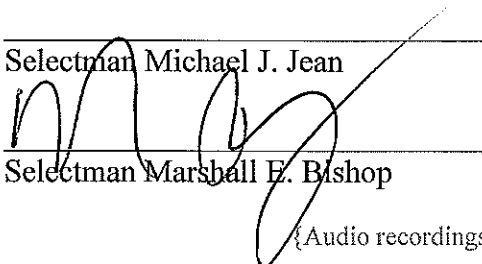
Respectfully Submitted,


Heather Carpenter
Recording Secretary

Approved by the Board of Selectmen


Chairman Stephen P. McWhinnie


Selectman Michael J. Jean


Selectman Marshall E. Bishop

{Audio recordings are available at the Selectmen's Office}